



# YBN UNIVERSITY

Rajaulatu, Namkum, Ranchi (Jharkhand)  
Established by the Act of Government of Jharkhand Act 15, 2017  
Gazette Notification No. 505, Dated 17th July 2017  
As per Section 2(f) of UGC Act. 1956

Ref. No. YBN/R/2018-168

Date 05/12/18

From,  
The Registrar,  
YBN University,  
Rajaulatu, Namkom,  
Ranchi - 834010, Jharkhand.

To,  
Secretary,  
Department of Higher Technical Education & Skill Development,  
Govt. of Jharkhand, Yojana Bhavan, Doranda,  
Ranchi, Jharkhand

Subject: Approval of first Ordinance (as provision contained under section 33 of YBN University Act 15, 2017).

Sir / Madam,

In the light of above mentioned subject, with humble submission, this is to bring to your kind attention that YBN University, Ranchi has convened the meeting of the Board of Management on 28/11/2018, according to the agenda number 01 of the said meeting draft of first Ordinance was approved.

As provision contained in sub section (2) of section 33 of YBN University Act 15, 2017, we are sending herewith the copy of draft of the first Ordinance for your kind perusal and needful approval.

Thanking you,

Your's faithfully

Enclose: As above.

(Registrar)

Corporate City Office : Panchwati South Railway Colony, Ranchi - 834001

Mobile No. : 9431104112, 9771480879

✉: info@ybnuniversity.in,

www.ybnuniversity.in



Draft for perusal & approval pls.

From,  
The Registrar,  
YBN University,  
Rajaulatu, Namkom,  
Ranchi - 834010, Jharkhand.

To,  
Secretary,  
Department of Higher Technical Education & Skill Development,  
Govt. of Jharkhand, Yojana Bhavan, Doranda,  
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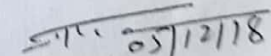
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(Registrar)

Enclose: As above.

*28/11/2018*  
*directed by*  
*please for your*  
*kind perusal & needful*  
*05/12/18*

*for approval*  
*ve*  
*05/12/18*  
*K. G. Singh*  
*5/12/2018*





# Y B N UNIVERSITY

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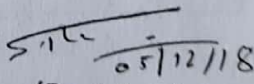
Date 05/12/2018

The extract of agenda 01 of the meeting of Board of Management held on 28/11/2018, at 2:00PM in YBN University, Rajaulatu Campus, Namkum, Ranchi, under the Chairmanship of the Vice-Chancellor of the University:

**Agenda 01:- Discussion and approval of first Ordinance of YBN University.**

**Discussion:** The First Ordinance of the YBN University was placed before the members present. The drafts Ordinance have been made as per provision contained in Section 33 of YBN University Act 15, 2017. According to the said Acts, the first draft Ordinance is to be submitted to the Govt. of Jharkhand, Higher Education Department for their kind approval after the approval of the Board of Management.

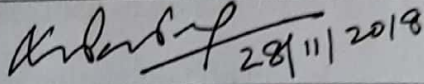
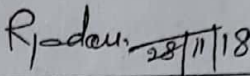
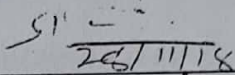
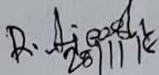
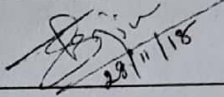
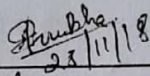
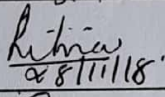
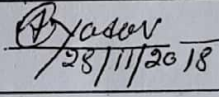
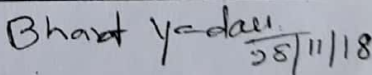
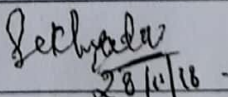
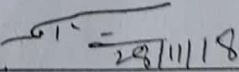
**Decision:** All present members perused the draft Ordinance and after due consideration approved the draft Ordinance unanimously. They suggested to submit the draft Ordinance at an earliest to Jharkhand State Government.

  
(Registrar)  
Registrar (I/C)  
YBN University  
Ranchi

Corporate City Office : Panchwati South Railway Colony, Ranchi - 834001  
Mobile No. : 9431104112, 9771480879  
✉: info@ybnuniversity.in, www.ybnuniversity.in



**Attendance of members present in the meeting of Board of Management, YBN University, Ranchi, held on 28/11/2018:**

NAME OF THE MEMBER	SIGNATURE
The Vice-Chancellor – Chairman	 28/11/2018
The Secretary, Department of Higher & Technical Education, Govt. of Jharkhand, Ranchi	
Sri. Ramjee Yadav	 28/11/18
Prof. (Dr.) Shankar Thakur	 28/11/18
Prof. Ajeesh	 28/11/18
Prof. Sujin Thomas	 28/11/18
Prof. Anubha Ekka	 28/11/18
Prof. Litna George	 28/11/18
Smt. Anju Yadav	 28/11/2018
Dr. Anil Kumar	
Mr. Sunil Kumar	
Mr. Bharat Yadav	 28/11/18
Mrs. Sekha Yadav	 28/11/18
Registrar (Member Secretary)	 28/11/18



**Agenda for Board of Management (meeting proposed on 28/11/2018):**

- 1). Discussion and approval of first Ordinance of YBN University.
- 2). Discussion and approval of draft regulations for "Doctor of Philosophy (Ph.D.) programme and Plagiarism Policy under YBN University, Ranchi.
- 3). Discussion & approval of draft regulations toward the conduct of Examinations of YBN University, Ranchi.
- 4). Discussion & approval of Procedure regarding the appointment of the Teachers, Officers and other Staffs in YBN University, Ranchi.
- 5). Approval of proceeding of Academic Council meeting held on 15/06/2018.
- 6). Any other matters by permission of the Chairman.

  
Registrar (I/C)  
YBN University  
Ranchi



Proceeding of the meeting of Board of Management:

A meeting of Board of Management held on 28/11/2018, at 2:00PM in YBN University, Rajaulatu Campus, Namkum, Ranchi, under the Chairmanship of the Vice-Chancellor of the University.

The following members were present in this meeting:

1. The Vice-Chancellor – Chairman: *[Signature]* 28/11/2018
2. The Secretary, Department of Higher & Technical Education, Govt. of Jharkhand, Ranchi:
3. Sri. Ramjee Yadav: *R. Yadav* 28/11/18
4. Prof. (Dr.) Shankar Thakur: *Shankar* 28/11/18
5. Prof. Ajeesh: *R. Ajeesh* 28/11/18
6. Prof. Sujin Thomas: *[Signature]* 28/11/18
7. Prof. Anubha Ekka: *Anubha* 28/11/18
8. Prof. Litna George: *Litna* 28/11/18
9. Smt. Anju Yadav: *Anju* 28/11/18
10. Dr. Anil Kumar:
11. Mr. Sunil Kumar:
12. Mr. Bharat Yadav: *Bharat Yadav* 28/11/18
13. Mrs. Sekha Yadav: *Sekha* 28/11/18
14. Registrar (Member Secretary): *[Signature]* 28/11/18  
Registrar (I/C)  
YBN University  
Ranchi



The present members were welcomed by the Chairman. After the introduction of the members, the following agendas were placed for discussion in the meeting:

Agenda 01: Discussion and approval of first Ordinance of YBN University.

Agenda 02: Discussion and approval of draft regulations for "Doctor of Philosophy (Ph.D.) programme and Plagiarism Policy under YBN University, Ranchi.

Agenda 03: Discussion & approval of draft regulations toward the conduct of Examinations of YBN University, Ranchi.

Agenda 04: Discussion & approval of Procedure regarding the appointment of the Teachers, Officers and other Staffs in YBN University, Ranchi.

Agenda 05: Approval of proceeding of Academic Council meeting held on 15/06/2018.

Agenda 06: Any other matters by permission of the Chairman.

**Discussion and Decision on the above said Agendas:**

**Agenda 01:-** Discussion and approval of first Ordinance of YBN University.

**Discussion:** The First Ordinance of the YBN University was placed before the members present. The drafts Ordinance have been made as per provision contained in Section 33 of YBN University Act 15, 2017. According to the said Acts, the first draft Ordinance is to be submitted to the Govt. of Jharkhand, Higher Education Department for their kind approval after the approval of the Board of Management.

**Decision:** All present members perused the draft Ordinance and after due consideration approved the draft Ordinance unanimously. They suggested to submit the draft Ordinance at an earliest to Jharkhand State Government.

Registrar  
YBN University  
Ranchi  
28/11

**Agenda 02:** Discussion and approval of draft regulations for "Doctor of Philosophy (Ph.D.) programme and Plagiarism Policy under YBN University, Ranchi.

**Discussion:** The YBN University is intended to have various kinds of Research activities. In this connection, as provision made by UGC (University Grant Commission), MHRD, New Delhi the draft regulations for "Doctor of Philosophy (Ph.D.) programme and Plagiarism Policy under YBN University, Ranchi " has prepared to facilitate and conduct the Research programmes under different Schools of YBN University, Ranchi.

**Decision:** The draft regulations for "Doctor of Philosophy (Ph.D.) programme and Plagiarism Policy under YBN University, Ranchi" has been perused by all members present and after brief discussion they approved and also suggested to place it before the next meeting of the Governing Body of the YBN University.

**Agenda 03:** Discussion & approval of draft regulations toward the conduct of Examinations of YBN University, Ranchi.

**Discussion:** By permission of the Chairman, the Registrar stated that for smooth conduct of Examinations of various Schools / Institutions under YBN University, the draft regulations toward conduct of Examinations of YBN University, Ranchi has been prepared.

**Decision:** After perusal of the draft regulations toward conduct of Examinations of YBN University, Ranchi, members present applauded for these draft regulations and unanimously approved it and suggested that it should be also placed before the next meeting of the Governing Body for its kind approval.

Registrar (YBN)  
YBN University  
Ranchi  
28/11/18



**Agenda 04:** Discussion & approval of the draft regulations "Procedure regarding the appointment of the Teachers, Officers and other Staffs in YBN University, Ranchi".

**Discussion:** Since this University is newly established and as per the provision contained in the YBN University Acts and as per recommendation and creation of various posts by **Post creation, absorption and confirmation Committee of YBN University, Ranchi**, the procedure for appointment must be adhere according to the norms prescribed by the UGC / YBN University Acts or Statutes. In view of the above facts the draft regulations for Procedure regarding the appointment of the Teachers, Officers and other Staffs in YBN University, Ranchi". has prepared.

**Decision:** After perusal of the draft regulations for Procedure regarding the appointment of the Teachers, Officers and other Staffs in YBN University, Ranchi, all members present applauded and unanimously approved it and also suggested to placed it before the next meeting of the Governing Body of the YBN University, Ranchi.

**Agenda 05:** Approval of proceeding of the Academic Council meeting held on 15/06/2018.

**Discussion:** The members present perused the proceeding of the Academic Council meeting held on 15/06/2018.

**Decision:** All members present approved the proceeding.

Registrar (I/C)  
YBN University  
Ranchi  
28/11/18

**Agenda 06:** Any other matters by permission of the Chairman.

- a). Proposal received from ARVENSYST TECHNOLOGIES PTY LTD, situated at Suite 23, Level 5, 1 Horwood Place, Parramatta, NSW 2150, AUSTRALIA, regarding the M.o.U. with YBN University, Ranchi to promote the mutually beneficial areas & development of the Global partnership regarding various job oriented training programmes and employment.

**Discussion:** By virtue of the YBN University Acts, the University is intended to get M.o.U. with the global agencies to promote and conduct the various job oriented training programmes and employment related works.

**Decision:** For betterment of the University, it is resolved to do M.o.U. with ARVENSYST TECHNOLOGIES PTY LTD, situated at Suite 23, Level 5, 1 Horwood Place, Parramatta, NSW 2150, AUSTRALIA, the members present permitted to take necessary action in this regards and the draft M.o.U. presented in the meeting was also considered and approved.

This meeting is ended with vote of thanks given by the Registrar, YBN University, Ranchi.

**Signature of members present:**

R. Yadav  
28/11/18

L. Thaw  
28/11/18

Bhargava Yadav  
28/11/18

S. C.  
28/11/18

R. Singh  
28/11/18

B. Yadav  
28/11/18

J. Yadav  
28/11/18

A. Singh  
28/11/18

A. Singh  
28/11/18

(Registrar cum Member Secretary)  
Registrar (I/C)  
YBN University  
Ranchi

(Chairman cum Vice-Chancellor)



02/11/2018  
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# YBN UNIVERSITY

Established by the Act of Government of Jharkhand Act 15, 2017

Gazette Notification No. 505, Dated 17th July 2017

As per Section 2(f) of UGC Act. 1956

## YBN UNIVERSITY RANCHI, JHARKHAND

(Established by Government of Jharkhand Legislative act 15, 2017, as per section 2 (f) of UGC Act.1956)

Gazette notification no.505, Dated 17<sup>th</sup> July 2017

(Framed under Section 33 of the Y.B.N. University, Jharkhand act, 15, 2017)

### Draft of First Ordinance(s) FOR ADMISSION, AWARDS OF CERTIFICATES, DIPLOMA, UNDER GRADUATES, POST GRADUATE STUDIES AND DOCTORAL PROGRAMMES

#### DEFINITIONS

#### 1. In these ordinances unless the context otherwise requires:

- 1.1 Academic Year:** "ACADEMIC Year" means a twelve months period consisting of two consecutive semesters including the inter semester break as announced by the university during which a cycle of work is completed in all streams except Para medical, Nursing and homeopathic medicine and others (annual academic year);
- 1.2 Visitor:** Visitor means the visitor of this University. referred to in section 10 of YBN University Act;
- 1.3 Chancellor:** Chancellor means Chancellor of the YBN University, Namkum, Ranchi, appointed under section 12 of the YBN University act;
- 1.4 Vice-Chancellor:** Vice-chancellor mean the Vice-Chancellor of this University appointed under section 13 of the YBN UNIVERSITY Act;
- 1.5 The chief finance and accounts Officer:** The chief finance and accounts Officer "means the Chief finance and accounts Officer "of the University appointed under section 18 of the YBN University act;.
- 1.6 Dean (Academics):** "Dean (Academics)" means a Professor shall be appointed by University authority as Dean (Academics) and he shall be empowered to perform as Principal Executive of the all Academics wings / Schools / Colleges / Institutions of the YBN University, Namkum, Ranchi, under the supervision of the Chancellor;
- 1.7 Academic council:** "Academic council" means the University as specified in section 24 of the YBN University Act;

Bharat Yadav  
28/11/18

R. Yadav  
28/11/18

B. Yadav  
28/11/18

P. Choudhary  
28/11/18

[Signature]  
28/11/18

Litna  
28/11/18

R. Hooch  
28/11/18

[Signature]  
28/11/18

[Signature]  
28/11/2018

Registrar (I/C)  
YBN University  
Ranchi

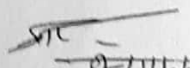


- 1.8 **Academic council:** "Academic council" means the University as specified in section 24 of the YBN University Act;
- 1.9 **Academic council:** "Academic council" means the University as specified in section 24 of the YBN University Act;
- 1.10 **Annual Report :** "Annul Report" means the annual report of the University as referred to in 39 of the YBN University act;
- 1.11 **Board of Management:** "Board of Management" means the Board of management of the University as constituted under section 23 of the YBN University act;
- 1.12 **Controller of Examinations:** Controller of examinations means the controller of examination of the University appointed under section 19 of the YBN University Act;
- 1.13 **Governing Body:** "Governing Body means the Governing Body of the university constituted Under section 22 of the YBN University Act;
- 1.14 **Advisor:** "Advisor" means a teacher of the faculty/school/colleges who has been nominated as an advisor for a particular student or group of students in academic matters;
- 1.15 **National Assessment and accreditation council:** National assessment and accreditation Council means the performance rating of this University by the appropriate body;
- 1.16 **Registrar:** Registrar means the Registrar of the university appointed under section 17 of the YBN University Act;
- 1.17 **Deputy Registrar:** Deputy Registrar means Deputy Registrar of the YBN University, appointed by order of the Chancellor or Vice-Chancellor of YBN University;
- 1.17 **Course:** Course means an unit of instruction or a segment of subject matter carrying a specific number of credits and discussion, assignments, practical and work experience in the class room, laboratory and fields as may be may by the appropriate university authorities from time to time;
- 1.18 **Core course:** core course means the essential courses which a student has to complete necessarily for the given Degree programmes;
- 1.19 **Course Catalogue:** Course Catalogue means a list of courses (approved by Academic Council of the University) for a particular certificate, diploma, degree, post graduate and Ph.D. programmes where in each course indentified with a specific symbol and catalogue number given outline of the symbols and credit assigned to each course;
- 1.20 **Course lecture schedule:** "course lecture schedule" means detailed lecture schedule covering the whole course content as prescribed in course catalogue providing therein number of lectures for each segment of the course;
- 1.21 **Credit:** "credit" means the weekly unit of work recognized for any particular course as per the course catalogue issued by the university. Normally one credit shall mean one lecture class for one hour or a practical class of 2-3 hours duration per week;

Registrar (I/C)  
YBN University  
Ranchi



- 1.22 Curriculum: "curriculum" means a series of courses selected and designed to provide training to meet the requirement for the fulfillment of the degree programmes and its allied;
- 1.23 Dean: "Dean" mean the Dean of the concerned faculty / School;
- 1.24 Department: "Department" means a Department in the college /faculty / School as notified in the Ordinance / Ordinances / Statutes;
- 1.25 Grade: "Grade" means a numerical measure of the quality of work earn in a course by the students. Grade shall be indicated like: A, B,C,D,F;
- 1.26 Grade point: " Grade point" means numerical equivalent of grades i.e. grade multiplied by credit hours allotted to a particular course;
- 1.27 Grade point Average or G.P.A.: "Grade point average or G.P.A." means the numerical value of the sum total of grade point multiplied by credit hours studied in a particular semester a student;
- 1.28 Overall grade point average or O.G.P.A.: "Overall grade point average or O.G.P.A." means the quotient of the total credit points (credit hours of each course multiplied by the grade point of the grades secured in that course including "F Grade"), obtained by a student in all the courses taken/ completed by the student up to the completion of requirement of the Degree programmes;
- 1.29 Pre-requisite or per-requisite courses: "pre-requisite or per-requisite courses" means a course which the student should have completed prior to his/her registration for other courses for which former is prescribed as a pre-requisite;
- 1.30 Registration : "Registration" means registration of the student in the university as a student including that of registration of the student in prescribed courses including repeat courses and re- examination course on payment of required fee;
- 1.31 Repeat Courses: "Repeat courses" means courses which a student is required to reset in order to improve the grade point secured in the courses or a course which the student has withdrawn earlier. In such repeat course attendance requirement shall be compulsory;
- 1.32 Semester: Semester means an academic term of approximately 20 weeks there being two such periods in an academic year, containing a minimum of 115 working days specifically notified by the Registrar in academic calendar (semester calendar) with actual date of their commencement;
- 1.33 Statute: Statue means the statues made under Jharkhand University UGC Act, 1956.
- 1.34 Teacher: "Teacher" means a teacher as defined in The YBN University Act and Statutes. A course(s) will be taught by a "Teacher" only;
- 1.35 Transcripts: "Transcript" means the consolidated report of the grade secured by the student during a particular Degree Programmes;
- 1.36 University: "University" means The YBN University Ranchi;
- 1.37 Research Council means Research Council of the YBN University, in the chairmanship of the Vice-Chancellor this committee shall consist with the following: 1). Dean (Academics), 2). All

  
Registrar (I/C)  
YBN University  
Ranchi



- Dean of Schools, 3). All H.o.D. or Principal of the Institution or departments; 4). The Controller of Examinations shall be Member Secretary of this Committee. This Research Council shall be empowered for registration and for imparting proper guideline of research work and this Council shall work under the general control of the Academic Council;
- 1.38 Student: "Student" means a student undergoing any one of the courses as certificate, diploma, under graduate and post graduate studies programmes offered by the University. The studentship commences on the day of admission and registration of the student in the courses after payment of fee during the first semester and ends on the last day of the final semester in which he/she completes the prescribed requirements for the award of a particular certificate, diploma and degree. The studentship will remain suspend during the period of temporary discontinuance to be entitled for any right enjoyed by the students. However, for continuance of studentship registration in the semester is necessary;
- 1.39 "All India Council for Technical Education" means Council constituted under All India Council for Technical Education Act, 1987 (Central Act 52 of 1987);
- 1.40 "U.G.C." means University Grant Commission, New Delhi";
- 1.41 "I.C.A.R." means Indian Council of Agricultural Research, New Delhi;
- 1.42 "Schools" means Schools which are maintained and controlled by the University. The Schools of the University shall be known as Highest Centre of the University. Dean (Academics) shall preside under the supervision of the Chancellor of the University;
- 1.43 "C.S.I.R." means Council of Scientific and Industrial Research, New Delhi, an agency of the Central Government;
- 1.44 "Council of Architecture" means the Council constituted under section 3 of the Architects Act, 1972 (Act 20 of 1972);
- 1.45 "Dental Council of India" means Dental Council constituted under section- 3 of the Dentist Act – 1948 (Act 16 of 1948) and its amendment Act 1993;
- 1.46 "Executive Director" means the Executive Director of the University, shall exercise all the administrative and financial power under the supervision of the Chancellor of the University;
- 1.47 "Head" means a teacher / faculty nominated as Head of the Department by the Dean (Academics) as per advice taken from the Chancellor of the University.
- 1.48 "Government" means Government of Jharkhand State;
- 1.49 "MCI" means Medical Council of India, New Delhi;
- 1.50 "Pharmacy Council of India" means Central Council constituted under the Section-3 of Pharmacy Act -1948;
- 1.51 "Principal" means the head of a college and includes, where there is no principal, the person who is for the time being duly appointed to act as the Principal, and, in the absence of the Principal or the acting Principal, as the case may be, a Vice-Principal duly appointed as such;
- 1.52 "Professional Education" means education connected with a job that needs special training or skill, and includes Engineering & Technology including Management, Information Technology, Medical, Dental, Pharmacy, Physiotherapy, Occupational Therapy, Law, Teaching, etc.;

Registrar (I/C)  
YBN University  
Ranchi



- 1.53 "Recognised Teachers" means such persons as are approved by the University for the purpose of imparting instruction in a School / college or an institution / Department admitted to the privileges of the University;
- 1.54 "School" means a school of studies of the University;
- 1.55 "School of Studies" means the School of Studies of the University;
- 1.56 "Self-Financing YBN UNIVERSITY" means those Schools which are set-up under the YBN University are Self Financing;
- 1.57 "University teachers" means professors, associate professors, assistant professors and such other persons as may be appointed for imparting instruction or conducting research in the University or in any college or institution maintained by the University and are designated as teachers by the Statutes;
- 1.58 "Annual System" means annual Examinations of the concerned programmes including theory and practical;
- 1.59 "C.B.C.S." means Choice Based Credit Systems as provision contained in concerned Ordinances of University Grant Commission (U.G.C.), New Delhi, India. It is hereby adopted and applicable from session 2018, YBN University, Ranchi;
- 1.60 "Officers of the YBN University" means the Officers who are appointed by the Chancellor or other Authorities of the YBN University. The words and expressions used in the University, The University Grant Commission Act 1956 and its allied as and when to be incorporated shall be enforced.

2. The Ordinances provided herein shall apply to the students admitted to all Certificate, Diploma, U.G., P.G. and Ph.D. programmes offered by The YBN University Ranchi. For All kind of Ph.D. programmes, UGC Ordinances 2016 and its allied (as amended time to time) shall be enforced.

3. Short title and commencement :

- 3.1.1 These Ordinances shall be called Certificate, Diploma, U.G. and P.G. programmes.
- 3.1.2 These Ordinances shall be enforced for The YBN University.
- 3.1.3 The provisions of the Ordinances shall be applicable from academic session 2017. However students admitted prior to 2017-18 session shall be dealt in accordance with Ordinances on Tribal Social Welfare Society but after the adoption of the society as sponsoring body the entire function will be governed by The YBN university Act and status.

4. Interpretation:

- 4.1 Subject to such advises as and when may be given by the Chancellor, the decision of the CFO/Vice chancellor/Registrar/Dean Academics shall be final in respect of interpretation of these Ordinances and no suit, application, petition, revision or appeal shall lie in any Court of Law or any authority outside the University in respect of interpretation of these Ordinances.

Registrar (H.C.)  
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## 5. Academic Year:

- 5.1 The Academic Year shall be from July to June every year which will be divided into two academic terms known as Semester each being of about 20 weeks duration.
- 5.2 Each term shall be known as 'semester' and first semester beginning from July or August shall be designated as Monsoon Semester whereas second Semester beginning from the month of January each year shall be known as Winter Semester.
- 5.3 Each Semester shall consist of a minimum of 115 actual working days including mid term and end term examination days.
- 5.4 A break of approximately 15 days shall ordinarily be allowed between any two consecutive semesters. A longer inter semester break normally known as summer break may be allowed between two academic years which will normally be in the month of June-July every year.
- 5.5 The data of commencement and termination of semesters as well as the date of examinations and inter semester breaks shall be announced by the Registrar in semester Calendar.

## 6. Certificate/Diploma/Degree Awarded

The following Certificate/Diploma/U.G. /P.G. studies programmes degrees are awarded by The YBN University under various schools/colleges/faculties as per given below details:

Name of The Course	Eligibility	Duration	Examinations System	Remarks
<b>SCHOOL OF MEDICAL SCIENCES (AYUSH)</b>				
B.H.M.S. (Homoeopathic)	10+2 with PCB	5.5 years	Annual	Theory + Practical
B.N.Y.S. (Bachelor of Naturopathy & Yogic Sciences)	10+2 with PCB	4.5 years	Annual	Theory + Practical
<b>SCHOOL OF NURSING</b>				
A.N.M.	10+2 Stream any	02 Years	Annual	Theory + Practical
G.N.M.	10+2 Stream any	03 Years	Annual	Theory + Practical
Post Basic B. Sc. Nursing	G.N.M Pass	2 Years	Annual	Theory + Practical
B. Sc. Nursing	10+2 with PCB	04 Years	Annual	Theory + Practical
B. Sc. Community Health Science	10+2 with	3.5 Years	Annual	Theory +

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	Stream			Practical
<b>SCHOOL OF PHARMACY</b>				
B. Pharma	10+2 Science	With	4 Years	Semester System 10 point scale
D. Pharma	10+2 Science	With	2 Years	Semester System 10 point scale
<b>SCHOOL OF EDUCATION (proposed to be open soon)</b>				
B. Ed.	Graduation		2 Years	Semester System 10 point scale
D. El. Ed.	10+2 Stream	any	2 Years	Semester System 10 point scale
<b>SCHOOL OF AGRICULTURAL SCIENCE</b>				
Diploma in Agriculture	10 <sup>th</sup> Pass		2 Years	Semester System 10 point scale
B. Sc. (Hons.) Agriculture	10+2 Science	With	4 Years	Semester System 10 point scale
M. Sc. in Agriculture	B.Sc. Agriculture /Rural Development		3 Years	Semester System 10 point scale
MBA Agri. Business	Graduate in Agricultural Sc. / Science (all streams)		2 Years	Semester Sys 10 point scale
Ph.D.	P.G. in (Agricultural Sciences / Sciences (Botany, Zoology, Chemistry) and Rural Development)		3 Years	Semester System 10 point scale
<b>SCHOOL OF LAW (proposed to be open soon)</b>				
L.L.B.	Graduation Pass		3 Years	Semester System 10 point scale
L.L.M.	L.L.B. Pass		2 Years	Semester System 10 point scale
<b>SCHOOL OF UNIVERSITY POLYTECHNIC</b>				
Mechanical	10 <sup>th</sup> Pass		3 Years	Semester System 10 point scale
Electrical	10 <sup>th</sup> Pass		3 Years	Semester 10 point

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Mining	Amul	10 <sup>th</sup> Pass	3 Years	System Semester System	scale 10 point scale
Civil	Amul	10 <sup>th</sup> Pass	3 Years	Semester System	10 point scale
Electrical & Electronics	Amul	10 <sup>th</sup> Pass	3 Years	Semester System	10 point scale

### SCHOOL OF PARA MEDICAL

B. Sc. in Medical Lab Technology	10+2 with Science Or Diploma for lateral entry	03 Years Or 2 Years	Annual	Theory + Practical
B. Sc. in Radiation & Imaging Technology			Annual	Theory + Practical
B. Sc. in Blood Transfusion Medicine (proposed to be open soon)			Annual	Theory + Practical
B. Sc. in Operation Theatre Technology			Annual	Theory + Practical
B. Sc. in Dialysis Technology (proposed to be open soon)			Annual	Theory + Practical
B. Sc. in Anesthesia			Annual	Theory + Practical
B. Sc. in Forensic Science			Annual	Theory + Practical
B. Sc. in Microbiology			Annual	Theory + Practical
B. Sc. in Biotechnology			Annual	Theory + Practical
B. Sc. in Biochemistry			Annual	Theory + Practical
Diploma in Medical Lab Technology	10+2 with Science Or 10 <sup>th</sup> Pass	02 Years Or 03 Years	Annual	Theory + Practical
Diploma in Optometry Technician			Annual	Theory + Practical
Diploma in X-Ray Technician			Annual	Theory + Practical
Diploma in Operation Theatre Technician			Annual	Theory + Practical
Diploma in Blood Transfusion Technician (proposed to be open soon)			Annual	Theory + Practical
Diploma in Dialysis Technician			Annual	Theory + Practical
Diploma in Multipurpose Health Worker			Annual	Theory + Practical
Diploma in Physiotherapy			Annual	Theory + Practical

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Diploma in Emergency and Trauma Care Assistant				Practical
Diploma in Homeopathic Pharmacy	10 <sup>th</sup> Pass	02 Years	Annual	Theory + Practical
Diploma in Dental Assistant (proposed to be open soon)			Annual	Theory + Practical
Diploma in Veterinary Assistant (proposed to be open soon)			Annual	Theory + Practical
Diploma in Ayurvedic Pharmacy (proposed to be open soon)			Annual	Theory + Practical
Diploma in Yoga			Annual	Theory + Practical
Certificate in Emergency and Trauma Care Assistant	10+2 with Science	02 Years	Annual	Theory + Practical
Certificate in Health Sanitary Inspector			Annual	Theory + Practical
Certificate Courses in Homeopathic Dispensing (proposed to be open soon)	10 <sup>th</sup> Pass	01 Years	Annual	Theory + Practical
Certificate in Dresser			Annual	Theory + Practical
SCHOOL OF ARTS & SOCIAL SCIENCE				
B.A. / M.A. in Hindi, English, History, Economics, Political Science, Psychology, Philosophy, Sociology, Anthropology, Sanskrit, Geography, M.A. in Rural Development.	10+2/ Graduation	03 Years/ 02 Years	Semester System	10 point scale
Ph.D.	P.G.	3 Years	Semester System	10 point scale
SCHOOL OF COMPUTER SCIENCE				
DCA	10+2	1 Years	Semester System	10 point scale
BCA	10+2(With Mathematics)	3 Years	Semester System	10 point scale
MCA	Graduation (10+2 with Mathematics / B.C.A. / B.Sc.(I.T. / C.S.)	3 Years	Semester System	10 point scale
PGDCA	Graduation	1 Year	Semester System	10 point scale
Ph.D.	P.G. in Computer Science / I.T. / Science (Mathematics /	3 Years	Semester System	10 point scale

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Physics)

**SCHOOL OF COMMERCE & MANAGEMENT**

BBA	10+2	3 Years	Semester System	10 point scale
B.COM	10+2	3 Years	Semester System	10 point scale
M.COM	B.COM	2 Years	Semester System	10 point scale
M.B.A (HR / I.T./ Marketing / Finance / Rural Development)	Graduation in any streams	2 Years	Semester System	10 point scale
PGDM(Retail Management / Value Chain Management / Rural Development)	Graduation in any streams	1 Years	Semester System	10 point scale
Ph.D.	P.G. in Commerce / Business Administration / Rural Development / Agricultural Sciences	3 Years	Semester System	10 point scale

**SCHOOL OF BASIC SCIENCE**

B.Sc. (Physics, Chemistry, Mathematics, Microbiology, Zoology, Botany)	10+2 (with Science stream)	03 Years	Semester System	10 point scale
M.Sc. (Physics, Chemistry, Mathematics, Microbiology, Zoology, Botany, Statistics)	Graduation (with concerned subject)	02 Years	Semester System	10 point scale
Ph.D.	P.G. in Science streams and its allied	03 Years	Semester System	10 point scale

**SCHOOL OF JOURNALISM & MASS COMMUNICATION**

Diploma in Journalism	10+2	01 Years	Semester System	10 point scale
B.A in Journalism & Mass Communication	10+2	03 Years	Semester System	10 point scale
M.A in Journalism	Graduation	2 Years	Semester System	10 point scale

**SCHOOL OF LIBRARY SCIENCE**

Diploma in Library & Information Science	10+2	1 Year	Semester System	10 point scale
Bachelor of Library & Information Science	Graduation	1 Year	Semester System	10 point scale

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Master of Library & Information Science	Annual	Graduation	1 Year	Semester System	10 point scale
Ph.D. in Library and Information Science		P.G. in Library and Information Science	3 Years	Semester System	10 point scale
<b>SCHOOL OF HOTEL MANAGEMENT AND TOURISM &amp; TRAVEL</b>					
Diploma in Hotel Management		10+2	1 Year	Semester System	10 point scale
Diploma in Tourism & Travel		10+2	1 Year	Semester System	10 point scale
Bachelor of Business Administration (Tourism & Travel)		10+2	4 Year	Semester System	10 point scale
Bachelor of Hotel Management		10+2	4 Year	Semester System	10 point scale
Master of Hotel Management		Graduation	2 Years	Semester System	10 point scale
Master of Business Administrator (Tourism & Travel)		Graduation	2 Years	Semester System	10 point scale
<b>SCHOOL OF HEALTH SCIENCE</b>					
Bachelor of Physiotherapy (BPT)		10+2 with Science	4 years 06 month	Semester System	10 point scale
Master of Physiotherapy (MPT)		BPT	2 Years	Semester System	10 point scale

7. Award of certificate in Diploma /U.G./ P.G. and Ph.D. programmes:

- 7.1 The syllabus of certificate courses shall be enforced to include as per the prescribed norms of the concerned apex body and its allied authorities (under the State Government of Jharkhand or Central Government of India).
- 7.2 The syllabus of Diploma courses shall be enforced to include, as per norms of concerned Authorities except Diploma in Agriculture.
- 7.3. The syllabus of under graduate (UG) / P.G. / Ph.D. courses shall be followed as per the norms of UGC, except B.Sc. (Agriculture), where in totality fifth dean committee report courses shall be enforced to adopt and M.Sc. (Agriculture) and Ph.D. under School of Agricultural Sciences, ICAR syllabus shall be followed.

  
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- 7.4 The Ph.D. student shall conduct research on location specific in different location of Jharkhand State or any other place of the country as well as abroad.
- 7.5 Under Ph.D. programme foreign students shall also be enrolled and the same regulation shall also be applicable but they can also conduct their experiment in their respective countries having co-guide from their own countries.

8. Approved intake in each programme (as amended time to time), the details are given below:

**YBN University,  
RANCHI, JHARKHAND.**

(Established under the Section 2(f) of UGC Act 1956)

Websites: [www.ybnuniversity.in](http://www.ybnuniversity.in)

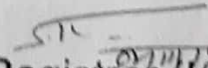
**Framed under Subsection (1) of Section (5) of  
YBN University Act 15, 2017, Ranchi (Session- 2018).**

S.no.	Name of the Course	Eligibility	Duration	Intake (Seats)
<b>SCHOOL OF MEDICAL SCIENCES (AYUSH)</b>				
1	B.H.M.S. (Homoeopathic)	10+2 with PCB	5.5 years	As decided by Academic Council (as amended time to time)
2	B.N.Y.S. (Bachelor of Naturopathy & Yogic Sciences)	10+2 with PCB	4.5 years	As decided by Academic Council (as amended time to time)
<b>SCHOOL OF NURSING</b>				
3	A.N.M. (Nursing)	10+2 (any Stream)	02 Years	As decided by Academic Council (as amended)


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				time to time)
4	G.N.M. (Nursing)	10+2 (any Stream)	03 Years	As decided by Academic Council (as amended time to time)
5	Post Basic B. Sc. Nursing	G.N.M.	02 Years	As decided by Academic Council (as amended time to time)
6	B. Sc. (Nursing)	10+2 with PCB	04 Years	As decided by Academic Council (as amended time to time)
6	M.Sc. (Nursing)	B.Sc. (Nursing)	02 Years	As decided by Academic Council (as amended time to time)
7	B. Sc. Forensic Science	10+2 with Science	3.5 Years	As decided by Academic Council (as amended time to time)
<b>SCHOOL OF PHARMACY</b>				
8	B.Pharm	10+2 With Science	4 Years	As decided by Academic Council (as amended

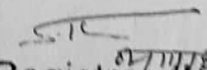
  
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				time to time)
9	D.Pharma	10+2 With Science	2 Years	As decided by Academic Council (as amended time to time)
<b>SCHOOL OF PARA MEDICAL</b>				
10	<b>B. Sc. in Medical Lab Technology</b>	10+2 with Science (Biology) Or Diploma for lateral entry (As per Govt. Norms)	3 Years	As decided by Academic Council (as amended time to time)
11	<b>B. Sc. in Radiation &amp; Imaging Technology</b>			As decided by Academic Council (as amended time to time)
12	<b>B. Sc. in Blood Transfusion Medicine</b>			As decided by Academic Council (as amended time to time)
13	<b>B. Sc. in Operation Theatre Technology</b>			As decided by Academic Council (as amended time to time)
14	<b>B. Sc. in Dialysis Technology</b>			As decided by Academic Council (as

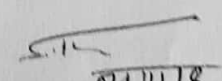
  
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				amended time to time)
15	B. Sc in Anesthesia			As decided by Academic Council (as amended time to time)
16	B. Sc. Optometry			As decided by Academic Council (as amended time to time)
17	B. Sc. Ophthalmic Technology			As decided by Academic Council (as amended time to time)
20	Diploma in Medical Lab Technology	10+2 with Science (Biology) Or 10th	02 Years or 03 yrs	As decided by Academic Council (as amended time to time)
21	Diploma in Optometry Technology			As decided by Academic Council (as amended time to time)
22	Diploma in X-Ray Technician			As decided by Academic Council (as amended time to time)

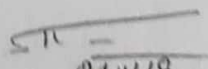
  
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23	<b>Diploma in Operation Theatre Technician</b>	time) As decided by Academic Council (as amended time to time)
24	<b>Diploma in Blood Transfusion Technician</b>	As decided by Academic Council (as amended time to time)
25	<b>Diploma in Dialysis Technician</b>	As decided by Academic Council (as amended time to time)
26	<b>Diploma in E.C.G. Technician</b>	As decided by Academic Council (as amended time to time)
27	<b>Diploma in Physiotherapy</b>	As decided by Academic Council (as amended time to time)
28	<b>Diploma in Emergency and Trauma Care Assistant</b>	As decided by Academic Council (as amended time to time)

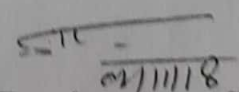
  
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29	Diploma in Homeopathic Pharmacy	10th (Matriculation) or 10+2 (Intermediate)	02 Years or 03 yrs	As decided by Academic Council (as amended time to time)
30	Diploma in Dental Assistant			As decided by Academic Council (as amended time to time)
31	Diploma in Cardiology Technician			As decided by Academic Council (as amended time to time)
32	Diploma in Ayurvedic Pharmacy			As decided by Academic Council (as amended time to time)
33	Diploma in Yoga			As decided by Academic Council (as amended time to time)
34	Certificate in Multipurpose Health Worker (MHW)	10+2 with Science (Biology)	02 Years	As decided by Academic Council (as amended time to time)
35	Certificate in Health Sanitary Inspector			As decided by

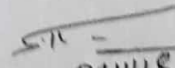
  
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				Academic Council (as amended time to time)
36	Certificate Courses in Multipurpose Sahiya Worker	10th (Matriculation)	01 Year	As decided by Academic Council (as amended time to time)
37	Certificate in Dresser			As decided by Academic Council (as amended time to time)
SCHOOL OF UNIVERSITY POLYTECHNIC				
38	Mechanical	10th (Matriculation)	03 Years	As decided by Academic Council (as amended time to time)
39	Electrical	10th (Matriculation)	03 Years	As decided by Academic Council (as amended time to time)
40	Mining	10th (Matriculation)	03 Years	As decided by Academic Council (as amended time to time)
41	Civil	10th (Matriculation)	03 Years	As decided by Academic

  
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				Council (as amended time to time)
42	Electrical & Electronics	10th (Matriculation)	03 Years	As decided by Academic Council (as amended time to time)
<b>SCHOOL OF COMPUTER SCIENCE</b>				
43	DCA	10th or 10+2	1 Years	As decided by Academic Council (as amended time to time)
44	BCA	10+2	3 Years	As decided by Academic Council (as amended time to time)
45	MCA	Graduation (10+2 with mathematics) / B.C.A. / B.Sc. (I.T. / C.S.)	3 Years	As decided by Academic Council (as amended time to time)
46	PGDCA	Graduation	2 Year	As decided by Academic Council (as amended time to time)

  
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47	<b>Ph.D.</b>	<b>Post Graduate (GATE / NET qualified shall be exempted from written test)</b>	<b>3 Years</b>	As decided by Academic Council (as amended time to time)
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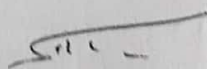
**SCHOOL OF COMMERCE & MANAGEMENT**

48	<b>B.B.A. (FIN/ MKT/ HR)</b>	<b>10+2</b>	<b>3 Years</b>	As decided by Academic Council (as amended time to time)
49	<b>B.COM. (ACCOUNT / FINANCE)</b>	<b>10+2 (Science or Commerce)</b>	<b>3 Years</b>	As decided by Academic Council (as amended time to time)
50	<b>M.COM. (ACCOUNT / FINANCE)</b>	<b>B.Com.</b>	<b>2 Years</b>	As decided by Academic Council (as amended time to time)
51	<b>M.B.A (HR/FIN./MKT./HOSPITAL MANAGEMENT)</b>	<b>Graduation</b>	<b>2 Years</b>	As decided by Academic Council (as amended time to time)
52	<b>PGDM(Retail Management)</b>	<b>Graduation</b>	<b>1 Years</b>	As decided by Academic

  
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				Council (as amended time to time)
53	Ph.D.	Post Graduate (NET qualified shall be exempted from written test)	3 Years	As per UGC Regulations 2016 (As amended time to time)
<b>SCHOOL OF BASIC SCIENCE</b>				
54	M.Sc. (Physics, Mathematics, Chemistry, Botany, Zoology)	B.Sc. (with minimum 45%)	2 Years	As decided by Academic Council (as amended time to time)
55	M.Sc. (Biotech / Microbiology)	B.Sc. (with minimum 45%)	2 Years	As decided by Academic Council (as amended time to time)
56	Ph.D.	Post Graduate (NET qualified shall be exempted from written test)	3 Years	As per UGC Regulations 2016 (As amended time to time)
<b>SCHOOL OF ARTS &amp; HUMANITIES</b>				
57	M.A. (RURAL DEVELOPMENT)	Graduate	2 Years	As decided by Academic Council (as amended time to time)

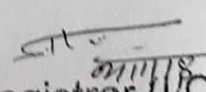
  
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58	M.A. (ENGLISH, ECONOMICS, PSYCHOLOGY, SOCIOLOGY)	Graduate	2 Years	As decided by Academic Council (as amended time to time)
59	Ph.D.	Post Graduate (NET qualified shall be exempted from written test)	3 Years	As per UGC Regulations 2016 (As amended time to time)
<b>SCHOOL OF JOURNALISM &amp; MASS COMMUNICATION</b>				
60	Diploma	10+2	01 Year	As decided by Academic Council (as amended time to time)
61	B.J.M.C.	10+2	03 Years	As decided by Academic Council (as amended time to time)
62	M.A (Journalism and Mass communication)	Graduation	02 Years	As decided by Academic Council (as amended time to time)
63	Ph.D.	Post Graduate (NET qualified shall be exempted from written test)	3 Years	As per UGC Regulations 2016 (As amended time to time)

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Scholl of Library and Information Science				
64	Diploma in Library & information Science	10+2	1 Year	As decided by Academic Council (as amended time to time)
65	Bachelor in Library & information Science (B.L.I.S.)	Graduation	1 Year	As decided by Academic Council (as amended time to time)
66	Master in Library & information Science (M.L.I.S)	B.L.I.S.	1 Year	As decided by Academic Council (as amended time to time)
67	Ph.D.	M.L.I.S. (NET qualified shall be exempted from written test)	3 Years	As per UGC Reguiations 2016 (As amended time to time)
SCHOOL OF AGRICULTURAL SCIENCE				
68	Diploma in Agriculture	10 <sup>th</sup> Pass	3Years	As decided by Academic Council (as amended time to time)
69	B. Sc. in Agriculture	10+2 With Science	4 Years	As decided by Academic Council (as

  
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				amended time to time)
70	<b>M. Sc. in Agriculture</b>	<b>B. Sc. Agriculture</b>	<b>2 Years</b>	As decided by Academic Council (as amended time to time)
71	<b>MBA Agribusiness &amp; value chain management</b>	<b>Graduate in Science &amp; Commerce Streams</b>	<b>2 Years</b>	As decided by Academic Council (as amended time to time)
72	<b>Ph.D.</b>	<b>Post Graduate (NET qualified shall be exempted from written test)</b>	<b>3 Years</b>	As per UGC Regulations 2016 (As amended time to time)

**SCHOOL OF HOTEL MANAGEMENT AND TOURISM & TRAVEL**

				As decided by Academic Council (as amended time to time)
73	<b>Diploma in Hotel Management</b>	<b>10+2 (any stream)</b>	<b>01 Year</b>	As decided by Academic Council (as amended time to time)
74				As decided by Academic Council (as amended time to time)
	<b>Diploma in Tourism &amp; Travel</b>	<b>10+2 (any stream)</b>	<b>01 Year</b>	As decided by Academic Council (as amended time to time)
75	<b>Bachelor of Business Administration (Tourism &amp; Travel)</b>	<b>10+2 (any stream) with minimum 45% marks</b>	<b>4 Years</b>	As decided by Academic Council (as



				amended time to time)
76	<b>Bachelor of Hotel Management</b>	<b>10+2 (any stream) with minimum 45% marks</b>	<b>4 Years</b>	As decided by Academic Council (as amended time to time)
77	<b>Master of Hotel Management</b>	<b>Any Graduate with minimum 45% marks</b>	<b>2 Years</b>	As decided by Academic Council (as amended time to time)
78	<b>Master of Business Administrator (Tourism &amp; Travel)</b>	<b>Any Graduate with minimum 45% marks</b>	<b>2 Years</b>	As decided by Academic Council (as amended time to time)
<b>SCHOOL OF HEALTH SCIENCE</b>				
79	<b>Bachelor of Physiotherapy (BPT)</b>	<b>10+2</b>	<b>4 years 06 month</b>	As decided by Academic Council (as amended time to time)
80	<b>Master of Physiotherapy (MPT)</b>	<b>BPT OR B.Sc.</b>	<b>2 Years</b>	As decided by Academic Council (as amended time to time)
Note: 1. For foreign Students \$5000 will be charged annually as an admission fee. 2. \$2000 will be charged as boarding, lodging & Transportation annually. 3. For Female candidates, Tuition fees of entire semester shall be reduce upto 30%.				

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4. For Physical Handicapped Students Tuition fees of entire semester shall be reduce up to 30%.

5. All above mentioned fee structure shall be amended time to time.

6. Hostel & Canteen services and fees, thereof, will be available as per the decision taken by the University Authority.

8.1 The number of seat is subject to change on the request of the state Govt. / University authority and approved by the concerned regulatory body like: Academic Council from time to time. Also depending on the circumstances prevalent at the time of admission.

9. Reservation of seats: As per direction and norms of the YBN University Act 15, 2017 and government of Jharkhand, seats shall be filled-up. The vacant seats shall be taken by any other category.

10. Eligibility for admission:

10.1 The candidate must have completed 17 years of age on first of July on the said date of the academic year in which the student seeks admission but it is not applicable for post graduate studies programmes.

11. Mode of selection for admission:

11.1 Candidates for admission to different programme of this University shall be selected on merit basis. The employees of this University shall be exempted from the any entrance test or interview to get enrolled or admission in any programmes (as per minimum eligibility) under this University, and they shall not be charged any fees of the concerned programmes or course.

12. Admission process:

12.1 Date of admission in first semester in each of the programme shall be as announced in Semester Calendar notified by the Registrar.

12.2 Each student shall be required to produce the following certificate before the Admission in-charge of the University for Verification of genuinely of his/her candidature at the time of admission:

(i) Counterfoil of the admit card issued for appearing in examination. ?

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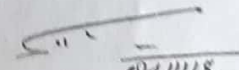


- (ii) Certificate in proof of passing Intermediate (10+2) or equivalent examination, in original.
  - (iii) Marks sheet of 10+2 or equivalent examination, in original.
  - (iv) Caste Certificate in original issued by competent authority, in case student is seeking admission under any reserved category.
  - (v) Matriculation Certificate (Class-10), in original in proof of age.
  - (vi) Declaration from the Mother/Father/Guardian of the student in prescribed form.
  - (vii) A character and conduct certificate from the Principal of the last attended College / School in which he / she studied in prescribed format.
  - (viii) Medical certificate of fitness.
  - (ix) U.G. / P.G. / Ph.D. students shall be submitted migration certificate in original and self attested copy of all relevant documents.
  - (x) Any other certificate is required by the University.
- 12.3 The Dean/Principal/H.O.D. of the concerned School/Institutes/Colleges shall constitute a Committee of three senior teachers for verification of original certificates, photographs and signature of the students in order to ascertain the genuinely of the candidature of the student and after being satisfied shall recommend to the Dean/Principal/H.O.D. for admitting the particular student on a form know as check-slip as prescribed.
- 12.4 On recommendation of the committee and on being satisfied regarding the genuinely of candidature of the student reporting for admission, the Dean/Principal/H.O.D. shall order for admission of the student on payment of prescribed fees.
- 12.5 All admission at the first instance shall be taken on provisional basis and shall be confirmed only after verification of the genuinely of the certificate produced by the student on verification from the issuing authority as and when required.
- 12.6 Late admission till 7<sup>th</sup> working day from the date of first admission may be permitted by the Dean/principal/H.O.D. concerned faculty on being satisfy with the genuinely of the cause. In such cases the student shall be required to pay a fine of Rs. 50- per day (this may be waved of by order of the Dean Academics).

  
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- 12.7 Late admission till 15<sup>th</sup> working day from the date of first admission may be permitted by the Vice Chancellor on recommendation of the Dean of the faculty on payment of a fine of Rs. 50/- per day under special circumstances (this may be relaxed by order of the Dean Academics).
- 12.8 Each student of the University shall be required to enroll himself/herself by Registration in the concerned faculty or the place notified by the Registrar for the prescribed courses for each semester. A student shall be enrolled only when he/she has paid all the prescribe fees and other dues and registered for the courses by the concerned authority in the prescribe manner. For this purpose registration card will be signed by the concerned teachers for each prescribed course and account representative for fees and warden for seat in the hostel.
- 12.5 If a student got himself / herself admitted by depositing the required fee but could not get registered in the prescribed courses on the data fixed for the purpose shall have to get registered by depositing late fine of Rs.50/- each day up to the date prescribed.
- 12.6 Late admission after 15<sup>th</sup> day from the date of first admission shall not be permissible under any circumstances.
- 12.7 On admission the student shall be assigned an Admission/Roll No. by the Faculty/schools concerned which will consist of three components i.e. code of degree Programme Roll No./ Academic Year of admission.
- 12.8 After assignment of Admission/Roll No. personal file of the student for the office of Registrar shall be prepared by the Faculty containing one copy each of the photocopy of different certificates along with a copy of check-slip duly signed by the members of Verification Committee and the Dean of the Faculty/schools. The first shall contain a photo a photograph of the student duly attested by the Dean of the Faculty / Schools. All these files containing detailed information about the student shall be sent to the office of the Registrar for maintenance of students record.
- 12.9 An admission register shall also be maintained in the Faculty concerned where in the bio-data of the student as furnished by the University after each year of admission shall be entered. In addition personal file of the student containing the record of academic performance semester-wise as also the relevant information shall also be maintained both in the faculty as well as in the office of the registrar. All information's relating to issue of transfer certificate, conduct certificate etc. and that also regarding issue of transcript etc. from the office of the Registrar shall invariably be recorded.
- 12.10 After assigning Admission/Roll No. to students, the Faculty concerned shall issue identity card to each of the student containing photo of the student duly attested by the Dean. The identity cards so made available to the student shall have to be retained by the student throughout the

  
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tenure of study in the Faculty and shall be required to be produced to any authority as and when required for verification. Such identity card shall have to be returned to the faculty office at the time of leaving the Faculty/University and Faculty leaving/transfer certificate can be issued only after surrender of this of this identity card.

**12.11 Admission on production of false or forget certificate and mis-representation of facts.**

12.11.1 If at any stage after admission, it is detected that the student has managed to get himself/herself admitted by producing false or forget certificate of any kind or by mis-representation of fact he/she shall be rusticated from this university and his/her admission and registration from this university shall be cancelled retrospectively by the university on getting report from the Dean and he/she be declared to be a person not fit to be admitted in any of the programme of this University in future.

12.11.2 If It is detected even after publication of result and award of Degree to the student at any stage that he/she had managed to get himself-herself admitted in this University by producing false/forget certificate or making false declaration and mis-representation of facts even then the student shall be treated to have been rusticated and his/her admission and registration shall be treated as to have been cancelled retrospectively and the degree awarded to him/her shall be withdrawn and the student shall also be a person not fit to be admitted in any of the programme of this University in future. This fact shall be notified to all university of the country as well as in press to avoid mis-utilisation of degree or certificate issued in his/her name.

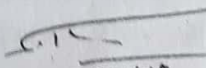
**12.12 Other conditions for admission:**

12.12.1 The Vice Chancellor reserves the right of refusing admission to any of candidate even though he/she may fulfill the academic requirements for admission on the basis of the criteria laid down in these Ordinances for reasons recorded in writing, whose admission in the opinion of the Vice-Chancellor shall not be in the interest of the university.

**13. Admission of student by transfer:**

13.1 Admission of student in this University by transfer from other University permissible, but the student shall have to submit migration, transcript or Credit transfer from previous University also applicable as per the UGC norms regarding the Choice Based Credit System.

13.2 It is also must the University is recognized by UGC.

  
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#### 14. Registration:

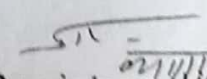
- 14.1 Every student admitted in any of the programme of this University to get himself/herself registered in the University on payment of prescribed fee for which he/she shall be required to submit an application in the prescribed form to the Registrar duly forwarded and recommended by the Dean of the faculty in which he/she is admitted along with the migration certificate issued by the university/Institution where he/she was studying before his/her admission in this university.
- 14.2 The student shall be required to get himself/herself registered in the University within three month from the date of his/her first admission in the degree programme. In case the student fails to submit migration certificate within this period from the previous University, he/she will not be registered in this university and ceases his/her right to continue his/her studies in this University.

#### 15. Payment of fees:

- 15.1 The semester and other fees shall be as prescribed by the Academic council (as amended time to time).
- 15.2 All students are required to pay the prescribed fees for each semester in advance at the time of registration, failing which, they will not be accepted on the rolls of the faculty. The Dean, in certain genuine cases as per rules quoted above, may permit such registration on an additional payment of late fee of Rs. 50/- each day up to the prescribed date of late admission shown in Semester calendar.
- 15.3 Hostel fees for occupation of room is payable in advance for the full semester at the time of registration, as per schedule prescribed for the purpose.
- 15.4 Refund of fee: If Student leave the Department / University before the start of the course the tuition fee, development fee and other charges shall be refunded after deducting Rs. 1000/-. All the original documents submitted by student shall also be returned forthwith. The student shall also be produced a clearance certificate from the Head of the department, library, Warden and all the concerned, etc. If student shall leave the Department / University after start the course, fees and other concerned charges shall be deducted as proportional fees. The University shall dispose of all the matters within 15 to 20 days.

#### 16. Academic Advisory system and Academic advisors:

- 16.1 Academic Advisors appointed for students are required to assist and guide the students in planning of their academic programme and registration herein. They will serve as a

  
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counselor, interested friend and a source of two way communications between the student and the Head of the concerned faculty / Schools.

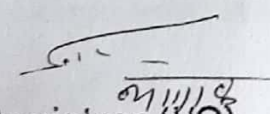
- 16.2 After admission of the student, the Dean of the Faculty shall allot 8-10 students per teacher and the teacher so nominated will serve as an Academic Advisor of these students. The same Advisor will continue till the student completes the Degree Programme to which he/she is admitted.

17 Course curriculum and syllabus:

- 17.1 Courses curriculum and syllabus for each Academic programme shall be as prescribed by the Board of Studies, Faculty and the supervision of the Academic Council of the University.
- 17.2 A course shall be offered only once in an academic year normally during the semester in which it is listed in the courses catalogue.
- 17.3 Course credits / Internship/Rural Work Experience/Faculty Work Experience/Hands on Training/ Experiential Learning Programme where prescribed shall form part of the requirement for the Degree programme. The details of such programme shall be determined and executed under the supervision of the Academic council.
18. The preparation of syllabus of different courses should be developed by concerned Board of Studies and its allied, and shall be present before the Academic Council for approval.
19. The normal full time programme in a semester shall be 18-22 Cr. Hrs. with a minimum of 12 Cr. Hrs. However, a student on Scholastic probation may not be allowed more than 14 Cr. Hrs. per semester.

20. Attendance:

- 20.1 Each Academic Advisor / Teacher shall maintain a record of the students attendance in each courses taught by him/her in each semester.
- 20.2 Normally a minimum of 80% to 90% of the scheduled lectures in a course must be delivered by the concerned Teacher, in each semester otherwise the course shall be considered incomplete.
- 20.3 A student of any degree programme shall be required to attend a minimum of 75% of the lectures actually delivered and practical's held separately failing which such student shall not be allowed to appear in the final examination and would be given a grade on the basis of marks which he/she has obtained so far in the courses.

  
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20.4 Where the absence of a student is on account of his/her having been sent out by DSW with prior concurrence of the Dean of the concerned Faculty to represent the faculty or University in sports or inter University debates, declamation or other contests, he/she be given the benefit of attendance for the classes held during such days of absence provided that:

- (a) The minimum number of days of such absence shall not exceed fifteen (15) in a semester, and
- (b) The Dean of the concerned faculty shall, arrange for special coaching/lectures/practical for these students to enable them to make-up for the classes they had missed on account of such participation.

## 21. Maintenance of Minimum Overall Grade Point Average (OGPA) Requirements:

### 21.1 Requirement of good standing for award of degree:

The minimum OGPA requirement at the U.G. level shall be 4.0 out of 10.0 at the end of second semester, 4.5 at the end of fourth semester and 5.0 at the end of sixth semester and onward, in case a student fails to attain these minimum standard at the end of 2<sup>nd</sup>, 4<sup>th</sup> and 6<sup>th</sup> semester of his/her certificate/degree/P.G. programme, he/she shall be reverted back to 1<sup>st</sup>, 3<sup>rd</sup> and 5<sup>th</sup> semester, respectively. If a student, however, fail to maintain 5.0 OGPA in 7<sup>th</sup> and onward semester he/she will have to repeat the course in the same semester at the end of which he/she has obtained an OGPA less than 5.0. A student who has achieved this minimum requirement will be deemed to be on Good Standing.

### 21.2 Scholastic Probation:

If a student fails, at the end of a semester, to achieve the minimum standard prescribed above (21.1), he/she be placed on Scholastic Probation the next semester.

### 21.3 Repeating courses in order to fulfill the minimum requirement:

A student getting 'F' grade in a course may repeat that course with the prior permission of the Dean of the concerned faculty subject to the following conditions:

- (i) The repetition shall be allowed only once (After due consideration of the Vice-Chancellor may be given another one more chance).
- (ii) The repetition shall be permitted only to enable the student to fulfill the requirement of minimum Grade Point Average and not for improvement of his/her

  
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Grade Point Average or for enabling him/her to qualify for the award of scholarship or for competing for a certificate.

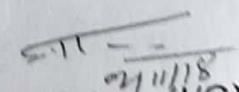
- (iii) When a student repeats a course after getting grade 'F' the credit corresponding to that course shall be counted only once for the graduation requirement.
- (iv) To ensure that the requirement for the award of degree have been completed by a student, the Registrar or the Deputy Registrar, to whom he may delegate such power will keep a record of courses completed by the student in master cards.
- (v) Whether or not a student improves his/her grade after repeating a course for computing the Overall Grade Point Average, the original grade 'F' shall be ignored and the grade obtained by him/her after repeating the course shall alone be taken into account. But in the official records of the student maintained in the Registrar's Office as well in dean's Office both earlier grade and the grade obtained after repetition, improved or otherwise shall be mentioned and the fact, that the repeated course shall be indicated by the letter 'R' written above the numerical grade which he/she obtained after such repetition. But till such a time as student repeats the course, the original grade and credits shall be used to compute the Overall Grade point Average.

## **22. Dropping a student or extension of the period of Scholastic Probation:**

- 22.1 If at end of the semester, a student who is on scholastic probation, However, if His / her overall grade Point average 4.00 or above, he/she shall be removed from scholastic Probation. However, if his/her overall Grade Point Average is below the applicable minimum, he/she ceases to be a student of the University. Such a student however, is given chance to appeal within a period of 15 days for re-admission which does not, in any way, guarantee the same. In all cases, the Registrar will refer the matter to the Dean of the concerned faculty. The Dean shall then consult the Committee appointed for the purpose by the Dean and obtain opinion of the Committee on whether the student may be allowed to continue on scholastic probation for one more semester or is to be delisted. A student's progress made in the previous semester, aptitude and general behavior are a few of such points which the committee may bear in mind while considering any student for extension of scholastic Probation or readmission. The recommendation of the committee appointed will be forwarded by the Dean with his/her recommendation to the Vice Chancellor for approval and shall not be reopened thereafter.

## **23. Readmission of students other than on scholastic probation:**

- 23.1 If student of good standing, for certain compelling reasons, has to leave the Faculty with the permission of the Dean concerned in the midstream or so, he/she may be re-admitted by the Dean within a period of two years of his/her leaving the college. This period shall be counted in residential requirement.

  
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- 23.2 If student of good standing leaves the college during the courses of his/her study programme without permission of the Dean concerned, he/she can be readmitted within a period of two years only with the prior approval of the Vice Chancellor. This period shall be counted towards residential requirement.

**24. Procedure for withdrawal from Semester:**

- 24.1 Every enrolled student shall be required to register at the beginning of each semester till the completion of his/her degree programme, unless otherwise permitted by the Dean of the Faculty concerned failing which his/her enrollment shall be not as a matter of right.

- 24.2 permission to withdraw from the YBN University for one semester shall not be granted unless the application is made through the proper channel to the Dean concerned at least fifteen days before the commencement of the end term examination of the semester provided:

- (a) The student has been ill and his/her application has been supported by a medical certificate.
- (b) In case of an accident, where a student has been disabled temporarily to attend his/her classes.
- (c) In the event of death of parent/guardian, and
- (d) Any other unforeseen circumstances which in the opinion of the Vice Chancellor are fit reasons for allowing withdrawing a semester.

If a student who has withdrawn from the YBN University to join Armed Forces during the period of emergency and has attended classes and tests for at least six weeks in the last semester of his/her study in the University, the grades in courses for which he/she has registered in the semester shall be deferred.

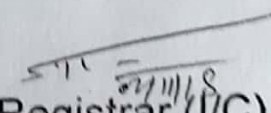
- 24.3 In exceptional circumstances, where the Academic Advisor of the student and the Dean of the concerned Faculty are satisfied that the application could not have been made within the period specified in (24.1.2) above, special permission may be granted by the Vice Chancellor on the recommendation of the Dean.

**24.4 Withdrawal of first semester:**

A student shall be allowed to withdraw the first semester in the event of self hospitalize for a longer period. Such student cannot be admitted in the Second Semester in any circumstances and shall be readmitted only in the next session along with fresh students to be admitted. In an ordinary case withdrawal of first semester shall not be permitted.

**24.5 Withdrawal for more than one semester at a time:**

Withdrawal of two semesters at a time shall be granted to a student if he/she is suffering from serious diseases which take longer time (six month & above) to cure. For this medical certificate shall be provided by the student.

  
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**25. Procedure for withdrawal from University/Faculty**

25.1 A student may withdraw from University; on the completion of his/her studies in the University provided he/she has obtained the clearance certificate.

25.1.1 No student shall be deemed to have withdrawn from the University, on the completion of his/her studies in the University provided he/she has obtained the clearance certificate.

25.1.1 No student shall be deemed to have withdrawn from the University unless has obtained a clearance certificate from the Dean of the concerned faculty.

25.1.2 Unless a student has obtained a clearance certificate from the University/Faculty, no refund of the amount due to him/her shall the transcript and any other document(s) issued to him/her.

25.1.3 The 'No Dues Certificate' may be obtained by the student himself/herself immediately after completion of degree or at the time of being permitted to withdraw from the University.

25.1.4 It shall be the responsibility of the head concerned, eg. the warden, the Librarian, Head of Department to report to the Dean concerned at the end of the semester, the dues, if any, outstanding against any student.

25.1.5 It shall be the duty of the Dean concerned to prepare and maintain updated statement of dues outstanding against students and shall furnish a copy of the statement to the Registrar within three weeks from the date of commencement of the semester break of each semester.

25.1.6 The Registrar shall consider the report furnished by the Dean and if no dues are shown against a candidate in the list, he shall issue the Transcript and any other documents, Which can be issued to a candidate after withdrawal from the University provided that no application for issue of document shall be held up beyond three weeks for want of a report.

**26. Examination and evaluation system:**

26.1 Type of examination: The examination or evaluation of a student's achievements shall based on his/her performance in various kinds of tests and assignments etc. The relative weightage to be given has been separately classified. Some of the types which may be adopted by the Instructor are described below:

26.1.1 Quiz: Is a short test of 10-15 minutes duration which may consist of question requiring brief answers. There may or may not be previous announcement for a quiz.

26.1.2 Mid term examination: Near about middle of a semester, the teachers of the concerned programmes shall hold a mid term examination, lasting for at least one class hour. The dates for holding this examination shall be announced in the semester / Academic calendar.

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- 26.1.3 End term examination: Towards the end of the semester there shall be one examination in each course (50% questions shall be covered by objective and 50% questions shall be covered by subjective / descriptive, whereas for Post Graduate programmes majority of the questions will be on subjective nature) over a period of at least 3 hours and shall cover the entire subject matter of the course. The dates of holding such an examination shall be announced in semester calendar.
- 26.1.4 Practical examination of all courses having practical shall be completed in the last practical class of the course before the commencement of end term examination.
- 26.1.5 End term examination: There shall be two types of examination namely internal and external, each for 50 (fifty) marks. The distribution of marks (weightage) in internal examination shall be as follows:

**Weightage:**

Type of examination	Course involving Practical (max. marks)	Course involving No practical (max. marks)	Course involving practical only (max. marks)
(a) Quizzes and assignment	10	10	10
(b) Midterm examination	15	30	40
(c) Practical examination and Vive-Voce	25	10	50
<b>Total</b>	<b>50</b>	<b>50</b>	<b>100</b>

**NOTE:** Midterm and end term examinations may also include theoretical questions based on practical. Viva-voce examination may cover both theory and practical.

26.1.6 For Under Graduate programmes: The External Examination will be of 50 marks in which a student must secure 25 marks to pass in the subject. In external examination, 50% (fifty) question will be of objective type and 50% (fifty) of subjective type. For Post Graduates programmes examination shall be followed with the subjective examinations and its evaluation shall be done probably centralized based under the super vision of the Controller of Examinations, however the evaluation of the Dissertation and Thesis of Master degree and Ph.D. degree programmes shall be evaluated by two external experts (out of the Jharkhand state). Examinations for course work of Ph.D. programmes shall be conducted under the Supervision of the Controller of Examinations as per the norms prescribed by the UGC Regulations 2016 (as amended time to time).

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**26.1.6.1 The details of conduction external examination are as follows:**

The Head of the Department in consultation with the Academic Advisor or Teacher concerned will submit a panel of three External Examiners within 8 weeks of the start of Semester, who should be specialized in the subject and from outside the University, to the dean of the faculty concerned. The dean will select the examiner from the panel thus submitted. The same will be sent to the Controller of Examinations, who will issue the appointment letter to the External after receiving approval from the Dean concerned. The External Examiner will send his acceptance letter to the Controller of Examinations. The External Examiner will send the set of question paper (Full marks 50) under sealed cover, address to the Controller of Examinations, YBN University, Ranchi. The Controller of Examinations shall get sufficient number of question paper printed/cyclostyled and send the same to the Concerned Dean of the School or Center Superintendent, in sealed cover marked "Confidential" for arranging examinations.

**26.1.6.2** After the examination, the Answer Books will be sent to the External Examiner under sealed cover by the Controller of Examinations, the External Examiner will send the marks obtained by candidate in a proforma for the purpose in duplicate to the Controller of Examinations, along with the Answer Book within 15 days of the receipt of answer books. The Head of the Department likewise will send the marks obtained by the students in quiz, mid term and practical examinations to the Controller of Examinations, within a week of final practical examinations.

**26.1.6.3** The Controller of Examinations will hand over the sealed covers containing the marks to two Tabulators appointed for the purpose, who will tabulate the marks in the prescribed proforma and grades awarded. The grades must be finalized and copy of grades sent to the Dean/Deputy Registrar before the start of the next Semester.

In case, however, there is delay in the finalization of grades for some unavoidable reasons, the students may be allowed provisional registration in the next semester till grades are awarded. The registration of such students will, however, be confirmed on the basis of grades awarded and as per various regulation in force.

In the event that the External Examiner appointed by the Dean from the panel submitted by the Head of the Department declines to be the examiner, the Controller of Examinations will appoint a second examiner from the same panel with approval of the Vice-Chancellor.

**26.1.6.4** The Controller of Examinations while sending the appointment letter to the External Examiner will inform him/her the details of syllabus, full marks, Pass marks, remuneration bill etc. The "Instruction Sheet" for the guidance of the examiner shall be prepared by the Controller of Examinations in consultation with the Dean of the all faculties for sending it to the examiner after approval of the Vice-Chancellor.

  
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The Controller of Examinations will appoint two tabulators with approval of the Vice-Chancellor out of a panel sent by the Dean of each faculty with the provision that out of the two tabulators for the faculty, one will be from other faculty. The term of tabulator will be for two semesters.

27. **Grading System:**

- 27.1 The grading system will be on a 10 point scale.
- 27.2 The pass marks will be 50% (5.0 point scale)
- 27.3 A student graduating from this University must have overall 50% marks (out of 10 grade point scale percent (%) marks indicated with 95.0).
- 27.4 At the end of the 2<sup>nd</sup> Semester, a student must have an O.G.P.A. of 4.0 on a 10 point scale. At the end of 4<sup>th</sup> Semester he/she must have an O.G.P.A. of 4.5 and at the end of 6<sup>th</sup> Semester and onwards and must maintain a minimum O.G.P.A. of 5.00 out of 10.00
- 27.5 If a student fails to get an O.G.P.A. of less than 4.0 in 2<sup>nd</sup>, 4.5 in 4<sup>th</sup> and 5.0 at the end of 6<sup>th</sup> semester he/she will be reverted back to 1<sup>st</sup> semester, 3<sup>rd</sup> semester and 5<sup>th</sup> semester, respectively. If a student fails to maintain 5.00 O.G.P.A. in 7<sup>th</sup> and onward semester he/she shall have to repeat the course in the same semester at the end of which he/she obtained less than 5.00 O.G.P.A.
- 27.6 The student shall have to re-appear in the next examination in the component he/she has failed (External, Internal or both) after getting himself/herself registered in that courses. The student shall pass in practical component of the internal examination separately (Pass mark for practical exam is 50% of the full marks).
- 27.7 The Controller of Examinations shall be the overall In charge of the examination activities.

28. **Makeup examination:**

If a student misses midterm examination on account of illness (duly certificate by the University Doctor on the basis of entries in Sick register for hostellers only) or death of father, mother, brother, sister, spouse, child or grandparents or if he/she is sent out by the University to represent in sports or co-curricular activities, he/she may be allowed to take make up examination by the Dean concerned on the recommendation of the Advisor. The student shall appear in the makeup examination within 15 days from the date of the mid term examination of the course. The examination date shall be announced by the Dean concerned well in advance in consultation with course Instructor and Chairman/Head of the Department and only one such examination will be conducted for each course. If a student fails to appear on that date, he/she will forfeit the claim for makeup examination. The makeup examination fee shall be Rs. 200/- per course. There shall be no makeup examination.

29. **Weightage to various types of examination in determining the course grade will be as follows :**

Type of examinations	Course involving practical	Course involving no practical (max. marks)	Course involving practical only (max. marks)
(a) Quizzes and assignment	10	10	10
(b) Mid term examination	15	30	40
(c) Final examination/Theory	50	50	-

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(d) Practical examination and Viva-Voce	25	10	50
Total	100	100	100

30. Responsibility of conducting various examinations:

30.1 The quiz and midterm examination shall be conducted by the Teacher / head of the department of concerned course who will also award marks. The marks shall be submitted to the Controller of Examinations within 10 days from the date of the examination.

30.2 The theory question paper of the end term examinations shall be set by an examiner (question paper setter) specialized in the field from outside / inside the University with the due concerned by the Vice-Chancellor. The competent examiner shall also evaluate the answer books and award marks. The examiner shall be appointed by the Dean concerned from a panel of three names to be submitted by the Head of the Department of the concerned programme. The external examiner will submit the evaluated answer books and marks to the Controller of Examinations. Students must obtain a minimum of 30% marks in end term theory paper evaluated by the external examiner in order to be eligible for passing the course. If Student is not satisfied with the awarded marks, then it shall be reevaluated with due concerned of the Dean (Academics) / Head of the Department shall reevaluate.

If a student does not appear in the end term examination but has fulfilled other requirements, he/she may appear in end term examination of that course when it will be subsequently held. But he/she will have to register for end term examination of that course. Till such a time he/she clears the course successfully, the student would be allotted 'F' grade in the course.

30.3 The practical examination shall be conducted by the concerned teacher:

31. Change/Addition/withdrawal of course:

32.1 Application for change of course(s), including any addition or withdrawal, shall be made in the prescribed proforma along with a fee of Rs. 500/- only in accordance with instructions given on the back of the application form to be provided by office of the Dean concerned/ Head of the Department, however, exemption from this fee may be granted by the Dean when the change of course is necessitated on administrative considerations. The last date for adding course shall be the working day immediately following the expiry of 10days from the date the course work started in the semester.

31.2 The last date for withdrawal from a course shall be one week immediately after the completion of mid-term examination in that particular course. If the student has not withdrawn but failed to attend course after the date prescribed in the semester calendar, he/she shall be deemed to have failed in the course and shall be awarded 'F' grade.

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31.3 Both addition and withdrawal of the courses shall be communicated by the authorities concerned to the Advisor/Teacher/Head of the Department.

32. Award of grades:

32.1 At the end of each semester, the Concerned Tabulators shall award the grades in a manner described in these Ordinances (27.1.6.2 to 27.1.6.3).

32.2 A student must obtain pass marks separately in theory and practical in order to clear a course. If a student fails to get pass marks separately in theory and practical, he/she be awarded 'F' grade.

33. Significance of grade and grading system:

The tabulators/ Deputy Registrar shall award grade point to the students according to the procedure detailed below:

33.1 Marks for different types of examinations in respect of each course shall be as detailed in the regulation (30).

33.2 Percentage of total marks obtained by a student in a particular course shall be the total of the marks obtained by him/her in different type of examinations held during the semester as per regulation (30).

33.3 Grade Point :

Grade Point in a course shall be calculated on the basis of percentage of total marks obtained divided by ten corrected up to one decimal point.

33.4 Credit Point

Credit Point shall be calculated by multiplying grade point earned by a student in a course by the credit course by the credit hours of that particular course.

33.5 Grade Point Average :

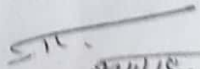
Sum total of credit point earned by a student in a particular semester divided by total number of credit courses studied corrected up to decimal point during the semester shall be the grade point average (GPA) of the student for that semester.

33.6 Overall Grade Point Average (O.G.P.A.):

Sum total of credit points, earned in all the semester of a programme divided by total credit hours of the courses studied during the programme corrected up to three decimal point shall be the Overall Grade point Average (O.G.P.A) of the student.

33.7 For computation of G.P.A./O.G.P.A. 'F' grade shall be counted as 'O' Grade Point. The following examples may be taken for references:

GPA (Grade point Average): = total point Score / Total Credits (Only for 1<sup>st</sup> Semester);

  
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Total point =

Degree	Percentage of Marks obtained	Conversion into points
All	100	10 points
	90 to < 100	9 to <10
	80 to < 90	8 to <9
	70 to < 80	7 to <8
	60 to < 70	6 to <7
	50 to < 60	5 to <6
	<50 (Fail)	0

34. Significance of O.G.P.A. :

- 34.1 Multiplication of O.G.P.A. earned by a student by a student by factor 10 shall give the percentage marks which shall be recorded in the transcript.
- 34.2 Students getting G.P.A. below 4.0 in a particular course shall be deemed to have failed in that course. Such student will have to reappear in the next examination in the component(s) he/she has failed (external/internal or both) after getting himself/herself registered in that courses. A student must secure 50% marks in practical to pass in the component.
- The Following examples may be taken as references:

O.G.P.A.	DIVISION
5.000 -5.999	Pass
6.000 – 6.999	II division
7.000 – 7.999	I division
8.000 and above	I division with distinction

CGPA (Cumulative Grade Point Average):  $\sum$  total conversion points scored / Course credits

OGPA:  $\sum$  total conversion points scored (after excluding failure points) / Course credits

% of Marks = OGPA X 100/10

35. Other grading

F	-	Fail
S	-	Satisfactory
US	-	Unsatisfactory
W	-	Course withdrawn
NC	-	Non-Credit

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36. **Answer books:**

Answer paper of all tests and examinations except those of end term examination shall be shown to the classroom within seven days of the examination by the Teachers. The students can represent and seek rechecking of the grade within 3 days of the showing of the answer papers.

37. **Mistake in grade submission:**

Where Teacher find that he/she made a mistake in reporting the marks achieved by a student, he/she shall immediately bring it to the notice of the concerned Dean through the Head of the department. The Dean after going through all the documents and satisfying himself that there has been a genuine mistake shall write to the Controller of Examinations, explaining the circumstances and mentioning the correct marks. The Controller of Examinations shall accordingly, issue a revised semester report. Such corrections shall normally be reported to the Registrar within 7 days of the declaration of the result.

38. **Unfair means in examination:**

- (i) The concerned Dean of the faculty in which the student is registered shall be responsible for dealing with all cases of use of unfair means in the semester test and examinations.
- (ii) The Instructor shall report to the Dean through the Head of the Department on the day of occurrence of case of unfair mean with full details of the evidence and/or exhibits. An explanation of the student concerned, if possible shall also be submitted.
- (iii) The Dean shall take appropriate action after offering full opportunity to the student for his/her defense and the penalty may be as indicated below:
  - (a) A student found using unfair means during mid term test will be debarred from the University for the unexpired portion of the semester and he/she will deemed to have failed in all the courses during the semester.
  - (b) A student found using unfair means during quiz or short test will be disqualified and given 'F' grade for the course in that semester.
  - (c) A student found using unfair means during the final examination may be deemed to have failed in all courses in that semester. He/ She will be debarred from the University during the subsequent semester also.
  - (d) Repetition of such an offence more than twice during the career of a student may disqualify him/her from being a student in this University and obtaining the degree of the University.
    - (a) The term use of unfair means in the examination or attempt to use unfair means in the examination shall denote the items prescribed by the Academic Council from time to time.
    - (b) The following inter-alia shall be deemed to be unfair means:

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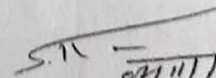
- (i) Talking to another candidate or any person, inside or outside the examination hall, during the examination hrs. Without permission of a member of the supervisory staff.
- (ii) Leaving the examination hall without delivering the answer book or continuation sheet, if any, to the Invigilator concerned, and talking away tearing off or otherwise deposing of the same or any part thereof.
- (iii) Writing on blotting paper, a question or anything relating to a question on anything excepting the answer book or the continuation sheet supplied to the candidate.
- (iv) Using abusive or obscene language in the examination hall or writing the same in the answer book.
- (v) Making an appeal to the Examiner through the answer book.
- (vi) Possession by candidate or having access to the books, notes, paper Any other material, whether written inscribed or engraved or any other device, which could be of help or assistance to him in answering any part of the question paper.
- (vii) Concealing, destroying, disfiguring, rendering, illegible shadowing, running essay with, causing disappearance of or attempting to do any of these things in respect of any books, notes, paper or other material or device, used or attempted to be used for assistance or help in answering a question or a part thereof.
- (viii) Passing on or attempting to pass on during the examination hours a copy of a questions or a part thereof the question paper itself or a part thereof.
- (ix) Smuggling into the examination hall, an answer book or a continuation sheet, or talking out or arranging to send out an answer book or a continuation sheet, or replacing or attempting to get replaced the answer book or continuation sheet during or after the examination with or without the help or connivance of any other person connected with the examination or through any other agency whatsoever.
- (x) Receiving or attempting to receive with or without the help or connivance of any member of the supervisory or menial staff or any outside agency solution to a question or a part thereof.
- (xi) Approaching or influencing directly or indirectly an Instructor, Tabulator or any other person connected with the University examination, with the object, directly or indirectly of inducing him/her to leak out the question paper or any part thereof, or to

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enhance marks or to favorably evaluate or to change the award in favor of the candidate.

- (xii) Undue influence that is to say any direct or indirect interference or attempt thereof on the part of the candidate or of any person on his/her behalf with the discharge of the duties of a member of the supervisory or inspecting staff of an examination centre before, during and after the examination. Provided that without prejudice to the generality of the provisions of this clause any such person as is referred to therein who abases, insults, intimidates, assaults, any member of the supervisory or inspecting staff or other candidates or threatens or threatens to do so shall be deemed to have interfered with the duties of the supervisory and the inspecting staff within the meaning of this clause.
  - (xiii) Copying, attempting to copy, taking assistance or help from any book, notes paper or any other material or device or from any other candidates, or facilitating or rendering any assistance to any other candidate to any of these things.
  - (xiv) Presenting a practical or class work note book whenever required, not prepared or produced by the candidate himself/herself.
  - (xv) Arranging or permitting any person, whosoever he/she may be to impersonate for the candidate at the examination.
  - (xvi) Forging a document or using a forged document, knowing it to be forged in any matter relating to the examination.
  - (xvii) The Academic Council may declare by resolution any other act or omission or commission to be 'unfair means'.
- (c) Every student shall be required to bring his/her own examination material, such as set squares, scales and the like, as he/she shall not be permitted to borrow any of these material from fellow students in the examination hall.
  - (d) If any student is found to have used or attempted to use 'unfair means' in any examination, his /her answer book shall be seized by the Investigator/Instructor forthwith. The student may, however be permitted to answer the remaining part of the question paper but on a separate answer book.
  - (e) Superintendent (Examination Hall)/ Instructor shall submit a detailed report along with the answer book(s) of the student and other related material(s), if any, to the Dean concerned immediately after that examination is over.

  
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- (f) A written statement of the student found to use or attempted to use 'unfair means' in the examination shall be obtained by Center Superintendent / Invigilator and be forwarded with his/her report along with other material(s) found with the student which should be recovered from his/her possession to the Controller of Examinations.
- (g) In case a student refuses to give a statement, he/she shall not be forced to do so but the fact or refusal be recorded by the Center Superintendent / Invigilator in the report.

**39. Grading, tabulation and publication ad publication of result:**

- 39.1 Tabulation of semester results shall be done by two teacher Tabulators.
- 39.2 The Tabulators shall be handed over the marks received from the Concerned Examiners i.e. for theory papers and practical papers. The tabulators shall convert the marks into grades, under 10 point scale, Grade Point (GP), Grade Point Average (GPA) and finally overall grade Point Average (OGPA) of result in the manner prescribed in the regulation (34).
- 39.3 Publication of results:
  - 39.3.1 After compiling the result in the manner indicated above on the form prescribed for the purpose, both the tabulators shall sign the compiled semester result and put up the same to the Controller of Examinations as well as Registrar, who in turn will check and publish the same, with due concerned / approval of the Vice-Chancellor. Such results shall have to be prepared in duplicate out of which one copy shall be sent to the Faculty / School concern, and another copy to the Examination Section maintaining the academic record of the concerned students.
  - 39.3.2 On the basis of the semester result compiled and published, the Examination Section in the office of the Controller of Examinations shall prepare and issue semester report in respect of each individual student with due concerned of the Vice-Chancellor.
  - 39.3.3. The final result of concerned programme shall also be compiled in the same manner by the Tabulators. After compiling the semester result of the final semester of a programme it shall be submitted to the Controller of Examinations duly signed by both the Tabulators. The Registrar shall get the final results of the programme duly vetted by the Dean concerned and approved by the Vice-Chancellor for publication.
  - 39.3.4 After obtaining the approval of the Vice Chancellor final results shall be published, declaring the student to have successfully completed the requirement for the award of a particular Degree.
  - 39.3.5 The result so published shall be placed before the Academic Council for final approval and the successful shall be conferred with the degree after approval of the Examination Board only.

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**40. Issue of transcript and provisional degree certificate:**

- 40.1 After publication of final result of particular concerned programme, the successful candidates shall be issued Transcript containing detail of academic attainment of the student semester-wise along with final O.G.P.A. and class or division as required on payment of prescribed fee under the signature of the Controller of Examinations. Such Transcripts shall be issued on specific recommendation of the Dean of the Faculty who in turn recommend for the issue of such certificates after being satisfied that there is nothing due against the student and he/she has vacated the hostel.
- 40.2 A provisional Degree Certificate in the form prescribed shall also be issued to the student on payment of prescribed fee under the signature of the Controller of Examinations. This certificate shall also be issued on a specific recommendation of the Dean of the Faculty in the manner as prescribed above.

**41. Issue of original certificate:**

- 41.1 The original Degree Certificate will be issued to the candidate in an annual convocation organized by the University preferably each year. Such original Degree certificates of diploma, Graduation, Post Graduation and Ph.D. courses shall be both in Hindi and in English on the same format as prescribed and will be signed jointly by the Controller of Examinations and Vice Chancellor. The said degree shall also be verified by the Registrar.
- 41.2 Certificate of one year certificate courses will be signed by the Controller of Examinations.
- 41.3 Annual convocation shall be held as and when possible as per procedure prescribed in the Act and Statutes or Ordinances.

**42. Miscellaneous:**

- 42.1 The courses of study shall be prepared by the Board of Studies / faculties, at least three month in advance of the date of commencement of the semester in which the batch is to be admitted and shall be made available to the students at the time of their admission.
- 42.1.1 No department shall introduce any change in the credits and catalogue description for the individual course(s) without such changes having been approved by the Board of Studies / Faculty with due approval of the Academic Council.
- 42.1.2 All the new course which are intended to be offered from the coming academic year shall have to be first recommended by the Board of Studies / faculty and approved by Academic Council before they are introduced.
- 42.1.3 Before introducing any new course, the Head of the department concerned shall ensure that sufficient laboratory, library and staff facilities are available.
- 43.2 All courses which a student has credited will be shown in his/her permanent record card and transcript along with the number of credit hours and the grade for each course.
- 43.3 In order to ensure that the requirement for the award of a degree have been duly completed by a student, the Controller of Examinations / Registrar shall keep a record of the course completed by the student.

  
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43.3.1 In all matters relating to admission and the operation of semester system the Registrar shall, ordinarily, act in accordance with the Regulation/Act/Statutes or advice of the Dean of the Faculty concerned. Wherever he does not agree with the recommendations of the Dean, he shall refer the matter to the Vice Chancellor whose decision shall be final. Any matter not covered by these Ordinances shall be referred to the Academic Council for decision.

43.3.2 Remuneration to paper Setters, Examiners, Tabulators etc. shall be as under (as amended time to time):

1. Question setting for Theory or practical Examination	Rs. 1000/- per set or As amended time to time (two sets of question).
2. Evaluation of Answer Books Of practical and Theory examinations :	Rs. 15/- per Answer book or As amended time to time
3. Evaluation of Dissertation for Master programmes	Per dissertation = Rs. 200/-
4. Ph.D. Thesis Evaluation: a). For conducting Ph.D. Viva -voce	Rs. 2000/- per thesis Rs. 1000/- per Viva-voce
5. Honorarium to Centre Superintendent	Rs. 300/- per sitting of Examination or As amended time to time
6. Honorarium to Invigilators	Rs. 200/- per sitting of End term Examination or As amended time to time
7. Honorarium to Tabulator	Rs. 1500/- for each semester or As amended time to time
8. Honorarium to 3 <sup>rd</sup> grade employee	Rs. 100/- each sitting of Examination or As amended time to time
8. Miscellanies expenses (Postage / printing and etc)	Rs. 1500/- for each semester End term examination or As amended time to time

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**43. Educational tour:**

Educational tour undertaken, should not be more than twice in the entire period of the degree programme and be undertaken in the semester breaks during the last two academic years of the programme. The Vice-Chancellor shall be final authority to allowed such type of tour with consultation of the Chancellor. The tour should not exceed 15 days on each occasion.

**44. Award of scholarship, assistantship fellowship etc.**

44.1 Financial help of students: For the prospective students of various faculties in this University, scholarship, free ship, assistantship etc. shall be available as decided by the Academic Council and Board of Management from time to time.

**44.1.1 General Ordinances for the award of financial help:**

- (a) Scholarship, except merit scholarship, will be available to students who are residents of the State and have taken admission in the beginning of the academic session for the particular year.
- (b) Merit scholarship will be awarded purely on merit irrespective of the income of the parent or guardian.
- (c) In case of merit cum means scholarship, which will also be confined to the residents of the state, the annual income of the guardian must not exceed Rs. 25,000/- or the amount decided by appropriate authorities from time to time.
- (d) Income of parent/guardian must be certified by a Block Development Officer, Circle Officer or a Gazetted Officer.
- (e) Continuance of financial help during the academic year (two semesters) of its grant shall be dependent upon the maintenance of a good record of merit, conduct, behavior and attendance. The merit in this case will mean securing an O.G.P.A. of 8.00 or above out of 10.00 in each semester of the academic year with full prescribed course load without dropping or withdrawal of a course or having failed in any course. Failure in a course means securing G.P. less than 5.0/10.0 in that course.

Financial assistance withdrawn due to ineligibility of the previous awardees during the academic year shall be offered to the next non-recipient student, in order of merit on the waiting list, subject to his/her fulfilling the criteria of its continuance for the un-expired period of the academic session.

- (f) For the first award to the first year students, merit will be judged on the basis of marks secured in the first semester examination and will be granted with retrospective effect from the beginning of the said semester and tenable till the end of second semester. Subsequent award of merit scholarship would be made on the basis of merit of the candidate during each semester completed, determined on the basis of O.G.P.A. A student having less than 8.00 O.G.P.A. out of 10.00 without any 'F' grade and dropping a course or a semester during the

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academic year completed shall not be eligible for consideration of the financial help.

- (g) No student shall be eligible to receive more than one financial assistance at a time.
- (h) If the holder of a scholarship (other than college scholarship) is transferred to another college/faculty under the University, the scholarship shall stand transferred with him/her.
- (i) First and subsequent awards of merit scholarship in case of under-graduate students shall be on Faculty basis.
- (j) Merit cum means scholarship shall be of two categories (i) General (unreserved) and (ii) Reserved. The scholarship under reserved category will be for students belonging to OBC/ST/SC classes in order of preference. The scholarships for the unreserved category shall be awarded among the candidates of both reserved and unreserved classes.  
The number of scholarship under each category shall be notified by the Registrar from time to time.
- (k) For students who qualify on the poverty (means) list, the award of scholarship will be on the basis of merit.
- (l) A students' aid fund in each Faculty shall be operated as per stipulation of the U.G.C. for the said purpose.
- (m) The University employees ward shall be given due importance in admission under various schools of this University as well as the course fees shall be waved up to the tune of minimum 50% and with due concerned of the Dean (Academic) the entire course fee may also be waved off with the consent of the Chancellor.
- (n) Rate of scholarship:
  - (i) Merit – Rs. 1000/- (per month)
  - (ii) Merit cum poverty – Rs. 1000/-

#### 45. Hostel and cafeteria

##### 45.1 Hostel rules:

##### (a) General:

- (i) The University hostels shall be open to regular students on rolls of the Faculties. Allotment of seats will be made on the merit basis only.
- (ii) Every boarder shall have with him/her a copy of the rules, he must familiarize himself/herself with these rules and observe the same, ignorance of the rules will not be considered as an excuse.
- (iii) In grading character certificates to the boarders, the opinion of the DSW / Head of the Department on the recommendation of Warden of the Faculty hostel is must.

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Director Students' Welfare (DSW) through the Warden/Dy. Warden will exercise general supervision and control over the hostels. The DSW shall also supervise and coordinate management of Student's Hostels' Cafeteria and Mess arrangement, and promote discipline among students of the University.

- (iv) Boarders must look up the Hostel Notice Board twice a day, as sometimes important notices are put up there.
- (v) No boarder should see the Dean or the Vice Chancellor for ordinary affairs. The DSW, Hostel prefects or Hostel Dy. Warden are the right persons to be approached for such matters.
- (vi) All cases of illness shall be reported to the Hostel Dy. Warden concerned and to the University Medical Officer.
- (vii) No student shall keep any firearm, lethal weapon, poison or intoxicant of any kind in the hostel. Any infringement of this rule will entail expulsion of the student.
- (viii) Any meeting to be held on the hostel premises will need to have prior approval of DSW or the warden of the Faculty hostel.
- (ix) The students shall make proper use of common room, The newspapers, journals, magazines and articles required for all indoor games. Hours during which the common room shall remain open will be as fixed by the Hostel Dy. Warden from time to time. The Common Room Secretary and Joint Secretary will be responsible for running the common room.
- (x) While visiting the dining hall, the common room and the canteen, students must be properly dressed.
- (xi) In each wing of the hostel, a senior student of good standing shall be appointed as a Perfect for the wing, who will assist the Hostel Dy. Warden in the administration of hostel affairs.
- (xii) Boarders shall contribute Rs. 50/- in one lump sum towards hostel fund for the full academic year. The amount will be collected by the office of the respective Dean along with fees for the semester. The fund will be utilized and controlled by the DSW.
- (xiii) Each student will pay Rs. 25/- per semester as common room fund. The amount shall be collected along with other fees by the office of the Dean concerned however the fund will be operated by DSW.
- (xiv) The DSW will have the authority to make purchase out of the amount collected from the students as (xii) and (xiii) above for the following purpose:
  - (i) Purchase of newspaper, magazine, indoor games and prize for hostel competitions, registers, rubber stamps etc.
  - (ii) Purchases of television/radio set and there, hostel functions and festivals any other miscellaneous expenditure which the hostel warden may deem fit

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to incur in consultation with the Secretary/Joint Secretary of the common room.

- (xv) Amendment to these rules can be made by the committee consisting of the DSW, Warden of College Hostel, Hostel Dy. Warden, Secretary/ Joint Secretary of common room subject to the approval of the Dean concerned.
  - (xvi) The DSW on the advice of a committee appointed by him, will be competent or declare an article purchased out of the hostel fund, as unserviceable and authorize its write off and/or auction.
  - (xvii) All the boarders shall vacate the hostel rooms before they leave for the summer vacation. All hostel articles issued to the students, should be returned to the Hostel Clerk before the students vacate their rooms. They will be held responsible for loss. If any and will be liable to make good the loss.
- (b) Allotment:
- (i) Primarily the merit and seniority will taken into consideration at the time of allotment of cubicles as well as dormitories.
  - (ii) Student must be personally present at the time of allotment of rooms. Rooms to be allotted will be specified immediately before an allotment is made.
  - (iii) Room mates in dormitories shall preferable be students of the same class. The rule, however, does not apply to real brothers and first cousins.
  - (iv) No boarder is allowed to change his/her room without permission of the Warden/Dy. Warden. Change of room will, ordinarily, be permitted only after the general allotment has been made.
- (c) Furniture and equipments:
- (i) Every boarder will be provided with a chair, a table and a cot and shall be responsible for their proper up keep and maintenance. In no case the furniture is to be shifted from one room to another. The boarder shall ensure that no damage is done to the hostel property entrusted to him/her. Repair due to negligence, are to be borne by the boarder concerned.
  - (ii) Removal of electrical fitting and cot from the room is prohibited.
- (d) Withdrawal and removal from the University hostel:
- (i) After the general allotment, application for withdrawal from the hostel shall be countersigned by the parent/guardian of the student and submitted to the DSW through the Hostel Dy. Warden and the Warden. Such an application shall be entertained only after hostel dues have been cleared.
  - (ii) Even if the boarder has actually vacated his/her room, he/she will be liable to pay all the hostel dues and fines if any, standing against his/her name up to the day he/she continues to be on the rolls.
  - (iii) In the case of under graduate final year students, the Dean of the concerned Faculty will himself recover from them the outstanding dues after adjusting the caution

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money or inform the DSW and the Registrar to without the result of such defaulting students till the balance of the outstanding dues has been cleared by them. If a student leaves the University before his/her final examination, he/she shall neither be issued a character certificate nor paid back the security money pending clearance from the Hostel Warden.

- (iv) No boarder shall leave the hostel without personally handing over the charge of the room to the clerk concerned. Losses, if any, will be made good by him/.her.
- (e) Leave rules:
  - (i) Leave granted for absence from the Faculty will not mean leave for absence from the hostel. Leave for absence from the hostel for one more night must have the approval of Hostel Dy. Warden.
  - (ii) Students absenting themselves from the Hostel, without prior sanction of leave by the Dy. Warden will be punished.
- (f) Night roll call:
  - (i) Night roll call will be the Block Prefect at 9.00 PM in winter and 10.00 Pm in summer. Every boarder must be present in his/her room at the time of roll call.
  - (ii) A student absenting at the time of roll call is liable to a fine up to Rs. 100/- The list of absentees and fines imposed on them will be put up on the notice board at the end of each month.
  - (iii) After the roll call, no student is allowed to leave the hostel. However, in case of an emergency, he/she must inform the Perfect of his/her Block who, in turn will inform the Hostel Dy. Warden next morning. The Hostel Dy. Warden if he/she so likes, will verify the cause of his/her leaving the hostel and shall report to the Warden.
  - (iv) Absence from the hostel for the whole night without prior permission of the Dy. Warden will be considered will be considered an act of gross indiscipline and misconduct and will call for heavy punishment. Such cases must be brought to the notice of the DSW and the Dean concerned by the warden.
- (g) Guests:
  - (i) Guests are not, ordinarily, permitted to stay in the hostel except in the case of father/brother provided he/she comes at an odd hour. The name and relation of the guest as allowed will be entered in the guest register kept in the hostel.
  - (ii) Lady Guest and Vice-Versa are not permitted to visit the room and stay in the hostel meant for boys and girls.
  - (iii) A brother keeping guest without permission will be liable to be punished.
- (h) Light:
  - (i) Light must be switched off when not in Use of electric bulbs up to 60 watts only is allowed in the room.
  - (ii) Use of electric heaters, electric rod, electronic equipments and other similar electric appliance is prohibited.

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- (iii) Boarders are warned against tempering with electric installations. For all electric repairs the authorized electrician should be called in.
- (i) Discipline and complaint :
  - (i) Students are expected to maintain perfect discipline and desired academic atmosphere in the hostel.
  - (ii) All kinds of shouting, hooting, violent knocking or any other act or movement or behavior likely to cause disturbance to inmates are strictly prohibited. Ragging of any type will be dealt with severely and may result in expulsion from the University.
  - (iii) Dealings, in general, and specially with fellow students should be courteous and polite. Students must not take law into their own hands, but must report all quarrels and disputes not amicably settled, to the Hostel Superintendent.
  - (iv) A boarder found guilty of having committed a breach of rules shall be liable to appropriate punishment by the Dean concerned or by the Warden on report from Hostel Dy. Warden. The Dean concerned may impose any of the following punishments on such a boarder :
    - (a) Warning simple or severe
    - (b) Fine up to Rs. 20000/-
    - (c) Expulsion from the hostel
    - (d) The Warden of a Hostel may impose any of the following punishments on such boarders under his/her charge :
      - (i) Warning (simple or severe)
      - (ii) Fine up to Rs. 10000/-

All actions leading to punishment will be recorded in the personal file of the students and communicated to his/her guardian.
- (j) Lawns and cleanliness:
  - (i) Students are expected to show a sense of responsibility in the maintenance of hedges, lawns and tramping or damaging the hedges, plucking of flowers without permission of the hostel Dy. Warden will be regarded as a misdemeanor.
  - (ii) Cycling in lawns, verandah, corridor, roof etc. is prohibited.
  - (iii) Wash basin should not be blocked with any extraneous material. It should be kept clean and should only be used for washing purposes.
  - (iv) Spitting at all place should be avoided. Walls furniture and doors should not be disfigured with pencil, ink, chalk or color marks.
  - (v) For proper functioning of the sanitary lavatories, following instruction must be followed:
    - (A) Pull the chain gently after use. The cistern will work satisfactorily only when full. Once emptied it takes a few minutes to get filled up.
    - (B) To avoid blockage, please do not throw 'datuan' paper etc. in it.

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46. Discipline:

46.1 General: The DSW/Dean of the concerned Faculty/Hostel Dy. Warden/Warden are responsible for the maintenance of discipline among students in the Faculty/Hostels, playgrounds and any other part of the campus as also among the students going outside the campus in connection with the work of the University.

46.2 There shall be a Disciplinary Committee in each Faculty and at the University level consisting of following members:

(A) University level committee:

- (i) The Vice Chancellor-Chairman.
- (ii) All Deans and Directors-Members.
- (iii) Director Students Welfare / Registrar - Member Secretary

(B) Department level committee:

- (i) Dean of the concerned Faculty –Chairman.
- (ii) DSW
- (iii) Three Heads of the departments shall rotate annually as per alphabetical Order of the departments – Members.
- (iv) Warden of hostels – member Secretary.

46.3 For minor offences, black marks should be awarded and a record in this regard maintained. A student who is given more than 5 black marks is liable to other suitable punishment as follows:

46.3.1 Suspension for not more than one semester.

46.3.2 Rustication of student till the end of the session.

46.3.3. Expulsion for one or more academic session.

In case of (46.3.2) and (46.3.3), a report should be sent to the Vice Chancellor who may examine the enquire report, and if considered necessary, the student may be asked to seek admission in another Faculty.

46.4. Organized act of indiscipline: Any act of indiscipline when indulged in by a large number of students intended or calculated to cause dislocation in the normal working of any institution, department or section of the University, or to adversely affect the reputation of the University or lowering of standards or excellence in any field of activity of the University, shall be deemed as constituting an organized act of indiscipline.

46.5 Acts of indiscipline: The following shall constitute acts of indiscipline:

46.5.1 Keeping or using any fire-arm, lethal weapon, knife with a blade of more than four inch (4") length, in the room or outside.

46.5.2 'Keeping or using intoxicants in any form.

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- 46.5.3 Gambling in any form.
  - 46.5.4 Ragging, bullying or harassing of students.
  - 46.5.5 Demonstration in any form including procession and unauthorized meeting.
  - 46.5.6 Boycotting of any University function, programme or activity.
  - 46.5.7 Strike or hunger strike.
  - 46.5.8 Abusing.
  - 46.5.9 Recourse to violence, assault, intimidation, rioting.
  - 46.5.10 Showing or causing to show any disrespect to a teacher or staff member of the University.
  - 46.5.11 Incitement to commit any act of indiscipline.
  - 46.5.12 Any breach of law of the country or the status, regulation or rules of the University or order of competent authority.
  - 46.5.13 Disturbing other students in their studies.
  - 46.5.14 Damaging any University property.
  - 46.5.15 Disorderly behavior in any form.
  - 46.5.16 Attending or organizing meetings in Hostel/Faculty premises, other than those authorized by the Warden/Dean concerned and participation in such meetings.
  - 46.5.17 Displaying notices, leaflets or posters not signed or countersigned by the Warden or other University officer authorized by the Vice Chancellor, at the Hostel and University notice boards or other places or distributing such notices or leaflets.
  - 46.5.18 Any act specifically forbidden by the Vice Chancellor, Dean, Warden, Dy. Warden, Director Students' or any officer of the University competent to pass such an order.
  - 46.5.19 Any other act intended or calculated to cause inconvenience, annoyance, injury or damage to any other inmate of the hostel, employees of the University or a resident of the campus, or guest and visitors to the University.
- 46.6 Grading for conduct and discipline:
- 46.6.1 Each student shall be graded in respect of discipline by the Dy. Warden of the Hostel, in consultation with the advisor of the student concerned, at the end of each semester, in the following categories:
    - (a) Exemplary
    - (b) Good
    - (c) Fair
    - (d) Bad
  - 46.6.2 The grades in conduct and discipline in respect of each student shall be forwarded to the DSW with a copy to the Registrar, at the end of each semester by the DY. Warden of the Hostel concerned, through the warden who may revise the grade for reasons to be recorded in writing.
  - 46.6.3 The student who secures 'D' grade in conduct and discipline in any semester shall be placed on "conduct probation".

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- 46.6.4 The numerical value of the grade(s) as for other courses earned in conduct and discipline in each semester shall be averaged and on this basis the final grade for conduct and discipline worked out and it shall be shown in the transcript of the student concerned.
- 46.7 Power of the Vice Chancellor for awarding punishment for breach of discipline:  
 Apart from the punishment prescribed under above regulation, any of the following punishments may be imposed by the Vice Chancellor on any student after such enquiry as he may deem fit.
- 46.7.1 Monetary fine without any limit.
- 46.7.2 Conduct probation: This will consist of placing the student on "conduct probation" with a warning that one or more serious incidents might lead to his/her dismissal from the university. The warning shall be noted on the inmate's record and shall go with his/her transcript so long he/she is on such probation but will not go on outgoing transcript if he/she completes the period of probation without any further punishment. The inmate will be removed from such probation by the end of semester on satisfactory report of his/her conduct and certification by his/her advisor/warden.
- 46.7.3 Reprimand of record: This will consist of a warning to be recorded in the student's personal file.
- 46.7.4 Suspended dismissal: The students shall be dismissed from the University for a specific semester(s) but the dismissal shall be held in abeyance till the end of the semester to enable the student to complete the semester. This fact shall be entered in the permanent card and shall also go out on transcript of the student till he/she is re-admitted. In case, however, the transcript is issued after re-admission, the same should not be entered in the outgoing transcript.
- 46.7.5 Temporary dismissal: The student shall be dismissed from the University for a specific semester(s) and required to leave the University immediately. This shall be entered in the permanent record card and shall also go out in the transcript of the student till the same is issued during the period of temporary dismissal. It shall, however, not be mentioned in the outgoing transcript, in case the transcript is issued after re-admission.
- 46.7.6 Permanent dismissal from the University: The punishment shall be entered in the permanent record card and transcript of the student and he/she shall be debarred from re-admission to University.
- 46.7.7 Rustication: the punishment shall be entered in the permanent record card and transcript of the student and he/she shall be debarred from admission to this University as well as other University. In all such cases, the names of the rusticated student(s) would be circulated to other University and Institutions by the Registrar.

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46.7.8 Additional measures in case of organized indiscipline : Apart from any punishment that may be imposed by the competent authority under these Ordinances for any act of indiscipline/ in cases of organized indiscipline any of the following measures may be taken by the Vice Chancellor or, on being authorized by him, the DSW/Dean of the Faculty concerned.

47.8 Closure of the Institution sine die, with or without prescribing a minimum period or for a specific period.

48. Repeal and saving:

The Student shall have to repeal within on or before 07 days to the Vice-Chancellor. The Vice-Chancellor decision shall be final.

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# ENCLOSURE TO ACADMIC REGULATION

(CHANGE OF COURSE / Institution / University -FORM)

(Under U.G.C., C.B.C.S. Schemes / YBN University Ordinances or Regulations)

Name of University (Department / Institution): ..... ..... Student name:..... Admission No..... Registration no.....	Current Course:..... Year..... Semester..... Name of Course to be changed: .....	PHOTOGRAPHS OF THE STUDENT (Self-attested)
Total credits earned till last semester (in current course) .....	Signature of Parents of the Student with full name & Aadhar no.: ..... .....	Signature of the local guardian of the Student with full Name & Aadhar no.: ..... .....
(Signature of the Student with full name & Aadhar no)	Recommendation & Sign. of the Controller of Examinations, YBN University, Ranchi:	Approved by H.O.D. YBN University, Ranchi
Reasons for adding/withdrawing:		Total credits for semester after adding/withdrawing:
Recommended & Sign. by Dean (Academic), YBN University, Ranchi (after filling the Course Adding /withdrawal Card):	(Fee paid) C.F.A.O., YBN University, Ranchi.	Change recorded by Controller of Examinations, YBN University, Ranchi  Changed in to New Course.....
Signature of Registrar: YBN University, Ranchi		Signature of the Vice-Chancellor YBN University, Ranchi

R. S. Das 28/11/18

Bharat Kumar 28/11/18

28/11/18

28/11/18

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Registrar (I/C)  
YBN University

28/11/2018

28/11/18





# YBN UNIVERSITY

Established by the Act of Government of Jharkhand Act 15, 2017  
Gazette Notification No. 505, Dated 17th July 2017  
As per Section 2(f) of UGC Act. 1956

## As per the section 35 of YBN University Act 15, 2017, draft Regulations framed for "Doctor of Philosophy (Ph.D.) programme and Plagiarism Policy under YBN University, Ranchi".

[In pursuance of University Grants Commission (Minimum Standards and Procedure for Award of M. Phil. / Ph.D. Degrees) Regulations, 2016- as amended time to time]:-

### 1. Preface:

In the light of the U.G.C. Regulations (Minimum Standards and Procedure for Awards of M. Phil. / Ph.D. Degree) 2016 and as per the provision contained in subsection (ii) of Section (08) of the YBN University Act, 2017 (Jharkhand Act- 15, 2017) to provide research in the fields of science, technology, humanities, social sciences, education, management, commerce, law, pharmacy, healthcare and any other fields including Agricultural Sciences), and as per the provision of U.G.C. Plagiarism Policy regarding improvement of research works the following Regulations are framed hereby:-

### 2. Objective:

In pursuance of the provision contained in the Sub-Section (ii) of Section (08) of YBN University Act 2017 (Jharkhand Act 15, 2017), these regulations made for improvement of research works. These Regulations, hereinafter specified, lay down the procedure to be adopted for the Plagiarism, research programme for the Ph.D. Degrees and policy for research improvement works according to the UGC specified norm and conditions. The research work shall also be focused on the location specific strategic contents, this shall also be taken in to the account for the benefits of mankind services as well as the development of the State and to impart quality research of the University.

The Ph.D. Programme of YBN University, Ranchi, offers research programmes in different subjects and in inter-disciplinary areas leading to a degree of Doctor of Philosophy. YBN University is enforced to promote research-oriented culture in the campus. University has a separate Research Council with an aim to nurture and to promote the standards & practices in the area of research and providing high quality training to the Research Scholars to become distinguished academicians, consultants and researchers.

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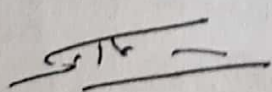
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### 3. Definitions:

- 3.1.1 "Research" means systematic study or location based investigations in order to discover new knowledge in the form of facts/ patterns / ideas / inventions.
- 3.1.2 "Doctor of Philosophy (Ph.D.)" Ph.D. programmes shall be offered in the light of subsection (ii) of Section (8) of the YBN University Act, 2017 (Jharkhand Act-15, 2017) in pursuance of U.G.C. Regulations 2016 (as referred above) only in regular mode.
- 3.1.3 "Research Scholar (RC)" means a Scholar who is admitted in Ph.D. programme as per the procedures adopted by the YBN University specified in U.G.C. Regulations 2016 (as referred above).
- 3.1.4 "Course Work" is mandatory for the partial fulfillment of Ph.D. programme, and the course work syllabus shall be framed by the University as per the relevant requirement of the enrolled Scholars and to be completed by them. M. Phil. Candidate shall be exempted from the course work.
- 3.1.5 "Supervisor/ Research Guide" means Faculty or Assistant Professor, Associate Professor and Professor / Dean appointed under YBN University, Ranchi or associated, they shall be eligible or responsible for Supervises the research work carried out by the Research Scholar. The Officers of the University who is full filling the criteria as per the U.G.C. regulation 2016 (as referred above and amended time to time) to Supervise or Guide the Scholars.
- 3.1.6 "Co-Supervisor" means a person who may or may not be a member of the regular teaching faculty (Assistant Professor / Associate Professor / Professor) of YBN University, but should be recognized by Research Council of the University to Co-Supervise for research work of the scholar.
- 3.1.7 "Research Council" is the Authority of the University and shall provide the larger holistic vision of the kind of research, to exercise for registration & allotment of supervisors for imparting proper guideline of research work and this Council shall work under the general control of the Academic Council. Terms of the external members shall be two years from the date of nomination, the meeting of Research Council shall be convened minimum twice in a year:

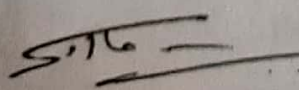
- 1). All Deans of faculties;
- 2). All H.o.D. of the concerned departments;
- 3). The Controller of Examinations shall be Member Secretary;
- 4). Two external members from the field of higher education shall be nominated by the Vice-Chancellor.

  
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- 3.1.8** "Departmental Research Council " in exercise of power conferred under the section (30) of YBN University the Vice-Chancellor shall constitute Departmental Research Council for the purpose of interdisciplinary research work. The members of this Council shall be nominated from interdisciplinary subject experts. Each department shall have the Departmental Research Council and function under the supervision of the Head of the concerned Department and all faculty members of the concerned Department shall be member and the Dean of concerned School shall also be ex-officio member. Departmental Research Council shall suggest the title of the synopsis, screening the progress report of ongoing research work (a research scholar shall appear before the Departmental Research Council once in six months to make a presentation of the progress of his / her work for evaluation and further guidance, in case the progress of the research scholar is unsatisfactory, the Departmental Research Council shall record the reasons for the same and suggest corrective measures) and make their recommendation to the Research Council for the final directive regarding conductance of pre submission seminar and thesis evaluation of the concerned Scholars, followed by the decision of the Examination Board.
- 3.1.9** "Department", Declared under the concerned Constituted or notified School / Institute / College of YBN University and wherever mentioned in these regulations refer to a Department of the University.
- 3.1.10** "The Academic Council", mean Academic Council of the University. The Academic Council has the right to modify any regulations stated from time to time.
- 3.1.11** "Examination Board" means Examination Board of the YBN University, Ranchi.
- 3.1.12** Award of Ph.D. degree shall be in accordance with the regulations of the YBN University (any other matters which is not prescribed under regulations of YBN University, Ranchi shall be referred from UGC regulations, as amended time to time).
- 3.1.13** Plagiarism means, Plagiarism related UGC regulations as amended time to time, shall be referred.
- 3.1.14** Intangible property that is the result of creativity, such as patents, copyrights, penitent inventions, designs, technical know-how etc.
- 3.1.15** University Grant Commission means UGC, rules or regulations of UGC, which are carried out for research work related guideline shall be obtained, and as amended time to time, may be referred.
- 3.1.16** These regulations shall come in to the force from the date of notification.

  
S. P. Singh  
Registrar (I/C)  
University



- 3.1.17 A person joining the University as an Assistant professor / Associate Professor or in any other teaching staff capacity after superannuation from his service or resign his University service, he may not continue be sole Supervisor or as Co-supervisor for the scholar already registered under him / her, now the Scholar shall be transfer under other Supervisor from the same department with due approval of the Departmental Research Council.
- 3.1.18 In case of demise of the Supervisor of Ph.D. scholar, the Departmental Research Council shall recommend a suitable Supervisor on receiving a formal request from the scholar.
- 3.1.19 The Ph.D. programme shall be open to candidates of any Nationality in true spirit of an University Education provided that the candidate satisfies the clause 4.

#### 4. Admission and Registration for the Ph.D Programme:

##### 4.1. Minimum Eligibility for Admission in Ph.D.

For admission to the Ph.D. programme in a related subject in the faculty, applicants fulfilling the following criteria shall be treated as eligible:

4.1.1 Research Scholars (Indian / Foreigner) having Post Graduate Degree (Masters Degree or equivalent) in the appropriate field with at least 55% marks or equivalent Grade Point Average (GPA) from any UGC recognized University, (relaxation for SC/ST/OBC/PH students as prescribed by UGC (As amended time to time)), reservation for admission shall be applicable as per Jharkhand State reservation rules.

Or

4.1.2 Research Scholars for research in inter-disciplinary areas / allied subject, satisfying point 4.1.1 above and from applicants belonging to a faculty or subject other than the faculty or subject in which the research is proposed to be done and from international Scholars (those who have not obtained the Master's degree or equivalent from Indian Universities) shall be considered on the basis of the proven ability and aptitude of the researcher for such kind of research. The decisions in this regard shall be taken by the concerned Research Council after presentation by the Research Scholar. In such cases, the guide should be from the subject in which the Research Scholar has completed his/her Master Degree and the Co-guide from the allied subject. The guide and co-guide for one particular thesis may or may not be from same subject.

4.1.3 Number of vacant seats will be notify time to time

##### 4.2 Exemptions for Entrance Examination:

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The Research Scholars fulfilling one of the following conditions will be exempted from Entrance Examination:

- 4.2.1 Qualified in SLET/NET/JRF/CSIR/GATE examinations.
- 4.2.2 Passed M.Phil., from U.G.C. recognized University. However they have to qualify in the interview conducted by the University for Admission to Ph.D. programmes.
- 4.2.3 Teachers having 5 years experience as regular teacher at U.G. / P.G. level course in U.G.C. recognized University or AICTE recognized Institute.
- 4.2.4 A person with master degree (minimum who have more than 4 (four) years work experience in substantive post in any U.G.C. recognized University or State / Central Government undertaken Institution / Company / Agency / Department or employee of the YBN University.
- 4.2.5 Scientists of any recognized National (for example, DST, CSIR-funded etc.) and International Institutions (for example, WHO-funded etc.) having acquired two years experience.

#### 4.3 Admission and Registration Procedure:

- 4.3.1 A Research Scholar fulfilling the minimum eligibility criteria as specified in point (4.1 or 4.2), can fill and submit the application form along with the admission fee (as prescribed by University) in online / DD in favor of the YBN University, payable at Ranchi and the required testimonials.
- 4.3.2 The Departmental Research Council, as mentioned in (3.8) may also scrutinized the academic, professional and research potential of the Research Scholars. The Research Scholars who are eligible as per the above criteria mentioned in point (4.1) will have to appear for an Entrance Examination of pre Ph.D. Written test devised and conducted by the University. **Refer Annexure 2- Guidelines for the Entrance Examination.** Merely qualifying the entrance test will not post-facto entitle a candidate to get him / her registered for Ph. D. in the department concerned, if he / she does not obtain the minimum marks as prescribed criteria.

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- 4.3.3 The Scholars who qualify through the Entrance Examination or who are exempted under provision (4.2) shall have to appear before the Admission Committee as well as the Departmental Research Council, constituted for the allocation of the Research Guide / Supervisor as mentioned in Annexure 1. Once the allocation of the research Guide is done to the Research Scholar by the University the validity of the allocation of that respective Guide will be six (6) months from the date of allocation, if the Research scholar fails to appear before the RC for synopsis presentation within stipulated period the University reserves the right to cancel the allocation. Reallocation of guide will be done only after the Research Scholar deposits the processing fee to the University.
- 4.3.4 After allocation of the Research Guide, an eligible Scholar shall only be admitted to the Ph.D. programme, he / she shall submit 6 copies of his / her Ph.D. research proposal (outline) through his / her allocated Research Guide along with the application for registration (as referred Annexure 7) in the prescribed form along with related supporting documents and prescribed registration fee.
- 4.3.5 The Research scholar shall be required to make a brief presentation of his / her research proposal before the Departmental Research Council (DRC) as mentioned in (1.6). During the Presentation, the Research Scholar is expected to discuss his / her research interest / area.
- 4.3.6 The date of meeting of the committee for the presentation shall be communicated at least 15 days in advance by letter / fax / email to the selected scholars.
- 4.3.7 The Departmental Research Council (RC) will evaluate and prepare a report on the basis of the presentation. In case of any suggestions given by the committee for improvement in the topic of the research, the research scholar shall make changes accordingly in the research proposal (research outline) within one month from the presentation. On the recommendation of the Head of the concerned University Department, & Dean of the concerned faculty will approve the revised research outline before confirming the registration for the Ph.D programme.
- 4.3.8 Once the registration is confirmed, it is valid for 6 years. Extension up to a maximum period of one year shall be given only if considerable work has been done by the Research Scholar. The Research Scholar concerned must submit the application to



DRC for extension through his / her guide and the Head of the Department of the concerned faculty, at least three months before the expiry of the registration period. On the basis of the recommendation of the Dean of the concerned faculty, the Examination Board will decide to grant the extension up to one year..

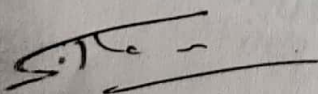
4.3.9 No Research Scholar shall be allowed to simultaneously register for the Ph.D. or for any other regular degree course in the same or different University.

5. Pre-Ph.D. Theory Course Work:

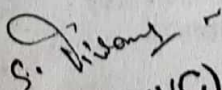
- 5.1 The Pre-Ph.D. Theory Course Work is compulsory for all the Research Scholars registered for Ph.D. For details refer Annexure 3.
- 5.2 A scholar admitted to the Ph.D. Programme shall be required to undertake and complete specified course work for a minimum period of one semester i.e. six months.
- 5.3 Any scholar with an M. Phil. / M. Tech. degree may be exempted from course work.

6. Change in the Topic of Research of Ph.D Programme:

- 6.1 A Research Scholar may be allowed to change the title of his / her research work subject to approval of Research Council and provided he / she applied for the change at least six months before the anticipated date of submission of his / her thesis or earlier. The Research Scholar shall submit his / her application duly recommended by the Research Guide.
- 6.2 If the change in the title of the topic of research involves an altogether different topic from what he / she was registered, the Research Scholar shall not be allowed to submit his / her thesis unless he / she works for a period of three years (including course work) i.e. for the minimum period prescribed for Ph.D. study from the date of approval of the new topic by Research Council (RC).
- 6.3 The title of the topic of research for the experimental science subjects (i.e. Science, Engineering and Technology, Pharmacy) may not be the title of the thesis. If the title of thesis does not match with the title of topic of research, then the Research Scholar shall have to submit his/her application, duly recommended by Research Guide before the Research Council for kind consideration / approval.



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7. **Additional Ph.D. Degree:** A Research Scholar seeking admission for additional Ph.D. degree other than the subject in which the Research Scholar has been previously awarded, the Research Scholar shall have to again appear for Ph.D. entrance test and complete the Pre – Ph.D. theory course work in subject for which the Research Scholar wish to register for the Ph.D. degree.

8. **Independent Research without Guide:**

If the research guide in the concerned subject is not available in Jurisdiction of University and / or the Research Scholar wish to work independently, **he / she may not be allowed** to register for Ph.D. without Research guide / Supervisor.

9. **Place of work:**

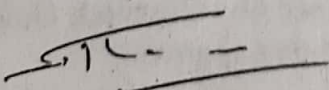
9.1 Research Scholar has to work under the guidance / supervision of recognized guide at the place recognized by the University.

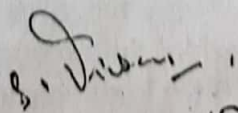
9.2 In case, a Research Scholar in regular job at some other place then he / she shall conduct the research works at their own place after the successful completion of his / her course work and duly authorized by the Departmental Research Council.

10. **Monitoring the Progress:**

10.1 All the registered Research Scholars shall be required to submit progress report of the research work through their Research Supervisor / Guide and Co- Guide (if applicable) after every semester (every 6 month) before the Departmental Research Council and adhere to the remarks of the Council to show further progress before the submission of the thesis.

10.2 The Departmental Research Council shall evaluate the progress of Ph.D. work of the Research Scholar and upon their satisfaction shall recommend continuation of his / her work. If Departmental Research Council is not satisfied with the progress of research work may recommend for final termination of registration to Research Council and the decision taken by the Research Council shall be adhere to for research scholar as well as the Departmental Research Council {ANNEXURE 5}

  
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## Leave Rules:

A Research Scholar may avail himself / herself of a maximum period of one year leave during his / her research period within the maximum period fixed for the submission of his / her thesis. But he / she is not eligible for leave during the period of extension.

However a Research Scholar may avail himself / herself of leave in any extraordinary circumstances such as maternity (as per the norms of Government of Jharkhand state). Medical leave may be granted with the prior approval of the Registrar on the recommendation of the Research Supervisor and the HOD.

**Publication:** Every research scholar should publish at least two research papers in national / international journal in the area of his/her research before the date of submission of his or her thesis to the university.

## Submission and Evaluation of Thesis:

### 13.1 Submission of Synopsis:

13.2 Guidelines for preparation of the synopsis is given in **Annexure 4**.

### 13.3 Submission of Thesis:

13.4 The thesis can be submitted after Three years from the date of Registration and not later than Six years.

13.5 If a Research Scholar fails to submit the thesis within six years from the date of Registration, maximum of two extensions of one year each may be given with approval from the Examination Board after which the registration will stand cancelled. Then, he / she shall submit the synopsis again based on the recommendations of the Departmental Research Council.

13.6 Prior to submission of thesis, the Research Scholar shall make a pre-submission presentation before the DRC.

13.7 The Pre-Ph.D. presentation may be open to all faculty members and Research Scholar, for getting feedback and comments which may be suitably incorporated under the advice of the research guide.

13.8 A Research Scholar shall submit six copies of his / her thesis along with a certificate from the supervisor that the work done by the Research Scholar is original and is consistent with the approved synopsis.

13.9 Two copies of the thesis shall be placed, one in the University Library and another with the concerned Department. An e-copy will be sent to

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National Library. One copy of the thesis will be placed in the inflienet after the award of the Ph.D. degree.

13.10 Every Research Scholar shall submit with his / her thesis a Certificate from the Supervisor and a Declaration form by the Research Scholar that the work reported in the thesis has been carried out by the Research Scholar himself/ herself and that the material from the other sources, in any, is duly acknowledged.

13.11 At the time of submission of the thesis, every scholar shall pay a Ph.D thesis examination fee at the prescribed rate. The fee once paid shall not be refunded.

13.12 The Research Scholar shall be allowed to submit his / her thesis after the completion of a period of three (or two) years from the date of Registration of the synopsis, and in case of expiry of six years, the Research Scholar will have to pay the prescribed fine for the late submission. Late submission of thesis shall be allowed with fine upto the completion of one year from the date of expiration of six years from the date of Registration.

13.13 Guidelines for the preparation of the thesis are given in Annexure 7.

#### **14. Appointment of the Examiners :**

14.1 The procedure for the appointment of examiners shall be undertaken soon after the Research Scholar submits his / her Thesis.

14.2 The Guide / Supervisor will prepare a panel of six persons qualified to examine the Thesis and send the list to Dean (Concerned School) of the University. From this panel, the Vice Chancellor will appoint two examiners (one from outside the state and the other from within the state of Jharkhand), to whom the thesis will be sent for evaluation.

14.3 The Supervisor / Guide of the Research Scholar shall be the Internal examiner.

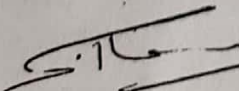
#### **15. Evaluation of the Ph.D. Thesis:**

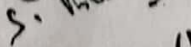
15.1 The thesis shall be sent for evaluation to the external and the internal examiners. A maximum of three months time shall be given to the examiners for sending the report, failing which the Vice-Chancellor may appoint alternate examiner(s).

15.2 The examiners shall clearly recommend whether the thesis should be:  
(a) Approved / (b) resubmitted after revision / extension of work / (c) Rejected.

15.3 If all three examiner(s) including supervisor, approve the thesis, open viva-voce examination will be conducted.

15.4 If one examiner approves the thesis and other examiner recommended for revision, the viva-voce examination may not be held. However, the comments of the examiner recommending revision shall be sent to the supervisor and the clarifications of the Research Scholar will be

  
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submitted before the examiner who has recommended corrections. Only then viva voce will be held.

- 15.5 If one examiner approves the thesis and other examiner rejects the thesis, the thesis shall be sent to the third examiner to be appointed by the Vice Chancellor. If third examiner approves the thesis, the viva-voice examination will be held.
- 15.6 If both the examiners recommend revision, the Research Scholar shall be asked to revise the thesis. If both the examiners reject the thesis, the thesis shall be rejected.
- 15.7 Registration of the Research Scholar will be automatically cancelled if he/she fails to submit Ph.D. thesis within five years from the date of registration.
- 15.8 Registration of the Research Scholar will be automatically cancelled if He /she fails to submit yearly progress report within two years from the date of registration.

**16. Viva voce and Defense of Thesis:**

- 16.1 After the thesis has been recommended by both the examiners for award of Ph. D. degree, the report of the examiners will be made available to the guide (s) by the Academic Dean and the scholar shall be asked to appear at a Viva-Voce examination.
- 16.2 The Viva-Voce will be conducted by at least two examiners, one external examiner and Supervisor. (Incase of Joint Guides, one will be ordinarily present). During the Viva-Voce, all members of Departmental Research Council should be present.
- 16.3 The day, date, time and the place for the Viva-Voce and the defense of thesis shall be notified by the Research Department atleast Fifteen days in advance.
- 16.4 Normally the Viva-Voce and the defense of the thesis shall be arranged in the University. In exceptional cases, the Vice Chancellor may allow the Viva-Voce to be conducted at a place of research outside the University. In such a case the procedure and norms for the conduct of Viva-Voce, payments, etc. shall be as laid down by the University.
- 16.5 The defense of the thesis shall take place in the presence of one panel Examiner and the RC, who shall jointly evaluate the performance of the Research Scholar. In case of dispute, Dean (concerned School), shall take an appropriate decision in favor of the Research Scholar.
- 16.6 If the external referee is not able to be present at the time of the defense, the Vice Chancellor on the recommendation of the guide and the Dean (concerned School) shall appoint a senior Professor (concerned subject) to act as an examiner for the Viva-Voce.
- 16.7 The examiner present for the Viva-Voce and the defense of the thesis shall submit their final consolidated report about the award of the Ph.D. degree immediately after the defense is over.



16.8 In case the defense is not satisfactory, the examiners can unanimously recommend that a fresh viva-voce and defense of the thesis be organized within period of not less than one month.

16.9 Research Scholar shall be required to pay a Ph.D. Viva -Voce Fee for Re-appearing in the Viva Voce and / or practical examination at the prescribed rate on or before the date of the said examination. The fees for re-appearing at the Viva-Voce and / or Practical Examination shall be the prescribed Viva-Voce fees.

16.10 Video Conferencing facilities may be permitted for special cases.

16.11 If the thesis is recommended for the Award of the Ph.D. degree to the Research Scholar, the first copy of the thesis will be deposited in the University library, the second copy will be kept in the DRC, and the third copy will be returned to the Research Scholar.

**17 Award of the Doctorate (Ph.D.) Degree:**

17.1 After Viva-voce examination, the recommendation of the DRC shall be placed before to Examination Board for approval.

17.2 The final result shall be officially declared by the Controller of examination within 8 working days from the date of the receipt of the favorable report on the defense of the thesis.

17.3 The degree shall be awarded by the RC of the University on the recommendation of the Academic Council. The announcement of the award shall be made by the Vice Chancellor.

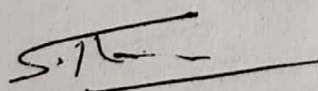
**18. Confidentiality and the copyright of thesis:**

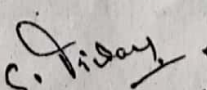
18.1 The confidentiality of the content and the copyright of the thesis shall lie with the University as per the Copyright Act, 1968.

18.2 Should the author of the thesis or the Supervisor wish to publish the matter in the form of a book the author and the supervisor shall obtain clearance from the RC of the University.

**19. Depository with UGC:**

19.1 Following the successful completion of the evaluation process and announcement of the award of Ph.D., the University shall submit a soft copy of the Ph.D. thesis to the UGC within a period of thirty days, for

  
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hosting the same in INFLIBNET, accessible to all the Institutions / Universities.

- 19.2 The University shall issue a Provisional certificate, certifying that the Degree has been awarded in accordance with Regulations issued by UGC as per the Notification dated 1st June 2009 and subsequent the Gazette of India published on 11th July 2009. as per the Gazette of India, notification no. F. 1-2/2009(EC/PS)V(I) Vol. II published on dated 05th May 2016, University Grants Commission (Minimum Standards and Procedure for Award of M.PHIL./PH.D Degrees) Regulations, 2016 (as amended time to time).

**20. Collaboration for Research:**

- 20.1 Any teaching department can enter into an agreement with an outside research institution or an approved research centre for carrying out collaborative research.
- 20.2 A Memorandum of Understanding (MOU) shall be signed between the University and the proposed research institution for the purpose.
- 20.3 The teaching department shall take the initiative for such strategic alliances with research institutions with the permission of University.
- 20.4 Such collaboration shall be entered into only with institutions of high reputation which will enhance the image of the University and gives the researchers of the University access to resources and facilities that are not adequately available on the University campus.
- 20.5 Any other item significant to research in this university and has not appeared under the above clauses, may be ruled by the decision of the vice-chancellor.

**21. Intellectual Property Rights Policy:**


Intellectual property plays an important role in providing a competitive edge to any research & development driven organization. It includes the intangible assets of an organization such as technical know-how, inventions, brands, designs and other creative and innovative products which are often more valuable than the physical assets. Keeping this in mind, this Intellectual Property Rights Policy endeavors to create a conducive environment for acquiring new knowledge through innovation and research, leading to development of intellectual property. The university also endeavors to promote academic freedom and safeguard in creation of intellectual property at the university & to provide legal support, wherever necessary, to defend and protect the intellectual property rights of the creator against any unauthorized use.

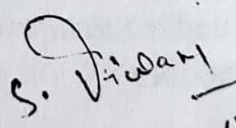
According to power the conferred to Research Council, which is the principal Research Committee shall be responsible to administer all the



issues related with infringement of Intellectual Property Rights of the creator/researcher, if any complaint to that effect is brought to its notice. All Intellectual Property related with academic research shall include patents, copyrights, designs, trademarks, technical know-how and any other undisclosed information. If the creators assert that they have developed any patentable or commercialized Intellectual Property, with or without using the university's resources, equipments & laboratories facilities, they must report it promptly in writing with relevant proof in the form of documents, data or any other information. The information shall comprise a thorough and detailed disclosure of type, particulars & other necessary details. As per deliberation and due suggestion of the Academic Council of the University, the Research Council of the YBN University, Ranchi shall be responsible for examine and execution of the same Internal Assessment: Research works also be assessed by the Dean (concerned School) of the University.

22. **Appeals:** A Doctoral Student or Research Scholar may appeal to the Dean (concerned School) through the Supervisor / Head of the Department for a waiver / substitution of any requirements, rules, or regulations as they pertain to his or her specific situation. Escalation steps for such appeals consist of forwarding to the Dean (Academic) and if unresolved, thereafter to the Vice Chancellor, whose decision is final and binding.
23. **Amendments:** Amendments to these procedures may be made with the approval of the Vice Chancellor and subsequent ratification by the Academic Council.

  
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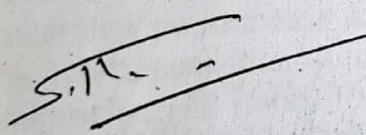
  
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### Annexure 1.

#### Allocation of the Research Guide/Supervisor or Co-Guide:

- a) A Research Supervisor / Co-supervisor who is a Professor, at any given point of time, cannot guide more than ten (10) Ph.D. scholars. An Associate Professor as Research Supervisor can guide up to a maximum of eight (8) Ph.D. scholars and an Assistant Professor as Research Supervisor can guide up to a maximum of Six (6) Ph.D. scholars.
- b) The allocation of Research Guide shall not be left to the individual Research Scholar or Guide. This allocation shall be done by duly approval of the Research Council depending on the availability of seats with Research Guide (as per UGC regulations) and willingness of the Research Guides to accept the Research Scholar.
- c) Relative of the research scholar will not be permissible to be a Guide/ Supervisor or Co-Guide. Only a full time regular faculty of the University can act a supervisor, the external supervisors are not allowed. However, Co-supervisor can be allowed in interdisciplinary areas from other departments of the same institute or from other related institutions with the approval of the RC.

  
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### DECLARATION BY THE SUPERVISOR

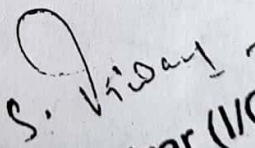
Presently, on date, I have the following Ph.D. research scholars who are pursuing research under my guidance (in all universities) and have not yet submitted their dissertations.

Sl. No.	Name of Candidate	Full-time/ Part-time	University
1			
2			
3			
4			
5			
6			
7			

Date :

Research Supervisor

  
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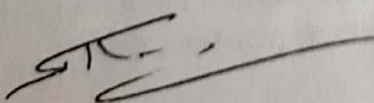
  
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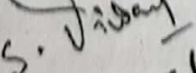


## Annexure 2

### Guidelines for the Entrance Examination:

- a) The Entrance Examination for Ph.D will be compulsory and will be conducted in supervision of the Dean (Academic) with due permission of the Vice-Chancellor.
- b) The Dean (Academic) will screen the applications and call the selected applicants for Pre-Ph.D. entrance test followed by personal interview.
- c) The Entrance Examination shall be awarded with 50 marks and total duration for written test examination of Pre Ph.D. shall be one hours. However, the final qualifying marks in written examination will be 40%. Interview test shall be awarded with maximum of 50 marks and minimum passing marks shall not be less than 50%. For qualifying the Pre-Ph.D. entrance test and Interview, the applicant must have obtained 50% marks in aggregate.
- d) Question Paper for Test will be set and evaluated by a board to be constituted by order of the Vice-Chancellor and in absence of the Vice-Chancellor, The Dean (concerned School) shall be accountable to conduct and evaluate the Examination and Question Answer book respectively, shall also recommend for the admission.
- e) The Departmental Research Council constituted by the Vice-Chancellor will examine the applicants' background and aptitude for research. Based upon the Pre-Ph.D. entrance test / fellowships like UGC/CSIR-NET JRF, DBT-JRF, ICMR-JRF, INSPIRE or any other equivalent fellowships and interview performance & prior academic record, the Committee shall give its recommendation to the Dean (concerned School) who will finalize the admission and notify (preferably in the university website) the selected applicants the date of joining. All prospective Supervisor / Research Guide may be involved in the selection process and their consent obtained before being appointed as the Supervisor / Research Guide for any applicant. Whenever required, the Committee may request additional evidence, such as letters of recommendation, copies of claimed publications, etc. The YBN University, Ranchi shall not provide any TA/DA or accommodation for attending the interview. Research Council of the University shall be empowered to approve / finalize the list of selected applicants.

  
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### Annexure 3

#### Pre-Ph.D. Theory Course Work and Evaluation:

1. Pre – Ph.D. Course Work (under YBN University, Ranchi): All admitted Scholars shall undertake a course work for a minimum period of one Semester, i.e. six months (the person who is in regular job shall have to attend residential 15 days full time Course work classes in two similar Semesters, after successfully completion of his / her course work, then shall be eligible for research work.)

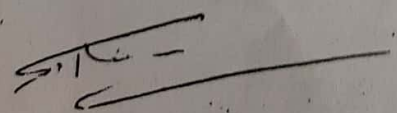
- a) There will be two papers. Each paper shall be of 08 credits which imply that there will be total of 16 credits. Total marks in each paper shall be 100 marks.

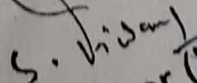
Paper 1 - Research Methodology (according to UGC regulation 2016, would cover areas such as quantitative methods, computer applications, research ethics and review of published research in the relevant field, training, field work, etc)

Paper 2 – Basics and Fundamentals of the concerned Subject at Master Level / Relevant Subject.

The details of Course work credits are as under:

Course No.	Contents	Credits
01	Paper I - Research Methodology – quantitative methods, computer applications, research ethics and review of published research in the relevant field, training, field work, etc. (100 Marks)	08
02	Paper II -Basics and Fundamentals of the concerned Subject at Master Level. (100Marks)	08

  
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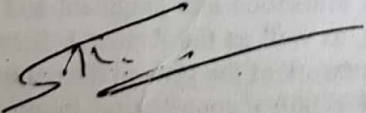
  
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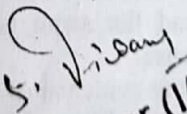


- b) The subject-wise syllabi for Pre-Ph.D.\ Theory Course Work shall be decided by Research Council and same shall be notified.
- c) If found necessary, course work may be carried out by the Research Scholars in inter discipline departments / Institutes, either within or outside the University, for which due credit will be given to them (may also be guided, as per UGC Regulation 2016, and as amended time to time).
- d) A Research Scholar will have to complete Pre Ph.D. theory course work within one year in the respective / Department of the University.
- e) Preparation of question paper and evaluation of the scripts/ dissertation/ projects etc will be done by the Faculty members appointed by the RC.
- f) The final result of the Pre-Ph.D. theory course work shall be submitted to the RC for the Evaluation.

2. Evaluation of the Pre-Ph.D. Course work:

- a) The evaluation of the Pre- Ph.D course work shall be divided into two parts viz Internal Assessment and University Examination with a weightage ratio of 50:50.
- b) Minimum marks for qualifying in the Internal Assessment and University Examination for course work shall be 50% each, Or may also be guided from UGC regulation 2016, as amended time to time.
- c) The Evaluation of the Pre-Ph.D course work is done by Research Council (RC).

  
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#### Annexure 4

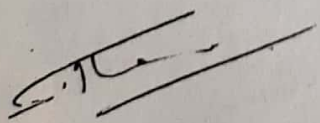
##### Guidelines for the Synopsis and thesis submission and evaluation:

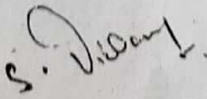
- a) The Synopsis of the thesis shall not be less than seven pages or exceed 15 pages, Font size 12 / 14 (Arial or Time New Roman), typed on A4 size paper with one and half space. The University shall prescribe a format for the synopsis from time to time. The Research Scholar shall also submit the electronic version (read only format) of the synopsis.
- b) The Research Scholar should submit Six copies of his / her thesis to his / her Departmental Research Council, preferably within a period of six weeks from the date of submission of the Thesis and then Departmental Research Council will forward the same to the Dean (concerned School). Normally, from the list of Reviewers received from the Departmental Research Council, the Dean (concerned School) forwards the Research Scholar's submitted Thesis to two Expert Reviewers who have agreed to evaluate the thesis based on the synopsis after due approval of the Vice-Chancellor. Since the Supervisor is also an examiner, a copy of the thesis is sent to him / her also. Each Reviewer can give one of three possible evaluation Reviews: (i) Accept, (ii) Accept with Modifications, or (iii) Reject.
  - If all the three Reviewers give "Accept", or if one/two of the Reviewers give "Accept" and the other(s) gives "Accept with Modifications", or if all the three Reviewers give "Accept with Modifications", the Research Scholar can proceed to Thesis Defense after incorporating the suggested modifications.
  - If two of the Reviewers give "Reject", the Thesis is rejected, and the Research Scholar is required to exit the Ph.D. program.
  - If one of the Reviewers gives "Reject", the Dean (concerned School) will send the Research Scholar's Thesis to a chosen fourth (external) Reviewer. If the fourth reviewer also rejects, the Research Scholar is required to exit the Ph.D. program. If the fourth reviewer gives "Accept" or "Accept with Modifications", the Research Scholar can proceed to Thesis Defense after incorporating the suggested modifications.
  - If any of the Reviewers makes a qualified recommendation without suggesting specific revisions, the Dean (concerned School) will consult an internal expert group to arrive at an appropriate solution for the problem.

The modifications include carrying out additional work to meet the required quantum of work in addition to quality. The Departmental Research Council has to ensure that the modifications suggested are carried out and the same is approved by the Dean (concerned School) before proceeding to the Thesis Defense.

The Thesis should show evidence of critical evaluation and judgment and good mastery of the background literature of the subject of research, as well as the Research Scholar's capacity to relate his/her specialized research to the broader framework of the general discipline with in which it falls. It should display a substantial, original and creative contribution to the advancement of knowledge, design or development, in the widest sense to include Social development / Scientific / technological and applied work of an innovative nature. The exact format of the submission to be followed etc. will be available in the office of the Dean (concerned School).

- c) After the submission of the Thesis and the nomination of the examiners, the Controller of Examinations shall contact the examiners with approval of the Vice-chancellor.

  
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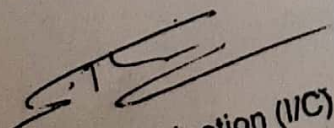
  
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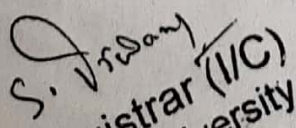


## Annexure 5

### Progress Report of Ph.D. scholar

<b>1. Name of the Research Scholar:</b>									
<b>2. Registration number:</b>									
<b>3. Date of Registration:</b>									
<b>4. Name of School &amp; Subject:</b>									
<b>5. Name of the Supervisor:</b>									
<b>6. Title of Thesis:</b>									
<b>7. Progress report for the session:</b>									
<b>8. Research activities performed in the last one year ( Mark a tick in the box provided)</b>									
<table style="width: 100%;"> <tr> <td>1. Course work Classes Attended</td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>2. Appeared in Course-work Examination</td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>3. Pre-Submission Seminar defended</td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>4. Thesis Submitted/Defended</td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table>		1. Course work Classes Attended	<input type="checkbox"/>	2. Appeared in Course-work Examination	<input type="checkbox"/>	3. Pre-Submission Seminar defended	<input type="checkbox"/>	4. Thesis Submitted/Defended	<input type="checkbox"/>
1. Course work Classes Attended	<input type="checkbox"/>								
2. Appeared in Course-work Examination	<input type="checkbox"/>								
3. Pre-Submission Seminar defended	<input type="checkbox"/>								
4. Thesis Submitted/Defended	<input type="checkbox"/>								
<b>9. Brief summary of the research work carried out in last one year (Attach as Annexure if required)</b>									
<b>10. Research Papers Published in the refereed/national/international journals in last one year</b>									
1.									
2.									
3.									
<b>11. Research Papers Published in Conference Proceedings / Seminars / Symposium in last one year</b>									
1.									

  
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2.
3.
<b>12. Conferences/Seminars/workshops attended in the last one year</b>
1.
2.
3.
<b>13. Any other achievements (Please attach separate sheets if required.)</b>

It is certified that all information mentioned in the Annual progress report is correct to best of my knowledge.

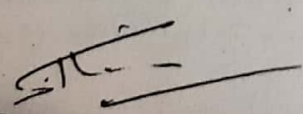
Date:

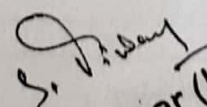
Full Signature of the Applicant

Full Signature of the Supervisor

Note: 1. The Annual Progress reports will be placed before the Departmental Research Council of concerned faculty for approval. The report and further recommendation will be kept in the personal file of the candidate. In case candidate who does not submit the progress report within the stipulated time, the Research Council may recommend suitable action.

2. Scholars are required to make sure that all their outstanding dues are cleared before submission of the progress report.

  
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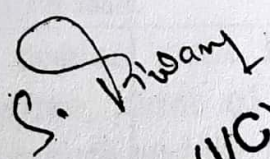
## Annexure 6

### Fee Break-up:

**Note: University reserves the right to revise the fee structure without any prior notification. Effective from July- 2018.**

Fee Component	Total Amount (in Rs.)
Ph.D Application Form Fee	Rs. 1,000
Admission & Registration Fee (One Time only)	Rs.10,000
Tuition fee per Semester	Rs. 40,000
Thesis Evaluation fee	Rs. 10,000/-
Student welfare development fee (yearly)	Rs. 5000/-
Late Fine and other fine fee	(as decided by Departmental Research Council of the University)
Caution money (Refundable)	Rs. 5000/-

  
The Controller of Examination (I/C)  
YBN University, Ranchi

  
Registrar (I/C)  
YBN University  
Ranchi



## PhD Registration Form

To,  
The Registrar,  
YBN UNIVERSITY, Ranchi.

Name of Candidate :

Father's / Husband's Name :

DOB : ..... / ..... / .....

Present address. :

Permanent address :

Phone/Mobile no :

Email id :

Educational Qualifications :

Title of Degree/ Qualification	Name of Board/ University	Year of Passing	Name of School/College/Institution	Overall Marks(% of Grade)	Major Subject or Subjects

Migration certificate serial no (last attendant University):


Name of the topic of Research: .....

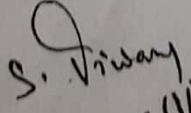
Signature of Research Scholar:

Name & signature of the supervisors: .....

Signature of the Controller of Examination  
School)

Signature of the Dean (concerned

  
The Controller of Examination (I/C)  
YBN University Ranchi

  
Registrar (I/C)  
YBN University  
Ranchi



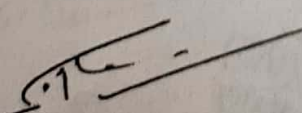
## Annexure 7

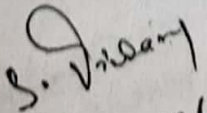
### Thesis Guidelines

Guidelines for the Thesis:

1. The final thesis shall be presented in accordance with the following specifications:

- a) Each thesis should be typed on white bond paper of Standard A4 size. Margin of at least 3.5 cm on left side, 2.0 cm on right side, 3.0 cm on the top and 2.5 cm on the bottom should be kept. Font New Times Roman and font size of 12 should be used with double spacing on both sides of the sheet. Thesis should have minimum of 150 pages and should not exceed 350 pages.
- b) Five copies of the thesis are to be submitted to the University.
- c) Pages should be numbered consecutively and clearly.
- d) The thesis should be in compact bound form along with two soft copies in the PDF format.
- e) All bounded copies must have the title of the thesis, name of the University, degree, name of the Research Scholar, place of the research work, and the month and the year of submission shall be printed on the title page and the front cover.
- f) Bibliography and references must be given at the end of the chapters. The bibliography shall contain the details of the books, magazines excerpts from the journals and Magazines which have accreditation at the national and International levels. The references shall contain exclusively, the details from the research papers published in reputed journals of national and international standards.
- g) The reprints of the research articles published by the candidate should be annexure at the end.
- h) The thesis shall be written in English/Hindi. In the faculty of Science, Engineering and Technology the thesis should be preferably in English language. Where the research work is undertaken in language & literature, the thesis shall be written in the respective language.
- i) Page Numbering:
  - (i) Beginning with the first page of the text in the thesis (chapter 1), all pages should be numbered consecutively and consistently in Arabic numerals through the appendices.

  
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YBN University  
Ranchi



- (ii) Page numbers prior to Chapter 1 should be in lower case Roman numerals. The title page is considered to be page (i) but the number is not printed.
- (iii) All page numbers should be placed without punctuation in the upper right hand corner, 12 mm from the top edge and with the last digit even with the right hand margin.

j) Tables, Figures and Equations

- (i) All the tables (tabulated data) and figures (charts, graphs, maps, images, diagrams, etc.) should be prepared, wherever possible, on the same paper being used to type the text. They should be inserted as close to the textual reference as possible.
  - (ii) Tables, figures and equations should be numbered sequentially either throughout the thesis or chapter-wise using Arabic numerals. They should be referred to in the body of the text capitalizing the first letter of the word and number, as for Instance, Table 17, Figure 24, Equation (33), or Table 5.3, Figure 3.11, Equation (4.16), etc.
  - (iii) If tables and figures are of only half a page or less, they may appear on the same page as text but separated above and below by triple line spacing. Font size for text should be the same as for the general text.
  - (iv) Good quality Line Drawings/figures must be drawn using standard software that provides vector rather than bit-map graphics. Figures must be scalable.
  - (v) Images, Photographs, etc. must be scanned in resolution exceeding 200dpi with 256 gray scales for the monochrome images and 24 bit per pixel for the color images.
- k) The thesis should be free from typographical errors.

2. Organisation of the thesis:

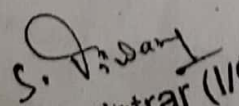
The thesis may be organized in the following manner;

- a) Title page
- b) Abstract should be submitted separately in bounded form
- c) Declaration by the Research Scholar
- d) Certificate of the Supervisor in the prescribed format
- e) Preface (if applicable)
- f) Acknowledgments
- g) Table of contents
- h) List of tables, figures and illustrations, abbreviations, symbols

3. Title page

The thesis must be preceded by a title page. The title page of the thesis should show:

- a) Title of the thesis at the top and centered

  
 The Controller of Examination (I/C) YBN University, Ranchi  
 Registrar (I/C) YBN University Ranchi



b) Degree for which it is submitted: "Thesis submitted to YBN University, Ranchi for the award of the degree of Doctor of Philosophy in < Subject>"  
i.e.

"Thesis submitted to YBN University, Ranchi for the award of the degree of Doctor of Philosophy in < Subject>"

c) Full name of the Supervisor

d) Full name of the Research Scholar and his/her affiliation (Deptt./ centre / lab)

e) Logo of YBN University

f) Month and year.

(See Specimen – 1)

4. The thesis should generally consist of the following chapters mentioned in a precise manner. The Research scholar may adopt the following pattern.

a) Introduction

b) Background // Review of literature

c) Procedure (Experimental / methods and materials etc.)

d) Analysis / Result (whichever is applicable)

e) Discussion and analysis result

f) Summery & Conclusion

g) Limitations and Future scope of the Study

h) References/Bibliography

i) Annexure

5. Literature Citation:

The references should appear as a consolidated list at the end of the chapters with proper Indexing with references listed either alphabetically or sequentially as they appear in the text of the thesis.

Reference Format:

Referencing should contain the following information: authors, title, name of journal, volume number, page numbers and year.

Referencing an article published in a book, should contain, authors, the title of the book, editors, publisher, year, page number of the article in the book being referred to.

Samples:

Journals

Exner H.E. (1979), Physical and Chemical Nature of Cemented Carbides, International Metals. Review, 24, 149-173.

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S. Vidya  
Registrar (I/C)  
YBN University  
Ranchi



#### Conference Proceedings

Fischmeister, H.F. et al. (1982), Development and Present Status of the Science and Technology of Hard Materials. Gurland (eds.), Plenum Press, New York, NY, USA, 1-45.

#### Books

German R.M. (1990). Powder Injection Molding, Metal Powder Industries Federation, Princeton, NJ, USA.

#### Thesis

Johnson J.L. (1984). Densification, Microstructural Evolution, and Thermal Properties of Liquid Phase Sintered Composites," Ph.D. Thesis, The Pennsylvania State University, University Park, PA, USA.

#### Technical Reports

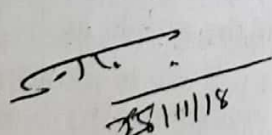
Zukas E.G. (1976). Rogers P.S.Z., and R.S. Rogers. Experimental Evidence for Spheroid Growth Mechanisms in the Liquid Phase Sintered Tungsten Based Composites, Informal Report: Los Alamos Scientific laboratory, USA, 1-35.

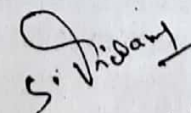
#### Patents

Oenning V. and Clark I. S. R. (1991). U. S. Patent No. 4988386.

#### Appendix or Appendices

- a) Supplementary illustrative material, original data, and quotations too lengthy for inclusion in the text or which is not immediately essential to an understanding of the subject can be presented in Appendix or Appendices (as Appendix A, Appendix B, etc.)
- b) Each appendix with its title should be listed separately in the table of contents. Likewise, tables and figures contained in the Appendices are to be included in the lists of tables and figures, respectively.

  
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YBN University, Ranchi

  
Registrar (I/C)  
YBN University  
Ranchi



# Impact of E-commerce on Business Values in Service Organizations

Thesis Submitted to

**YBN University.**

For the award of the degree of

**DOCTOR OF PHILOSOPHY  
IN  
<Subject>**

Under the Supervision of

Research Supervisor  
Prof. <Name>

Submitted by  
<NAME>



**YBN UNIVERSITY**

Established by the Act of Government of Jharkhand Act 15, 2017  
Gazette Notification No. 505, Dated 17th July 2017  
As per Section 2(f) of UGC Act, 1956

12<sup>th</sup> Day of JULY, 2015



## CERTIFICATE - I

This is to certify that the thesis entitled“.....”

submitted in partial fulfillment of the requirements for the degree of Doctor of Philosophy is a genuine and bona fide research work carried out by Mr./Ms..... under my supervision and no part of the thesis has been submitted for any other degree.

All assistance and help received during the course of this Research work have been acknowledged.

Signature of Research Supervisor

YBN University, Ranchi

Month...., Year.....

The Controller of Examination (I/C)  
YBN University, Ranchi

Registrar (I/C)  
YBN University  
Ranchi



LIST OF DISCIPLINES IN WHICH Ph.D. DEGREE ARE CONFERRED UNDER VARIOUS FACULTIES (A Ph. D. scholar shall not be permitted to join any other degree course. However, he/she may be permitted to join part-time Diploma or Certificate Course(s) on the recommendation of the Departmental Research Council, provided it is not detrimental to his/her research programme):

- 1). SCHOOL OF MEDICAL SCIENCES (AYUSH): HOMEOPATH MEDICAL SCIENCE.
- 2). SCHOOL OF NURSING (Nursing).
- 3). SCHOOL OF PHARMACY (Pharmacy).
- 4). SCHOOL OF PARA MEDICAL (Para medical Sciences).
- 5). SCHOOL OF COMPUTER SCIENCE (Computer Science).
- 6). SCHOOL OF COMMERCE & MANAGEMENT (Commerce, Business & Management).
- 7). SCHOOL OF BASIC SCIENCE (Mathematics, Physics, Chemistry, Zoology, Botany, Biochemistry, Bioinformatics, Biotechnology, Environmental Science, Applied Microbiology Geography, Geology, Geophysics, Molecular & Human Genetics).
- 8). SCHOOL OF ARTS & HUMANITIES (Hindi, English, Urdu, Ancient Indian History, Culture & Archaeology, History of Art, Philosophy, Political Science, Sociology, Economics, Public Administration, Psychology, Social Work, Anthropology).
- 9). SCHOOL OF JOURNALISM & MASS COMMUNICATION (Journalism Mass Communication).
- 10). SCHOOL OF Library and Information Science (Library & Information Science).
- 11). SCHOOL OF HOTEL MANAGEMENT AND TOURISM & TRAVEL (Hotel, Hospitality, Tourism & Travel Management).
- 12). SCHOOL OF HEALTH SCIENCE (Physiotherapy, Yoga, Naturopathy).
- 13). SCHOOL OF EDUCATION (Education).
- 14). SCHOOL OF LAW (Law, Human Rights & Duties Education).
- 15). SCHOOL OF ENGINEERING & TECHNOLOGY (Applied Chemistry, Applied Mathematics, Applied Physics, Biochemical Engineering, Biomedical Engineering, Ceramic Engineering, Chemical Engineering, Civil Engineering, Electrical Engineering, Electronics Engineering, Industrial Management, Materials Science & Technology, Mechanical Engineering, Metallurgical Engineering, Mining Engineering, Pharmaceutics, Systems Engineering).
- 16). SCHOOL OF AGRICULTURAL SCIENCES (Agriculture Agricultural Economics, Agricultural Statistics, Agronomy, Animal Husbandry & Dairy Science, Entomology & Agricultural Zoology, Extension Education, Farm Engineering, Agricultural Engineering (Soil and Water Conservation Engineering), Genetics & Plant Breeding, Horticulture, Mycology & Plant Pathology, Plant Physiology, Soil Science & Agricultural Chemistry).

-----THE END-----

Bharat Yadav  
28/11/18  
The Controller of Examination (I/C)  
YBN University, Ranchi

S. Jaisan  
Registrar (I/C)  
YBN University

R. Jay  
28/11/18

L. K. S.  
28/11/18

R. K. S.  
28/11/18

28/11/18

28/11/18

28/11/18





# YBN UNIVERSITY

Established by the Act of Government of Jharkhand Act 15, 2017

Gazette Notification No. 505, Dated 17th July 2017

As per Section 2(f) of UGC Act. 1956

In exercise of the power conferred under the Section 35 of YBN University Act 2017 (Jharkhand Act 15, 2017), the following regulations are hereby framed toward the conduct of examinations of YBN University, Ranchi (this shall supersede all previous notifications / rules / regulations related to the conduct of examinations of YBN University, Ranchi):

## CONDUCT OF EXAMINATIONS:

1. Definitions: These regulations are relating to the rules for conduct of examinations of YBN University Ranchi, unless there is anything repugnant in the subject or context,

1.1. "Academic Year" means a year commencing on such date in July / January and ending with such date in June / December of the following year as may be decided by the Academic Council for the courses except the medical courses where the academic year will start from August of the year following the admission made after entrance test.

1.2. "Admission to an Examination" means the issuance of an admission card to a candidate in token of his having completed all the formalities and conditions laid down in the relevant Ordinance(s), Regulation(s) framed by the University.

1.3. "Applicant" means a person who has submitted an application to the University in the prescribed form for admission to an examination.

1.4. "Student" means a student, who has been admitted to an examination by the University.

1.5. "Student of the YBN University" means a student, who has been pursuing the course of studies in the YBN University, Ranchi.

1.6. "Candidate" means an applicant who has applied for an admission to University examination through constituent institute or College / School in which he / she has been pursuing a regular course of studies at the YBN University, Ranchi.

1.7. "Examinee" means a person who actually presents himself / herself for an examination or a part thereof to which he / she has been admitted for particular qualification.

1.8. "Examination fee" means the total fee chargeable from students for examination, by the University from time to time as laid down by the YBN University, Ranchi.

Bharat Yadav  
1 28/11/18

Registrar (I/C)  
YBN University  
Ranchi

28/11/18

28/11/2018



- 1.9. "Repeater Student" means a student, who, having once been admitted to an examination of this University, is again required to take the same examination / paper by reason of his failure (back in the paper) or absence thereat and shall include a student who may have joined again in the same class.
- 1.10. "Under-Graduate Examination" means an examination leading to the Graduate Degree of the University.
- 1.11. "Post Graduate Diploma or Diploma Examination" means an examination leading to Post Graduate Diploma or Diploma of the University.
- 1.12. "Post Graduate Degree Examination" means an examination leading to Post Graduate Degree of the University.
- 1.13. "Super Specialty Examination" means an examination leading to the Super Specialty Degree of the University after post graduation.
- 1.14. "Research programme" means study / research leading to Degree of Doctorate and Master of Philosophy.
- 1.15. "Verification" means recounting and re-totaling of marks of all answer(s) evaluated earlier, including reassessment and allotment of marks.
- 1.16. "Re-evaluation" means a process in which the answer book of the student is to be re-evaluated.
- 1.17. "Attempt" means appearance and participation by a candidate at an examination. Mere remittance of examination fees shall not amount to an attempt at an examination.
- 1.18. "Unfair Means Committee" means the Committee to investigate into the cases of unfair means, adopted / indulged in by a candidate or by a person involved in the work of examinations, constituted under the Ordinance / regulation by the President.
- 1.19. "Student" means and includes a person who is enrolled as such by the University for receiving instructions, qualifying for any degree, diploma or certificate awarded by the University while pursuing the studies at the University campus by this University.
- 1.20. "Moderation of Question Papers" means a confidential process where a moderator moderates the question papers set by the paper setters.
- 1.21. "PTKT" means "Permitted To Keep Terms" of the next class in spite of failure in one or many subjects of the present class.
- 1.22. "Regulating body" means a body established or constituted by or under any law for the time being in force laying down norms and conditions for ensuring academic standards of higher education, such as UGC, AICTE, NCTE, MCI, DCI, PCI, INC, ICAR, DEC, CSIR, BCI, etc. or any other



regulatory body constituted by the Government of India for the purpose or any other regulatory body formed by replacing these exiting one.

1.23. "Ex-student" means a candidate who fails to pass an examination of this University or is unable to appear at an examination after having undergone a regular course of study may be permitted to appear at subsequent examination as an ex-student without further attendance provided that he keeps his name on the rolls of the University in accordance with the regulations that may be framed in this behalf.

2. The University shall hold examinations normally two times in a year; one in May / June / July and second in December / January / February or as prescribed by a regulating body. There can be a supplementary examination to be held within six months of result declaration of main examination. The Vice-Chancellor may allow the conduct of a special examination on the recommendation of Controller of examinations to the Examinations Board in special circumstances.

3. Save as otherwise specifically provided, the conditions prescribed for admission to examinations under these regulations shall apply to all persons who seek to take the examinations of the YBN University.

3.1. Only such candidates who have regularly and satisfactorily undergone the course of study by attending not less than 75% (or as prescribed by respective council / board) of the classes held both in theory and practical separately in each subject in every semester / academic year / professional, shall be eligible to appear for the university examination. Provided that if recommendation of the H.o.D. or Dean of the concerned faculty forwarded to the Vice-Chancellor for consideration, may be permitted by the Vice-Chancellor.

3.2. A note or proper information regarding the completion of courses, Concerned Dean / H.o.D. / Principal / Director of constituent institute or College Or School / Department of University shall send to the Controller of Examinations of the University, a certificate of completion of courses are required attendances and other requirements of the applicants as prescribed by the University (time to time), commencement of the date of written examinations shall be published at least 15 days before of written examination (University Academic & examinations calendar must be followed).

3.3. A candidate shall submit his / her examination form for appearing to the examination through concerned Dean / H.o.D. / Principal of constituent institute or College Or School / Department of the YBN University along-with prescribed examination fees.

3.4. The concerned Dean / H.o.D. / Principal / Director of constituent institute or Schools / Department of YBN University shall forward such forms and fees to the University on or before the date notified by the University.

3.5. Application (Examination) forms received after the prescribed date shall not be accepted, provided that if the Vice-Chancellor may permit to receive the examination form with late fine or without late fine.



3.6. **The Syllabi and the Course scheme** for the University Examinations shall be such as may be prescribed from time to time with approval of the Academic Council of the University in consonance with the norms / guidelines / curriculum as prescribed by regulating bodies.

3.7. The Syllabus and the Text-books, if any, to be prescribed or recommended in connection with any subject in which the University conducts examination shall be determined from time to time by the Academic Council on the recommendations of Faculties and Boards of Studies. All changes in the syllabi or in the scheme of examinations shall be notified for general information.

3.8. The question shall be set at any University examinations without having any ambiguity like involving the sensitive issues like religious faith and / or belief on the part of the examinee. A candidate who is unable to present himself for an examination or a part thereof shall not be entitled to any refund of his / her fees. If a candidate suppresses some vital information or gives false information to appear at an examination for which he / she is not eligible or entitled, the total amount of fee paid by him / her shall be forfeited. He / she may be debarred for one term or more from appearing in further examination and / or a fine, as decided, will be imposed. However, in case of subsequent indulgence of similar nature, the period of debarment may be extended up to three terms.

4. All examinations except viva-voce / oral / practical / clinical shall be conducted by means of printed or photocopied question papers including such other modality in emergency as writing of questions on class board / hand written paper or as may be prescribed by the University from time to time.

5. Notwithstanding anything contrary to these regulations, no person shall be admitted to the University examination, if he / she has already passed the same examination or corresponding examination of any other University, which has been recognized as equivalent to that examination.

6. The University shall prepare and publish a schedule of examinations for each and every course conducted by it before the examinations. Explanation: "Schedule of Examination" means a table giving details about the time, day and date of commencement of each paper, which is a part of a scheme of examinations. The schedule for practical examination shall be declared separately.

7. All arrangements for the conduct of the examinations at the University level shall be made by the Examination Board with due approval of the Vice-Chancellor.

8. Examiners shall be appointed as per list of examiners recommended by concerned Department / School / Institute with due approval of Examination Board or by the Vice-Chancellor. In case of refusal from the person so appointed, the Controller of Examinations shall appoint substitute examiners with the approval of the Vice-Chancellor.

9. Each Department / Institute / School shall submit a panel or list of teachers along with their address names to the Examination Board for appointment as Paper Setters / Examiners in each paper of each subject / Practical.



10. The Controller of Examinations shall maintain and submit a list of teachers in the University and of the teachers of other universities in the state and outside the state along with their academic qualifications, experience in examination, in which they have acted as examiner, moderator, paper setter in the past and such other information as may be relevant, to the Committee constituted by the Board of Examinations.

11. Internal and External Examiners: An "Internal Examiner" means a person who is a teacher in the YBN University. The teachers in other Colleges / Universities in the state or outside the state shall be referred to as the —External Examiner". University may also appoint —Internal Examiner from outside University, from other Colleges / Institute / Universities.

12. Intimation of appointment to the examiners shall be accompanied by a copy of the instructions / guidelines relating to the examination for which they are appointed, as also the information regarding the remuneration which they will be entitled to draw, if they act as examiners. The examiners shall also be furnished with a list of all matters, which they are expected to attend to and shall be required to send to the Controller of Examinations.

13. Each paper-setter shall set and submit to the Controller of Examinations, the required number of copies of question papers that he / she sets in a sealed cover, enclosed in another sealed cover within prescribed period. He / she shall also furnish a certificate to the effect that he / she has destroyed all the notes and manuscripts in connection with the question paper(s) he / she has set. Copyright of any question paper set by an examiner shall vest with the university.

14. Paper-setters, who do not set and submit their question papers to the Controller of Examinations or to any other university authority so designated by Vice-Chancellor within the prescribed time limit, shall cease to be examiners.

15. Examiners shall be appointed for examinations to be held in that academic year; however, they shall be eligible for reappointment. The examiners shall be required to maintain confidentiality about their appointment at examination and marks awarded by them to examinees.

16. The Examiner shall have to furnish an undertaking that no blood relation is appearing in the said examination.

17. A confidential record of mistakes committed by examiners shall be preserved by the Controller of Examinations or by any other university authority so designated by Vice-Chancellor/ Chairperson for future guidance / necessary action.

18. The question papers, unless otherwise specified, shall be set in English.

19. The Dean of School, Principal or Director (of constituent institute) where the practical examination is to be held shall make all arrangements for the conduct of the practical examination at that centre.

20. The Vice-Chancellor shall ordinarily appoint the Dean of School / Principal or Director (of constituent institute), who is designated Centre Superintendent for the university Examination at the centre of



examination. The Vice-Chancellor shall also appoint a suitable person as a Centre Observer who along with Centre Superintended shall have joint responsibility for smooth conduct of examination.

21. In exceptional cases, the Vice-Chancellor may appoint a person as the Centre Superintended for the University examinations at a centre even though he / she may not be a teacher in that faculty / Off-Campus / Distance Education Centre.

22. The Controller of Examinations or any other authority of university so designated by Vice-Chancellor shall have overall responsibility for the proper arrangements connected with the conduct of all examinations of the university.

24. The Centre Superintended shall be responsible for the smooth conduct of the examinations at that centre. All expenses incurred in connection with the conduct of the examinations at a centre shall be borne by the University as per rules or notified guidelines. The Centre Superintended shall submit a detailed audited account of the expenses incurred by him / her as soon as the examinations are over at that centre and in no case beyond one month of the date of the last paper at that centre. The accounts shall be submitted in the prescribed forms supplied to the Centre Superintended for the amount given by the account section of the university in the shape of the cheque / cash towards the first advance. The account section shall also supply the copy of the rules and payable rates of remuneration for the conduct of examinations to the Centre-in Charge.

25. No person other than the examinees, invigilators and such other persons as may be authorized by the Centre Superintended or the University shall be allowed to enter the premises of the examination centre. The Centre Superintended shall take all necessary steps to ensure this. A notice to this effect shall be displayed prominently.

26. Examinees at all examinations shall strictly abide by the instructions that may be issued to them by the Competent Authority from time to time.

27. The Controller of Examinations shall supply sufficient number of copies of question papers (in sealed packets) and answer books required at each centre to the Centre Superintended in reasonable time. The used answer books shall be submitted in a sealed packet containing dispatched memo and question papers after completion of the examination (on the same day) to the Controller of Examinations. The Centre Superintended shall send attendance sheets & unused questions of each subject & remaining unused answer Books to the Controller of Examinations of the University on the last date of examination.

28. The results of each examination shall be prepared by a person, hereinafter referred to as Tabulator / Computer Programmer.

29. The results of the examinees shall be tabulated in a prescribed form by a Tabulator / Computer Programmer. Tabulator / Computer Programmer may be appointed by the Vice-Chancellor. Tabulator / Computer Programmer may be either a teacher of constituent faculty or a staff member of the University office or both or an agency approved by the Vice-Chancellor.



30. The results tabulated by the Tabulators / Computer Programmer shall be scrutinized by a person hereinafter called the "Scrutinizer".

### 31. Terms of Tabulators and Scrutinizers:

31.1. The rates of remuneration payable to the Tabulators or Scrutinizers shall be fixed by Board of Management on the recommendations of Academic Council from time to time.

31.2. The Tabulator / Computer Programmer shall perform the following duties:

31.2.1. Posting of marks obtained by an examinee in the Tabulation Register.

31.2.2. Totaling of posted marks.

31.2.3. Indicating failures in accordance with the provisions of the Rules / Ordinances.

31.2.4. Stating the result at the specified place. Explanation: The result for purposes of this includes Pass, Fail, Distinction, Exemption and such other terms as may be prescribed by the Ordinance.

31.2.5. Preparation of list of examinees entitled for any awards or prizes;

31.2.6. Preparation of the result-sheet in the proforma prescribed for its publication.

31.3. "Scrutinizer" means a person who is appointed by the Vice-Chancellor and who actually does the work of scrutiny of the results. "Scrutiny" means and includes:

31.3.1. Checking of posting of marks made by the tabulators from the original statement submitted by the examiner;

31.3.2. Checking of totals / aggregates posted by tabulator / computer programmer;

31.3.3. Checking of appropriate marking indicating failures;

31.3.4. Checking of result prepared by the tabulator (both in the tabulation register and the result sheet) including Distinction, Pass, Fail, Exemption etc. and

31.3.5. Checking of the list of awards prepared by the tabulators.

32. **Award of Class:** Class shall be awarded on the basis of aggregate of all the years of study regardless of the number of attempts and are shown below:- First Class — 60% and above. Second Class — 50% and less than 60%. Or As per norms laid down by respective council and / or approved by Academic Council.

33. **Distinction:** The candidate securing 75% or above marks in the first attempt not being a supplementary examination, in the total of theory, practical, viva voce and internal assessment, out of the maximum marks allotted to a subject, shall be declared to have obtained the distinction. The candidate shall be eligible for the award of distinction only if he / she has secured 75% or more marks in



an examination attempted as a whole and in the first attempt. Or As per norms laid down by respective council and / or approved by the Academic Council.

**34. Internal Assessment:** Theory and Practical internal assessment marks shall be added as follows: The number and marking pattern (theory and practical marks distribution) of the periodical sessionals, terminal and preliminary examination shall be as per the syllabus and concerned course scheme.

**35.** Additional examinations shall be arranged in the entire period of the course to help the student to avail the opportunity of compensating the loss due to his / her genuine absence in any one of the internal (Mid term) assessment examinations (periodical / terminal / preliminary, etc.) or End term Examination. The candidates whose genuineness of reason for the absence is verified and who are permitted by the Committee to appear for the additional examination can appear for such examination. Such an additional examination shall be arranged after preliminary examination and before University examination in any case before submitting final result of Internal Assessment Examination to the University. A student having failed in any subject can avail another chance to improve upon his / her sessional marks.

**36. Discretionary Marks:** The Grace Marks policy for a particular faculty shall be followed as prescribed and modified from time to time by the Academic Council. The present policy for all faculties is as under:-  
—The Discretionary Marks up to a maximum of five may be awarded to a student who has failed in only one subject but has passed in all other subjects of the semester / year. Provided student passes after awarding these marks.

**37. Vigilance Squad:**

**37.1.** The Vigilance Squad(s) of not less than three and not more than four members, of whom one shall be a lady member, shall be appointed by the Vice-Chancellor to visit the Centers of University Examination to:

**38.1.1.** Ensure that the University Examinations are conducted as per norms laid down.

**37.1.2.** Observe whether the Invigilators are following scrupulously instructions for conduct of the University examinations.

**37.1.3.** Check the students who try to resort to malpractices at the time of University Examinations and report such cases to the University.

**37.2.** The Vigilance Squad is authorized to visit any Examination Centre without prior intimation and enter office of the Centre Superintended to check the record and other material relating to the conduct of examination. They can enter in any block of Examination for checking the candidates' identity card, fee receipt, Admit Card & etc. to ascertain the authenticity of the candidate. The Vigilance Squad shall be authorized to detect use of malpractices and unfair means in the University Examination, by physical check, if necessary. In case of female candidates, the physical check shall be made by a lady member of the squad.



37.3. The Vice-Chancellor shall appoint Vigilance Squad which may include –Senior teachers of constituent department and desirably one lady teacher; and any other person as the Vice-Chancellor may consider appropriate.

37.4. The Chairman of Vigilance Squad(s) shall submit the report on surprise visit directly to the Vice-Chancellor with a copy to the concerned Dean, Faculty / Principal, constituent institute / / Principal. The Vigilance Squad(s) may make suggestions in the matter of proper conduct of examinations, if necessary.

37.5. The Dean, Faculty / Principal, constituent institute / of the Faculty where the centre of examination is located shall be responsible for the smooth conduct of examination. He shall ensure strict vigilance against the use of malpractices / unfair means by the students and shall be responsible for reporting such cases to the University as well as to the law enforcing authority.

37.6. The Dean, Faculty / Principal, constituent institute / / Centre Superintended shall extend all cooperation to the Vigilance squad.

### 38. Amendment of Results:

38.1. Due to errors: In any case where it is found that the result of an examination has been affected by errors, the Controller of Examinations shall have power to amend such a result in such a manner as shall be in accordance with the true position and to make such declaration as is necessary, with the necessary approval of the President, provided the errors are reported / detected within 6 months from the date of declaration of results. Errors detected thereafter shall be placed before the Examination Board which will convey its decision to the Vice-Chancellor to take final decision.

Error means:

38.1.1. Error in computer / data entry, printing or programming and the like.

38.1.2. Clerical error, manual or machine error, in totaling or entering of marks on ledger / register.

38.1.3. Error due to negligence or oversight of examiner or any other person connected with evaluation, moderation and result tabulation.

38.2. Due to fraud, malpractices etc.: In any case where the result of an examination has been ascertained and published and it is found that such result has been affected by any malpractice, fraud or any other improper conduct whereby an examinee has benefited and that such examinee has, in the opinion of the Board of Examinations, been a party or privy to or connived at such malpractice, fraud or improper conduct, the Board of Examinations shall have power at any time, notwithstanding the issue of the Certificate or the award of a Degree or Scholarship, to amend the result of such examinee and to make such declaration as the Board of Examination considers necessary in that behalf. If a situation arises like it has been deducted at a later stage that the examination was not fair or examinees have used fraudulent means in the examinations and enemas copying, the Vice-Chancellor, on the recommendation of Examination Board, may cancel entire examination of the paper. If situations necessitates, the Vice-Chancellor can postpone examination scheduled on one or more days.



### 39. Appointment of Paper setters, Examiners, Head Examiner, etc.:

39.1. A panel of examiners in the subject concerned will be sent by the Board of Studies to Controller of Examination / Registrar or any other university authority so designated by Vice-Chancellor/ Chairperson. The panel shall be approved by Examination Board or by the Vice-Chancellor on behalf of the Examination Board. In case the examiner appointed is not available, an alternate examiner shall be appointed with the approval of the Vice-Chancellor.

39.2. No person can claim appointment as paper setter / examiner / moderator or for any other examination work as a matter of right. Appointments of persons as paper setters / examiners / moderators, etc. shall be ordinarily made at any time by the Examination Board with the approval of the Vice-Chancellor.

39.2.1. The teachers of the YBN University appointed as paper setters / examiners / moderators shall not refuse the assignment of the examination work under normal circumstances. They shall also ensure that their availability for assignment is communicated to the University, in the prescribed time limit.

39.2.2. The paper setters / examiners / moderators shall follow all the instructions given by the University from time to time in respect of pattern of question papers, setting of question papers, model answers, scheme of marking, etc.

39.3. There shall be two senior supervisors at each examination centre to be appointed by the University one of whom would be the Centre Observer and other Centre Superintended.

39.4. The Dean, Faculty / Principal, constituent institute / of the Faculty (where the examination centre is located) shall normally be the Centre-in-Charge. Where substitute appointment has to be done, it shall be done only with prior permission of the University. However, the Dean of School / Principal, constituent institute / shall alone be responsible for any lapse / lapses occurring during the conduct of examination. The eligibility conditions of appointment of Centre Superintended will be the same as that of examiners.

39.5. The Centre Observer appointed by the University shall report to the Dean of School / Principal, constituent institute / of the Faculty where examination centre is located one day earlier. He shall ensure that:

39.5.1. The proper arrangements for the conduct of examination are made.

39.5.2. The stationery required for the conduct of examinations, question papers, etc. are received at the examination centre.

39.5.3. The packets of question papers are intact and duly sealed.

39.6. The Centre Observer, during the examination, shall ensure that:



39.6.1. The question paper packets are opened in his presence 20 minutes before the start of the examinations

39.6.2. The students are not resorting to unfair means / malpractices. In case any undesirable incidents occur, he shall immediately report the cases of unfair means to the Controller of Examinations or to any other university authority so designated by Vice-Chancellor/ Chairperson along with his report.

39.6.3. He shall not leave the examination centre during the examination period.

39.7. The answer books are distributed to the students 10 minutes before the start of the examination. The Centre Superintended and Centre Observer shall be responsible for the whole conduct of examination.

#### 40. Conduct of Examinations:

43.1. The examination forms of the students shall be accepted by the Dean, Faculty / Principal, constituent institute / with the prescribed examination fee within the time prescribed by the University from time to time. The forms so accepted shall be submitted to the University within a week from the last day of acceptance of forms in the Faculty along with the fees so collected.

43.2. On receipt of the examination forms in the University, the name list, summary and Admit cards of the students shall be prepared and sent to the concerned examination centers by the University well before the commencement of the concerned examination.

43.3. The Centre Superintended shall send the answer books in sealed cover to the Controller of Examinations or to any other university authority so designated by Vice-Chancellor/ Chairperson.

43.4. The Controller of Examinations shall send answer books to the Examiner appointed by the University.

43.5. As soon as the marks of the evaluated answer books are received in the University examination section, the same shall be processed immediately for publication of results.

43.6. The results of the examinations shall ordinarily be declared as early as possible and the University shall dispatch the result along with the statement of marks and provisional certificates (wherever necessary) to the constituent Institutions / School.

44. Rules for scrutiny of answer books the objective of scrutiny are to ensure that the student receives a fair evaluation in the university examination and to minimise human error.

44.1. Re-totaling: On application and remittance of a prescribed fee by the student within 20 days of declaration of result, the University shall permit to recount the marks received for various questions in an answer paper / papers for theory of all subjects for which the student has appeared in the university examination. Any error in addition of the marks awarded if identified shall be suitably rectified and the result of the candidate will be corrected accordingly by the Controller of Examinations with the approval of the Vice-Chancellor.



44.2. Re-evaluation: At very special circumstances the examination board may order for reevaluation of answer books.

45.1. General:

45.1.1. On receipt of a report regarding use of unfair means by any candidate at any University examination, including breach of any of the rules laid down by the University Authorities, for proper conduct of examination. The Examination Board shall have power at any time to institute enquiry and to punish such candidate using malpractices.

45.1.2. On receipt of report regarding malpractices used or lapses committed by any paper setter, examiner, moderator, teacher or any other person connected with the conduct of examination held by the University including breach of the rules laid down for proper conduct of examination, the Examination Board shall have power at any time to institute inquiry and to punish such persons using malpractices or leaving lapses by declaring disqualified permanently or for a specified period or by referring his / her case to the concerned authorities for taking such disciplinary action as deemed fit as per the rules provided for or in any two or more of the aforesaid ways.

45.1.2. Competent Authority: The Examination Board of the University constituted under the provision of the Rules of the University shall be the Competent Authority to take appropriate disciplinary action against the students using, attempting to use, aiding, abetting, instigating or allowing using unfair means at the examination conducted by the constituent department or Institution of the University.

45.1.3. Definitions – Unless the context otherwise requires: —Unfair means: mean and include one or more of the following acts of commission or omissions on the part of student(s) during the examination period:-

45.1.4. Possessing unfair means material and or copying there from.

45.1.5. Transcribing any unauthorized material or any other use thereof

45.1.6. Intimidating or using obscene language or threatening or use of violence against invigilator or person on duty for the conduct of examination or manhandling him / her or leaving the examination hall without permission of the Invigilator or Supervisor or causing disturbances in any manner in the examination proceedings.

45.1.7. Unauthorized communicating in any way including use of mobile phone or other means of communication with other examinees or any one else inside or outside the examination hall.

45.1.8. Mutual / mass copying.

45.1.9. Smuggling out or smuggling in of either blank or written answer books as copying material.

45.1.10. Smuggling in blank or written answer book and forging signature of the invigilator thereon.

45.1.11 Interfering with or counterfeiting of University / Department / Seal or answer books or office stationery used in the examinations.



45.1.12. Insertion of currency notes in the answer books or attempting to bribe any of the persons connected with the conduct of examinations.

45.1.13. Impersonation at the University / Departmental examination.

45.1.14. Revealing identity in any form in the answer / s written or in any other part of the answer book by the student at the University or Department or Institution's examination.

45.1.15. Any other similar act(s) of commission and / or omission(s), which may be considered as unfair means by the competent authority.

45.1.16 —Unfair means relating to examination means and includes directly or indirectly committing or attempting to commit or threatening to commit any act of coercion, undue influence or fraud or malpractice with a view to obtaining wrongful gain for oneself or to any other person or causing wrongful loss to other person / s.

45.1.17 —Unfair means material|| means and includes any material whatsoever, related to the subject of the examination, printed, typed, handwritten or otherwise found on the person or on clothes, or body of the examinee or on wood or other material, in any manner or in the form of chart, diagram, map or drawing or electronic aid, etc. which is not allowed in the examination hall.

45.1.18.—Possession of unfair means material by a student|| means having any unauthorized material on his / her person or desk or chair or table or at any place within his / her reach, in the examination centre and its environs or premises at any time from the commencement of the examination till its conclusion.

45.1.19—Student found in possession means a student, reported in writing, as having been found in possession of unfair means material by invigilator, member of the vigilance Committee or any other person authorized for this purpose, in this behalf, even if the unfair means material is not produced as evidence because of it being reported as swallowed or destroyed or snatched away or otherwise taken away or spoiled by the student or by any other person acting on his behalf to such an extent that it has become illegible, provided report to that effect is submitted by the Chief Invigilator or Centre Superintended or any other authorized person by the Controller of examinations or Dean, Faculty / Principal, constituent institute / Head of the constituent Department concerned or any officer authorized for this work.

45.1.20. —Material related to the subject of examination means and includes, if the material is produced as evidence, any material certified as related to the subject of the examination by a competent person and if the material is not produced as evidence or has become illegible for any of the reasons referred to in clause 45.1.19 (above), the presumption shall be that the material did relate to the subject of the examination.

45.1.21. During examination, examinees and other students shall be under disciplinary control of the Centre-in-Charge.



46. The Centre Superintendent of the examination centre shall, in the case of unfair means, follow the procedure as under:
- 46.1. The examinee shall be called upon to surrender to the Invigilator, the unfair means material found in his or her possession, if any, and his / her answer book and Admit Card.
- 46.2. Signature of the concerned student shall be obtained on the relevant materials and list thereon. Concerned Chief Invigilator and the Centre Superintended shall also sign on all the relevant materials and documents.
- 46.3. Statement of the student and his / her undertaking in the prescribed format and statement of the concerned Invigilator and Chief Invigilator shall be recorded in writing by the Centre in-Charge. If the student refuses to make statement or to give an undertaking, the concerned Chief Invigilator and Centre Superintended shall record accordingly under their signatures.
- 46.4. The Centre Superintended shall take one or more of the following decisions depending upon seriousness / gravity of the case:-
- 46.4.1. In the case of impersonation or violence, expel the concerned student from the examination and not allow him / her to appear for the remaining examination.
- 46.4.2. Obtain undertaking from the examinee to the effect that the decision of the concerned competent authority in his / her case shall be final and binding and allow him / her to continue with his / her examination.
- 46.4.3. May report the case to the concerned Police Station.
- 46.4.4. If any person takes away his / her answer book, mark it as —suspected unfair means case and issue him / her fresh answer book duly marked.
- 46.4.5. All the materials and list of material and the undertaking with the statement of the student and comment of the Invigilator as mentioned in the answer-book / s shall be forwarded by the Centre Superintendent, along with his report, to the Controller of Examinations in a sealed envelope marked as the suspected unfair means case.
- 46.4.6. In case of unfair means of oral type, the invigilator and the Chief Invigilator or concerned authorized person shall record the facts in writing and shall report the same to the Centre Superintendent, who will informed to the Controller of Examinations or to any other university authority so designated by Vice-Chancellor as the case may be.
- 46.4.7. Procedure to be followed by Examiner during Assessment: If the examiner at the time of assessment of answer-book suspects that there is a prima facie evidence that the examinee(s) whose answer-book(s) the Examiner is assessing appears to have resorted to unfair means in the examination, the examiner shall forward his / her report to the Controller of Examinations with his / her opinion in separate confidential sealed envelope marked as —Suspected unfair means case.



47. A prima facie case of unfair means reported to the University / constituent Department by the Centre In-charge / Invigilator / Chief Invigilator and or examiners shall be inquired into by the Committee appointed by the Examination Board.

47.1. The examination Result / s of the concerned student / s involved in such cases shall be withheld till the Competent Authority arrives at a final decision in the matter and the concerned examinee / s and the Department, to which he / she belongs to, shall be informed accordingly.

48. Appointment of Unfair Means Inquiry Committee:

48.1. For the purpose of investigating unfair means resorted to by the examinees at the University examination, the Examination Board shall appoint a Committee. The term of the Committee shall be as decided by the Examination Board.

48.2. The Unfair Means Inquiry Committee shall function as a recommendatory body and submit its recommendations in the form of a report to concerned Competent Authority. The Competent Authority shall issue final orders with regard to the penal action to be taken against the examinee / s after taking into account the reported facts and findings of the case by the Committee and after ensuring that reasonable opportunity has been given to the concerned implicated examinee in his / her defence and that the principle of natural justice has been followed and the recommended quantum of punishment is in accordance with the guidelines laid down in this behalf.

49. The procedure to be followed by the Unfair Means Inquiry Committee should be as under:-

49.1. The Controller of Examinations / Dean, Faculty / Principal / Director, constituent institute / Head of the constituent Department or the Officer authorized by them or to any other university authority so designated by Vice-Chancellor/ Chairperson, as the case may be, shall inform the examinee concerned in writing of the act of unfair means alleged to have been committed by him / her and shall ask him / her to show cause as to why the charge(s) leveled against him / her should not be held as proved and why the punishment stipulated in the show cause notice should not be imposed.

49.2. The examinee may appear before the Inquiry Committee on a day, time and place fixed for the meeting, with written reply / explanation to the show cause notice served on him / her therein. The examinee himself / herself only shall present his / her case before the Committee.

49.3. The documents that are being taken into consideration or are to be relied upon for the purpose of proving charge(s) against the examinee should be shown to him / her by the Inquiry Committee, if the examinee presents himself / herself before the Committee. The evidence, if any, should be recorded in the presence of the delinquent examinee.

49.4. Reasonable opportunity, including oral hearing, shall be given to the examinee in his / her defence before the Committee. The reply / explanation given by the student to the show cause notice shall be considered by the Committee before making final recommendation in the case.



49.5. The Committee should follow the above procedure in the spirit of the principles of natural justice.  
49.6. After serving a show cause notice, if the implicated examinee fails to appear before the Inquiry Committee on the day, time and place fixed for the meeting, the Committee shall take decision in his / her case in absentia, on the basis of the available evidence / documents, which shall be binding on the examinee concerned.

49.7. The Committee shall submit its report to the concerned competent authority along with its recommendations regarding punishment to be inflicted or otherwise.

50. Punishment: The Competent Authority concerned, i.e. the Examination Board in the cases of University examination, or the concerned Dean, Faculty / Principal / Director, constituent institute / / Head in the cases of internal examination, after taking into consideration of the report of the Committee, shall pass such orders as it deems fit, including granting the student the benefit of doubt, issuing warning or exonerating him / her from the charges and shall impose any one or more of the following punishments on the examinee / s found guilty of using unfair means:-

50.1. Annulment of performance of the examinee in full or in part in the examination he / she has appeared for.

50.2. Debarring examinee from appearing for any examination of the University / Department for a stipulated period.

50.3. Debarring examinee from taking admission for any course in the University or constituent Department for a stipulated period.

50.4. Cancellation of the University / Department Scholarship / s or award / s or prize or medal etc. awarded to him / her in that examination.

50.5. In addition to the abovementioned punishment, the competent authority may impose a fine on the examinee declared guilty. If the examinee concerned fails to pay the fine, within a stipulated period, the competent authority may impose on such an examinee additional punishment / penalty as it may deem fit.

50.6. The Controller of Examinations / Dean (Concerned School) / Principal / Director (constituent institute or college) / Head of the constituent Department, or the Officer authorized by them or any other university authority designated by Vice-Chancellor shall issue necessary punishment orders.

50.7. Record Retention Schedule: Question papers, model question papers, used answer books / scripts, hall tickets, roll numbers, and admit cards, appointment or engagements of examiners, practical examiners & other records or documents related to secrecy work of examination shall be maintained for three years from the last day of examination of the session.

51. Notwithstanding anything contained in clause 50.7, no such record or documents shall be destroyed which relates to audit or which is Subjudice.



51.1. The record or document, which attracts the permission of shall be specified, segregated and destroyed in the presence of a committee to be appointed by the Vice-Chancellor. List of destroyed material shall be prepared and signed by all the members of the committee.

52. System of Examinations: There shall be following two systems of examinations. However, there can be some other systems as per the regulations of course governing councils.

**52.1. Semester System:**

52.1.1. The courses of study for the examination of a course shall extend over a period as prescribed in ordinance comprising of two semesters in each year.

The academic programmes in each semester may consist of course work as prescribed by syllabus for each course.

52.1.2.. Attendance requirement for appearing in university examinations shall be governed by clause 4.2 of Ordinance VII of these Ordinances.

52.1.3. There shall be an Internal assessment of the weightage as prescribed in syllabus and marks shall be awarded on the basis of tests and / or practical, class participation, assignment(s) / case study(s) / seminar(s) / field work presentation for which proper record shall be maintained by the course teacher(s).

52.1.4. There shall be a university examination in theory and practical at the end of each semester to be termed as End Semester Examination.

52.1.5. The examination shall be conducted by means of written papers and practical tests, wherever required.

52.1.6. A student, who has been admitted to the Part-I of a course and has attended a regular course of study for 1st semester of the course Part I shall be eligible to appear at the 1st semester of that course Part-I examination. A student who has attended a regular course of study for 2nd semester of a course Part-I shall be eligible to appear at the 2nd semester of that course Part-I examination.

52.1.7. Similar rules as described in sub-clause 1 above shall apply to subsequent parts of the course.

52.1.8 In order to pass an examination in a subject in a semester a student must secure 50% (40% in B.Pharm.) marks in theory and practical separately and in aggregate in each semester of Part-I, Part-II & Part-III and so on.

52.1.9. The discretionary marks shall be awarded to a student as provision contained in Ordinance of the YBN University, Ranchi.

52.1.11. Re-evaluation of theory answer books shall be done as provision contain in Ordinance of YBN University, Ranchi.



53. A student who has failed in any two subject papers shall be promoted to next higher semester and be eligible for reappearing in failed subjects at the subsequent examination of the relevant semester.

53.1. A student who has not passed in 50% of theory and practical papers separately in a semester shall be declared failed in the semester. He / she, however, shall not be promoted to next higher semester.

53.2. A student failing in two odd semester examinations viz; 1st and 3rd and so on, shall be allowed to appear at the lower semester ( 1st in this case) along with examination of 5th or higher regular semester as the case may be. Thus no student can appear at more than two semester's examinations simultaneously. Annual Examination shall not be covered with the said rules but clause and sub-clause of 52 & 53 shall be applicable.

53.3. Similar rules shall be applicable for student failing in even semesters.

53.4. However, a student who fails in both the semesters of the same academic year viz; 1st and 2nd semesters or 3rd and 4th semesters and so on shall not be promoted to next higher class, also if the student from annual examination system failed in first year examination (fail in all subjects) shall not be eligible to promoted to next higher class.

54.5. A student having failed in any subject can avail another chance to improve upon his / her Sessional marks (this shall be applicable for both semester system and annual semester).

55.6. There shall be no supplementary examination.

55.7. Student re-appearing at an examination in subsequent semesters shall be examined in accordance with the syllabus and scheme he appeared first.

#### 56. Annual System:

56.1. The courses of study for the examination of a course shall extend over a period as prescribed in ordinance comprising of two semesters in each year. The academic programmes in each semester may consist of course work as prescribed by syllabus for each course.

56.2. Attendance requirement for appearing in university examinations shall be governed by Ordinances YBN University, Ranchi.

56.3. There shall be an Internal assessment of the weightage as prescribed in syllabus and marks shall be awarded on the basis of tests and / or practical, class participation, assignment(s) / case study(s) / seminar(s) / field work presentation for which proper record shall be maintained by the course teacher(s).

56.4. There shall be a university examination in theory and practical at the end of each year to be termed as End Year Examination.

56.5. The examination shall be conducted by means of written papers and practical tests, wherever required.



56.6. A student, who has been admitted to the First year or Part-I of a course and has attended a regular course of study for 1 year of the course, shall be eligible to appear at the First year or Part-I examination of that course.

56.7. Similar rules as described in sub-clause 56.6. above shall apply to subsequent parts of the course.

56.8. In order to pass an examination in a subject in a year a student must secure 50% (or as prescribed in ordinance) marks in theory, practical separately and in aggregate in each Part i.e. Part-I, Part-II & Part-III and so on.

56.9. The discretionary marks shall be awarded to a student as per provision contained in Ordinances of YBN University, Ranchi.

57. Re-evaluation of theory papers in all years of study of the course and / or recounting of marks shall be permissible as per provision contained in Ordinance of YBN University, Ranchi.

58. A student who has not passed in 50% of theory and practical papers separately in a year shall be declared failed in the year and shall be required to reappear in all courses of failed year at the subsequent examination of the relevant year.

58.1. A student having failed in any subject can avail another chance to improve upon his / her sessional marks.

58.2. Student re-appearing at an examination in subsequent year(s) shall be examined in accordance with the syllabus and course scheme he appeared first.

#### 59. Dissertation for Masters' programmes:

59.1. Each student pursuing M.Tech. / M.Sc. course is required to carry out work on selected research project under the guidance of a recognized post graduate teacher. The programme of work, guide and panel of examiners should be proposed by Board of Studies / Departmental Council and approved by the Examination Board. The results of such a work shall be submitted in the form of dissertation by the end of 4th semester. The student shall be entitled to submit dissertation only when he / she has cleared all subjects of every semester upto 3rd semester. The dissertation shall be evaluated by an external examiner and viva-voce examination shall be conducted by external and internal examiners.

59.2. The dissertation is aimed to train a graduate student in research methods and techniques. It includes identification of problem, formulation of a hypothesis, search and review of literature, getting acquainted with recent advances, designing of a research study, collection of data, critical analysis, and interpretation of results and drawing conclusions.

59.3. Student shall submit a synopsis to the Head of Department containing particulars of proposed dissertation work (synopsis) within six months from the date of commencement of the course and to be placed before the meeting of Board of Studies / Departmental Council.



59.4. The synopsis shall be required to be discussed and approved by the Board of Studies / Departmental Council and sent to Controller of Examinations for approval and for examination board.

59.5. External Examiner may be an expert on the topic from reputed academic institutions. In case the thesis is not acceptable, the student shall be asked to revise dissertation and resubmit after a period of not less than three months. If the thesis is not accepted again, the matter shall be referred to the Examination Board through Board of Studies / Departmental Council and the Examination Board can allow one more chance for submission of thesis if considered necessary.

#### 60. CONVOCATION FOR CONFERRING DEGREES

60.1. Convocation for conferring degrees to the Students of various programs shall be held annually. Date of Convocation shall be fixed by Academic Council.

60.2. The Visitor shall be invited to preside over the Convocation of the University. The Chancellor shall preside over the Convocation in absence of the Visitor and in absence of both Visitor and Chancellor, the Vice-Chancellor shall preside over the Convocation of the University.

60.3. At the annual Convocation the Registrar shall present the report of the year work of the University.

60.4. Notwithstanding anything contained in these regulations, the first Ordinances of YBN University, Ranchi shall supersede.

60.5. The certificates or degrees shall be approved by Academic Council as well as Board of Management.

60.5. The procedure to be followed at the Convocation shall be fixed by the Academic Council and finally approved by Board of Management.

-----THE END-----

28/11/18  
Registrar (IC)  
YBN University  
Ranchi

Sharat Yadav Rector  
28/11/18

P. K. Yadav  
28/11/18

P. K. Yadav  
28/11/18

L. K. Yadav  
28/11/18

S. K. Yadav  
28/11/18

Shubha  
28/11/18

20

28/11/18  
28/11/18

28/11/18





# YBN UNIVERSITY

Established by the Act of Government of Jharkhand Act 15, 2017

Gazette Notification No. 505, Dated 17th July 2017

As per Section 2(f) of UGC Act. 1956

## Regulations framed as per the provision contained in the Section (35) of YBN University, Act 15, 2017: Procedure regarding the appointment of the Teachers, officers and other staffs in YBN University, Ranchi:

In exercise of the power conferred by section 35 of the YBN University Act 15, 2017 the following regulations are made to lay down the procedure to be followed by the "selection committee".

These regulations so made may be known as "Regulations regarding the procedure to be followed by the selection committee for appointment of teachers, officers and staffs" of the university. These regulations shall come into force with effect from the date of approval given the Board of Management of the YBN University and also get approved by Higher Education Department, Government of Jharkhand.

### 1. Objective

To frame the procedure to be followed by the selection committee for making recommendation to the Governing body for appointments of teachers (Vice-Chancellor, Deans, Proctor, H.O.Ds.) and Officers of the University. All third & fourth grade employees shall be appointed by Order of the Chancellor on the recommendation of a committee (under the chairmanship of the Vice-Chancellor, through interview of candidates, turned after open advertisement published in newspaper / University website / Notice board of the University from time to time). and other statutory posts shall be appointed as per provision contained in the Act or Statutes.

### 2. Applicability

These regulations shall apply only to the University office, University departments, allied offices of the University and colleges and institutions maintained by the university.

### 3. Procedure for selection by open advertisement

3.1. Application received by the university, in response to its advertisement giving inter-alia all the essential information like name of the posts corresponding qualification and experience as prescribed by the University Grant Commission, from time to time. Reservation policy shall be adopted as per current reservation roster of the Jharkhand State Government, Shall be arranged post wise for each category under the supervision of the registrar and entered into a register meant for the purpose.

3.2. A table showing the number of valid applications for each category of candidate for every advertised post shall be prepared and placed in the very next meeting of the Board of Management of the YBN University to decide post-wise whether the

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YBN University  
Ranchi



post shall be filled on the basis of interview giving proper weightage to academic qualification, experience, publication, etc. as per the provisions of UGC regulations wherever applicable or on the basis of written test including computer skill test, academic qualification, experience, publication etc. and interview in conformity with the decision of the state government.

Matriculation	10+2	Bachelor	Master	Ph.D.	Experience related field	Interview
1	2	3	4	5	6	7
75% and above -10 points	75% and above -10 points	75% and above -10 points	75% and above -10 points	Ph.D-04 points	One point for every years of experience subject to maximum-15 points	35 points
65% or more but less than 75% -8 points	65% or more but less than 75% -8 points	65% or more but less than 75% -8 Points	65% or more but less than 75% -8 points	Publication in referred journal 06 points		
55% or more but less than 65% -6 points	55% or more but less than 65% -6 Points	55% or more but less than 65% -6 Points	55% or more but less than 65% -6 points	Publication in referred journal 06 points		
45% or more but less than 55% -4 points	45% or more but less than 55% -4 points	45% or more but less than 55% -4 points	45% or more but less than 55% -4 points			
35% or more but less than 45% -2 points	35% or more but less than 45% -2 points	35% or more but less than 45% -2 points	35% or more but less than 45% -2 points			
Max.-10 Points	Max.-10 Points	Max.-10 Points	Max.-10 Points	Max.-10 Points	Max.-15 Points	Max.-35 points

Where academic qualifications of the candidate are in UGC seven point grade system instead numerical the following seven point scale equivalent shall be used.

Grade	Grade point	Equivalent Percentage
O= Outstanding	5.5-6.00	75-100

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A=Very Good	4.5-5.49	65-74
B=Good	3.5-4.59	55-64
C=Average	2.5-3.49	45-54
D=Below Average	1.50-2.49	35-44
E=Poor	0.50-1.49	25-34
F=Fail	0.00-0.49	0-24

If the candidate's academic qualification is in AICTE 10 point scale the following table shall be used:-

Percentage equivalence of grade points for a ten points scale

Grade Point	Percentage of marks
6.25	55
6.75	60
7.25	65
7.75	70
8.25	75

3.3. **Procedure for selection by interview:-**In case the Governing Body decides to fill the post(s) on the basis as mentioned in clause 3.2. above following scheme of distribution of marks/points shall be followed by the selection committee.

3.4. **Procedure for selection by computer skill test & interview:-**

when the Governing Body resolves to fill the post on the basis of clause 3.2. above, the following procedure shall be followed:

i. All the eligible candidates for a particular post shall be required to appear in a computer skill test of 30 minutes duration having questions on the topic as detailed below:-

a. Office Application 20 minutes

b. Internet and social media surfing knowledge 10 minutes

**Note:-** Selection committee shall be empowered to provide exemption from the Computer skill test, if Candidate qualified NET (UGC) examination. The final decision taken by the Selection Committee shall be applicable for all shortlisted participants or candidates who shall appeared before the Selection Committee.

c. Computer skill test 100 marks 30 minutes. For each component of written and computer skill test minimum qualifying marks shall be as follows:-

- I. General category 40%
- II. For backward category 36.5%
- III. Extremely background 34%
- IV. For S.C, ST & woman 32%

Only such candidates who qualifying in the computer skill test shall be allowed to appear in the interview.

**Note:-** The Vice-chancellor shall be the sole authority to get the syllabus framed for the computer skill test, question-set and evaluation done. The weightage for different



component like academic records & computer skill test, experience and interview shall be as follows:

- a. Academic record and experience 40% [The scheme for award of marks will be the same as in clause (3.3) above]
- b. Computer test 40%
- d. Interview 20%

#### 4. Action by the selection committee

- 4.1. The candidate wise information for each post about all the candidates for the post, who have qualified in each component of written and computer skill tests, shall be prepared in a tabular form showing the weightage of educational qualification, experience etc. and the marks secured by the candidates in written and computer skill tests, shall be placed before the appropriate "selection committee" constituted as per provisions of section of the statute in chapter I.
- 4.2. The "selection committee" after verifying the marks awarded for academic qualification, experience and the marks secured by the candidate from tests, the Selection Committee shall award the marks to each candidate for his/her performance in the interview and prepare a combined merit list for all categories of candidates and also prepare separate merit for each of the reserved category. If any candidate of reserved category finds such a place in the combined merit list that he/she can qualify for appointment against the vacancy meant for general candidate such persons shall not be counted in the reserved category.

#### 5. General:-

- 5.1. The merit list for each 'post' prepared by the selection committee consisting of two more names than the number of actual vacancy shall be submitted to the Vice-Chancellor in sealed cover.
- 5.2. The sealed cover shall be opened in the very next meeting of the Governing body. To each post the governing body shall make appointment of only such number of persons as the number of vacancy strictly according to merit.
- 5.3. In case the Governing body is not inclined to appoint a person from the merit list and the merit list is consequently disturbed the matter shall be referred to the sponsoring body assigning the reasons there and the decision of the sponsoring body shall be final and binding.
- 5.4. A reserved vacancy for a particular category cannot be filled by a candidate not belonging to that in the first instance.
- 5.5. Selection committee reserves the right not to recommend any candidate after assigning the reasons.
- 5.6. Merit list prepared by selection committee shall remain valid for one year.

Roddy 28/11/18

Bharat Yadav 28/11/18

Sd/- 28/11/18

(Registrar),

YBN UNIVERSITY,  
RANCHI, JHARKHAND.

Registrar (I/C)

YBN University

Ranchi

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Jyoti Yadav 28/11/18

RH ash 28/11/18

Litika 28/11/18

Bhaskar 28/11/18

Anubh 28/11/18

Kiranj 28/11/2018

Bhaskar 28/11/18



11

Proceeding of meeting of the Academic Council (First meeting In 2018), held on 15th June 2018 in the chairmanship of the Vice-Chancellor, YBN University, Ranchi:

The following members were present:

The Chancellor – YBN University, Ranchi;

The Vice-Chancellor – Chairman;

Dean (Academics) – Member;

Principal, Maa Kalawati Homoeopathic Medical College & Hospital – Member;

Principal, YBN Inter College, Rajaulatu, Namkum – Member;

Principal, Tribal College of Nursing – Member;

Principal of Maa Kalawati Health Education & Research Centre, Namkum, Ranchi – Member;

Controller of Examinations, YBN University, Ranchi – Member;

Dr. (Prof.) Rajiv Ashthana, Gossner College, Ranchi – Member;

Dr. (Prof.) Shankar Thakur, Retd. Teacher, Marwari College, Ranchi – Member;

Registrar, YBN University, Ranchi - (Ex-officio) Member Secretary;

Deputy Registrar (Academic / Examinations), YBN Ranchi – Member;

The Vice-Chancellor welcomed the Chancellor of the YBN University along with all present members, and also with due permission, granted from the Chancellor, the Vice-Chancellor has put the following agenda before the committee for discussion and their critical suggestions and valuable consent:-

Rachay 28/11/18

Rehman 28/11/18

RAJASH 28/11/18

S. K. 28/11/18

Bharmy-la 28/11/18

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S. K. Registrar  
YBN University  
Ranchi

28/11/18



**Agenda no 01:** Consideration and Post facto approval of new programmes /  
Course conducted in session 2018 under YBN University, with seat  
intake:-

Framed under Subsection (1) of Section (5) of YBN University Act 15, 2017, Ranchi  
(Session- 2018) - Annexure -1

Sl. No.	Name of the Course	Eligibility	Duration	Admission & Registration Fee (One Time)- Rs.	Student welfare and Development Fee (Yearly) - Rs.	Tuition Fee (Per Semester) or Annual*- Rs.	Examination Fee (Per Semester / Annual*) - Rs.	Cautio n Money (Refundable) - Rs.	Intake (Seats)
<b>SCHOOL OF MEDICAL SCIENCES (AYUSH) :: (TOTAL INTAKE - 220)</b>									
1	B.H.M.S. (Homoeopathic)	10+2 with PCB	4.5 years	61000	5000	50000	2000	30000	100
2	B.N.Y.S. (Bachelor of Naturopathy & Yogic Sciences)	10+2 with PCB	4.5 years	11000	5000	30000	2000	20000	120
<b>SCHOOL OF NURSING = (TOTAL INTAKE - 310)</b>									
3	A.N.M. (Nursing)	10+2 (any Stream)	02 Years	5000	5000	50000 *	2000	10000	90
4	G.N.M. (Nursing)	10+2 (any Stream)	03 Years	11000	5000	65000 *	2000	10000	80
5	Post Basic B. Sc. Nursing	G.N.M.	02 Years	11000	5000	65000 *	2000	20000	20
6	B. Sc. (Nursing)	10+2 with PCB	04 Years	11000	5000	65000 *	2000	20000	80
6	M.Sc. (Nursing)	B.Sc. (Nursing)	02 Years	11000	5000	60000 *	2000	20000	20
7	B. Sc. Forensic Science	10+2 with Science	3.5 Years	11000	5000	50000 *	2000	20000	20
<b>SCHOOL OF PHARMACY = (TOTAL INTAKE - 120)</b>									
8	B.Pharm	10+2 With Science	4 Years	21000	5000	55000	2000	20000	60
9	D.Pharm	10+2 With Science	2 Years	11000	5000	50000	2000	20000	60

*S. Tiwari*  
**Registrar**  
**YBN University**  
**Jharkhand**



SCHOOL OF PARA MEDICAL = (TOTAL INTAKE - 1540)									
10	B. Sc. in Medical Lab Technology	10+2 with Science (Biology) Or Diploma for lateral entry (As per Govt. Norms)	3 Years	11000	5000	25000	2000	20000	40
11	B. Sc. in Radiation & Imaging Technology			11000	5000	25000	2000	20000	40
12	B. Sc. in Blood Transfusion Medicine			11000	5000	25000	2000	20000	20
13	B. Sc. in Operation Theatre Technology			11000	5000	25000	2000	20000	40
14	B. Sc. in Dialysis Technology			11000	5000	25000	2000	20000	40
15	B. Sc. in Anesthesia			11000	5000	25000	2000	20000	20
16	B. Sc. Optometry			11000	5000	25000	2000	20000	40
17	B. Sc. Ophthalmic Technology			11000	5000	25000	2000	20000	20
20	Diploma in Medical Lab Technology	10+2 with Science (Biology) Or 10th	02 Years	11000	5000	15000	2000	20000	60
21	Diploma in Optometry Technology			11000	5000	15000	2000	20000	20
22	Diploma in X-Ray Technician			11000	5000	15000	2000	20000	60
23	Diploma in Operation Theatre Technician			11000	5000	15000	2000	20000	20
24	Diploma in Blood Transfusion Technician			11000	5000	15000	2000	20000	20
25	Diploma in Dialysis Technician			11000	5000	15000	2000	20000	20
26	Diploma in E.C.G. Technician			11000	5000	15000	2000	20000	60
27	Diploma in Physiotherapy			11000	5000	15000	2000	20000	180
28	Diploma in Emergency and Trauma Care Assistant			11000	5000	15000	2000	20000	60
29	Diploma in Homeopathic Pharmacy	10th (Matriculation) or 10+2 (Intermediate)	02 Years	11000	5000	15000	2000	20000	60
30	Diploma in Dental Assistant			11000	5000	15000	2000	20000	60
31	Diploma in Cardiology Technician			11000	5000	15000	2000	20000	60

S. Jindal  
Registrar  
University



32	Diploma in Ayurvedic Pharmacy			11000	5000	15000	2000	20000	60
33	Diploma in Yoga			11000	5000	15000	2000	20000	60
34	Certificate in Multipurpose Health Worker (MHW)	10+2 with Science (Biology)	02 Years	11000	5000	15000	2000	10000	100
35	Certificate in Health Sanitary Inspector			11000	5000	15000	2000	10000	180
36	Certificate Courses in Multipurpose Sahiya Worker	10th (Matriculation)	01 Year	11000	5000	15000	2000	10000	100
37	Certificate in Dresser			11000	5000	15000	2000	10000	100
<b>SCHOOL OF UNIVERSITY POLYTECHNIC = (TOTAL INTAKE - 600)</b>									
38	Mechanical	10th (Matriculation)	03 Years	5000	5000	18000	2000	5000	120
39	Electrical	10th (Matriculation)	03 Years	5000	5000	18000	2000	5000	120
40	Mining	10th (Matriculation)	03 Years	5000	5000	18000	2000	5000	120
41	Civil	10th (Matriculation)	03 Years	5000	5000	18000	2000	5000	120
42	Electrical & Electronics	10th (Matriculation)	03 Years	5000	5000	18000	2000	5000	120
<b>SCHOOL OF COMPUTER SCIENCE = (TOTAL INTAKE - 660)</b>									
43	DCA	10th or 10+2	1 Years	2000	—	5000	1000	1000	240
44	BCA	10+2	3 Years	5000	5000	15000	2000	5000	180
45	MCA	Graduation (10+2 with mathematics) / B.C.A. / B.Sc. (I.T. / C.S.)	3 Years	5000	5000	20000	2000	5000	120
46	PGDCA	Graduation	2 Year	5000	5000	10000	2000	5000	120
47	Ph.D.	Post Graduate (GATE / NET qualified shall be exempted from	3 Years	10000	5000	40000	10000 (* Thesis evaluation fee)	5000	As per UGC Regulations 2016 (As amended time to time)

S. P. Singh  
Registrar  
Y.B.N. University  
Jharkhand



		written test)							
<b>SCHOOL OF COMMERCE &amp; MANAGEMENT = (TOTAL INTAKE - 420)</b>									
48	B.B.A. (FIN/ MKT/ HR)	10+2	3 Years	5000	5000	15000	2000	5000	120
49	B.COM. (ACCOUNT / FINANCE)	10+2 (Science or Commerce)	3 Years	2000	5000	10000	2000	5000	60
50	M.COM. (ACCOUNT / FINANCE)	B.Com.	2 Years	2000	5000	15000	2000	5000	60
51	M.B.A (HR/FIN./MKT./HOSPITAL MANAGEMENT)	Graduation	2 Years	10000	5000	20000	2000	5000	120
52	PGDM(Retail Management)	Graduation	1 Years	10000	5000	25000	2000	5000	60
53	Ph.D.	Post Graduate (NET qualified shall be exempted from written test)	3 Years	10000	5000	40000	10000 (* Thesis evaluation fee)	5000	As per UGC Regulations 2016 (As amended time to time)
<b>SCHOOL OF BASIC SCIENCE = (TOTAL INTAKE - 580)</b>									
54	M.Sc. (Physics, Mathematics, Chemistry, Botany, Zoology)	B.Sc. (with minimum 45%)	2 Years	5000	5000	10000	2000	5000	5 X 60 = 300
55	M.Sc. (Biotech / Microbiology)	B.Sc. (with minimum 45%)	2 Years	5000	5000	25000	2000	5000	2X40 = 80
56	B.Sc. (Physics, Mathematics, Chemistry, Botany, Zoology)	10+2 (with minimum 45%) or Equivalent	2 Years	5000	5000	10000	2000	5000	5X40 = 200
57	Ph.D.	Post Graduate (NET qualified shall be exempted from written test)	3 Years	10000	5000	40000	10000 (* Thesis evaluation fee)	5000	As per UGC Regulations 2016 (As amended time to time)

*S. D. Singh*  
Registrar  
V.R.N. University  
Ludhiana



SCHOOL OF ARTS & HUMANITIES = (TOTAL INTAKE - 360)									
58	M.A. (RURAL DEVELOPMENT)	Graduate	2 Years	5000	5000	15000	2000	5000	60
59	M.A. (ENGLISH, ECONOMICS, PSYCHOLOGY, SOCIOLOGY)	Graduate	2 Years	5000	5000	10000	2000	5000	5x60 = 300
60	Ph.D.	Post Graduate (NET qualified shall be exempted from written test)	3 Years	10000	5000	40000	10000 (* Thesis evaluation fee)	5000	As per UGC Regulations 2016 (As amended time to time)
SCHOOL OF JOURNALISM & MASS COMMUNICATION = (TOTAL INTAKE - 300)									
61	Diploma	10+2	01 Year	5000	5000	10000	2000	5000	120
62	B.J.M.C.	10+2	03 Years	5000	5000	10000	2000	5000	60
63	M.A (Journalism and Mass communication)	Graduation	02 Years	5000	5000	10000	2000	5000	120
64	Ph.D.	Post Graduate (NET qualified shall be exempted from written test)	3 Years	10000	5000	40000	10000 (* Thesis evaluation fee)	5000	As per UGC Regulations 2016 (As amended time to time)
SCHOOL OF Library and Information Science = (TOTAL INTAKE - 300)									
65	Diploma in Library & Information Science	10+2	1 Year	5000	5000	10000	2000	5000	60
66	Bachelor in Library & Information Science (B.L.I.S.)	Graduation	1 Year	5000	5000	10000	2000	5000	120
67	Master in Library & Information Science (M.L.I.S.)	B.L.I.S.	1 Year	5000	5000	15000	2000	5000	120
68	Ph.D.	M.L.I.S. (NET qualified shall be exempted from written test)	3 Years	10000		40000	10000 (* Thesis evaluation fee)	5000	As per UGC Regulations 2016 (As amended)

S. Prasad  
Registrar  
V.B.N. University  
Barkhand



		test)							time to time)
<b>SCHOOL OF AGRICULTURAL SCIENCE = (TOTAL INTAKE - 480)</b>									
69	Diploma in Agriculture	10 <sup>th</sup> Pass	3 Year s	5000	5000	20000	2000	5000	60
70	B. Sc. in Agriculture	10+2 With Science	4 Years	5000	5000	25000	2000	5000	240
71	M. Sc. in Agriculture	B. Sc. Agriculture	2 Years	5000	5000	35000	2000	5000	120
72	MBA Agribusiness & value chain management	Graduate in Science & Commerce Steams	2 Years	10000	5000	40000	2000	5000	60
73	Ph.D.	Post Graduate (NET qualified shall be exempted from written test)	3 Years	10000	5000	40000	10000 (* Thesis evaluation fee)	5000	As pe UGC Regulations 2016 (As amended time to time)
<b>SCHOOL OF HOTEL MANAGEMENT AND TOURISM &amp; TRAVEL = (TOTAL INTAKE - 360)</b>									
74	Diploma in Hotel Management	10+2 (any stream)	01 Year	5000	5000	10000	2000	5000	60
75	Diploma in Tourism & Travel	10+2 (any stream)	01 Year	5000	5000	10000	2000	5000	60
76	Bachelor of Business Administration (Tourism & Travel)	10+2 (any stream) with minimum 45% marks	4 Years	11000	5000	15000	2000	5000	60
77	Bachelor of Hotel Management	10+2 (any stream) with minimum 45% marks	4 Years	11000	5000	15000	2000	5000	60
78	Master of Hotel Management	Any Graduate with minimum 45% marks	2 Years	11000	5000	20000	2000	5000	60

*S. D. Singh*  
**Registrar**  
**Y.B.N. University**  
**Haridwar**



79	Master of Business Administrator (Tourism & Travel)	Any Graduate with minimum 45% marks	2 Years	11000	5000	20000	2000	5000	60
SCHOOL OF HEALTH SCIENCE = (TOTAL INTAKE - 100)									
80	Bachelor of Physiotherapy (BPT)	10+2	4 years 06 month	11000	5000	35000	2000	5000	60
81	Master of Physiotherapy (MPT)	BPT OR B.Sc.	2 Years	11000	5000	40000	2000	5000	40

Note: 1. For foreign Students \$5000 will be charged annually as an admission fee.  
 2. \$2000 will be charged as boarding, lodging & Transportation annually.  
 3. For Female candidates, Tuition fees of entire semester shall be reduce upto 30%.  
 4. For Physical Handicapped Students Tuition fees of entire semester shall be reduce up to 30%.  
 5. All above mentioned fee structure shall be amended time to time.  
 6. Hostel & Canteen services and fees, thereof, will be available as per the decision taken by the University Authority.

**Decision:** As per the subsection (1) of Section (5) of YBN University Act, 15, 2017 the Courses, Course & other Fees and its intake according to Annexure – I, it was discussed at a length and resolved that the post facto sanctioned and approval is granted, herewith, as per the list mentioned in Annexure – 1.

**Agenda 02:** Consideration and post facto approval regarding sanction of new Posts under YBN University for smooth functioning of Academic programmes:

**Decision:** The Registrar expressed that for the smooth functioning and maintaining of the standard of the Academic, examinations and administration of the YBN University there must have regular / contractual / honorarium teachers and non-teaching employees in different Schools / Colleges / Faculty / Departments, established under the YBN University, Ranchi. All committee members appreciated and



unanimously resolved to grant post-facto sanctioned to the following posts (Teaching and non-teaching posts) depicted as per the given below annexure -II, for each School / Department of the YBN University:

**Post Sanction details (as provision contained in YBN University Act 15, 2017, Ranchl) - Annexure – II:**

Sl. no.	Name of the Course / Department / General Administration	Post created for Teachers and Non-Teaching employees	Eligibility
1.	For smooth functioning of the YBN University and as per provision of YBN University Act 15, 2017, the following such other posts of the officers and others employees of the YBN University are hereby structured:	<u>University Officers &amp; others:</u> 1). Dean (Academics)- 01 2). Pro-Vice Chancellor - 02 2). Registrar – 01 3). Controller of Examinations 4). Dean – (According to Established Schools under YBN University) 5). Director – 01 6). Principal – 06 7). University Librarian – 01 8) Dean Student welfare -01 9). The Proctor – 01 10). Chief Finance & Account Officer – 01 11). Deputy Registrar – 02 12). Chief Warden – 01 13). Hostel Warden -08 13). Assistant Controller of Examinations – 04 14). Assistant Registrar – 04 15). Development Officer – 04 15). Estate Officer – 04 16). Law Officer-01 17). Account Officer – 02 18). Accountant - 06 19). Assistant Librarian – 08 20). Public Relation Officer – 01 21). Website designer cum Developer - 04 22). Computer Hardware & Network Administrator - 02 23) Assistant for computer Hardware & Networking – 04 24). Content Writer – 10 25). Executive (Technical) - 20	Eligibility shall be decided by Governing Body of the YBN University, Ranchi and related Apex Authorities.

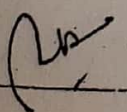
*S. Divay*  
**Registrar**  
**YBN University**  
 Ranchi



		26). Office Superintendent – 16 27). Manager (Marketing) – 1 28). Assistant Manager – 06 29). Executive (Multi purpose profile) – 20 30). Counselor – 10 31). Receptionist – 04 32). Electrician – 05 33). Plumber – 04 34). Driver – 06 35). Peon – 12 36). Hindi Officer – 01 37). Medical Officer – 04 38). Deputy Director (works & plans) – 01 39). Junior Engineer – 08 40). Nurse – 10 41). Store Keeper – 05 42). Work Shop In-charge – 06 43). Computer cum data entry operator – 20	
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**SCHOOL OF MEDICAL SCIENCES (AYUSH)**

2	B.H.M.S. (Homoeopathic)	As per prescribed by concerned Regulatory body (according to intake)	As per prescribed by concerned Regulatory body
3	B.N.Y.S. (Bachelor of Naturopathy & Yogic Sciences)	<b>Teaching Post:</b> 1. Professor - 2 (Regular / contractual) 2. Associate Professor - 4 (Regular / contractual) 3. Assistant Professor - 8 (Regular / contractual) Note: Honorarium based Faculties may be appointed as and when required. <b>Non-Teaching Post:</b> 1. Office superintendent - 1 2. Multi task Operator - 2 3. Lab. Technician - 1	As per prescribed by concerned apex body



S. Divya  
Registrar  
V R N. University



SCHOOL OF NURSING			
4	A.N.M. (Nursing)	As per prescribed by concerned Regulatory body and according to Intake	As per prescribed by concerned Regulatory body
5	G.N.M. (Nursing)		
6	Post Basic B. Sc. Nursing		
7	B. Sc. (Nursing)		
8	M.Sc. (Nursing)		
9	B. Sc. Forensic Science		
SCHOOL OF PHARMACY			
10	B. Pharma.	As per prescribed by concerned Regulatory body & according to Intake	As per prescribed by concerned Regulatory body
11	D. Pharma.		
SCHOOL OF PARA MEDICAL			
12	B. Sc. in Medical Lab Technology	<p>Teaching Post:</p> <ol style="list-style-type: none"><li>1. Professor - 2 (Regular / contractual)</li><li>2. Associate Professor - 4 (Regular / contractual)</li><li>3. Assistant Professor- 8 (Regular / contractual)</li></ol> <p>Note: Honorarium based Faculties may be appointed as and when required.</p> <p>Non-Teaching Post:</p> <ol style="list-style-type: none"><li>1. Office superintendent -4</li><li>2. Multi task Operator -8</li><li>3. Lab. Technician - 6</li></ol>	As per prescribed by concerned apex body
13	B. Sc. in Radiation & Imaging Technology		
14	B. Sc. in Blood Transfusion Medicine		
15	B. Sc. in Operation Theatre Technology		
16	B. Sc. in Dialysis Technology		
17	B. Sc. in Anesthesia		
18	B. Sc. Optometry		
19	B. Sc. Ophthalmic Technology		
20	Diploma in Medical Lab Technology		
21	Diploma in Optometry Technology		
22	Diploma in X-Ray Technician		
23	Diploma in Operation Theatre Technician		
24	Diploma in Blood Transfusion Technician		
25	Diploma in Dialysis Technician		
26	Diploma in E.C.G. Technician		

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Registrar  
V.N. University



27	Diploma in Physiotherapy		
28	Diploma in Emergency and Trauma Care Assistant		
29	Diploma in Homeopathic Pharmacy		
30	Diploma in Dental Assistant		
31	Diploma in Cardiology Technician		
32	Diploma in Ayurvedic Pharmacy		
33	Diploma in Yoga		
34	Certificate in Multipurpose Health Worker (MHW)		
35	Certificate in Health Sanitary Inspector		
36	Certificate Courses in Multipurpose Sahiya Worker		
37	Certificate in Dresser		
<b>SCHOOL OF UNIVERSITY POLYTECHNIC</b>			
38	Mechanical	<b>Teaching Post:</b> 1. Professor - 5 (Regular / contractual) 2. Associate Professor - 10 (Regular / contractual) 3. Assistant Professor- 25 (Regular / contractual) <b>Note:</b> Honorarium based Faculties may be appointed as and when required. <b>Non-Teaching Post:</b> 1. Office superintendent -5 2. Multi Task operator - 5 3. Lab. Technician - 5	As prescribed by the AICTE norms
39	Electrical		
40	Mining		
41	Civil		
42	Electrical & Electronics		
<b>SCHOOL OF COMPUTER SCIENCE</b>			
43	DCA	<b>Teaching Post:</b> 1. Professor - 2 (Regular /	As prescribed by the
44	BCA		

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45	MCA	contractual) 2. Associate Professor - 6 (Regular / contractual)	AICTE / UGC norms
46	PGDCA	3. Assistant Professor- 12 (Regular / contractual)	
47	Ph.D.	Note: Honorarium based Faculties may be appointed as and when required. Non-Teaching Post: 1. Office superintendent -2 2. Multi Task operator - 4 3. Lab. Technician - 2	

#### SCHOOL OF COMMERCE & MANAGEMENT

48	B.B.A. (FIN/ MKT/ HR)	Teaching Post:	As prescribed by the AICTE / UGC norms
49	B.COM. (ACCOUNT / FINANCE)	1. Professor - 4 (Regular / contractual)	
50	M.COM. (ACCOUNT / FINANCE)	2. Associate Professor - 8 (Regular / contractual)	
51	M.B.A (HR/FIN./MKT./HOSPITAL MANAGEMENT)	3. Assistant Professor- 16 (Regular / contractual) Note: Honorarium based Faculties may be appointed as and when required.	
52	PGDM(Retail Management)	Non-Teaching Post:	
53	Ph.D.	1. Office superintendent -2 2. Multi Task operator - 4 3. Lab. Technician - 2	

#### SCHOOL OF BASIC SCIENCE

54	M.Sc. (Physics, Mathematics, Chemistry, Botany, Zoology)	Teaching Post:	As prescribed by the UGC norms
55	M.Sc. (Biotech / Microbiology)	1. Professor - 6 (Regular / contractual)	
56	Ph.D.	2. Associate Professor - 10 (Regular / contractual) 3. Assistant Professor- 16 (Regular / contractual) Note: Honorarium based Faculties may be appointed as and when required. Non-Teaching Post: 1. Office superintendent -6 2. Multi Task operator - 14 3. Lab. Technician - 6	

*S. D. Singh*  
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### SCHOOL OF ARTS & HUMANITIES

57	M.A. (RURAL DEVELOPMENT)	<b>Teaching Post:</b> 1. Professor - 5 (Regular / contractual) 2. Associate Professor - 10 (Regular / contractual) 3. Assistant Professor - 20 (Regular / contractual) <b>Note:</b> Honorariums based Faculties may be appointed as and when required. <b>Non-Teaching Post:</b> 1. Office superintendent - 5 2. Multi Task operator - 10	As prescribed by the UGC norms
58	M.A. (ENGLISH, ECONOMICS, PSYCHOLOGY, SOCIOLOGY)		
59	Ph.D.		

### SCHOOL OF JOURNALISM & MASS COMMUNICATION

60	Diploma	<b>Teaching Post:</b> 1. Professor - 2 (Regular / contractual) 2. Associate Professor - 4 (Regular / contractual) 3. Assistant Professor - 8 (Regular / contractual) <b>Note:</b> Honorarium based Faculties may be appointed as and when required. <b>Non-Teaching Post:</b> 1. Office superintendent - 1 2. Multi Task operator - 4 3. Lab Technician - 1	As prescribed by the UGC norms
61	B.J.M.C.		
62	M.A (Journalism and Mass communication)		
63	Ph.D.		

### SCHOOL OF LIBRARY & INFORMATION SCIENCE

64	Diploma in Library & information Science	<b>Teaching Post:</b> 1. Professor - 2 (Regular / contractual) 2. Associate Professor - 4 (Regular / contractual) 3. Assistant Professor - 8 (Regular / contractual) <b>Note:</b> Honorarium based	As prescribed by the UGC norms
65	Bachelor in Library & information Science (B.L.I.S.)		
66	Master in Library & information Science (M.L.I.S)		

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67 Ph.D.

Faculties may be appointed as and when required.

Non-Teaching Post:

1. Office superintendent -1
2. Multi Task operator - 4

### SCHOOL OF AGRICULTURAL SCIENCE

68	Diploma in Agriculture	<b>Teaching Post:</b> 1. Professor - 6 (Regular / contractual) 2. Associate Professor - 10 (Regular / contractual) 3. Assistant Professor- 16 (Regular / contractual) <b>Note: Honorarium based</b> Faculties may be appointed as and when required. <b>Non-Teaching Post:</b> 1. Office superintendent -6 2. Multi Task operator - 14 3. Lab. Technician - 3 4. Physical Trainer - 2 5. Farm Manager - 2 6. Gardener- 4 7. Lab Attendant / Lab Assistant -10	As prescribed by the UGC / ICAR norms
69	B. Sc. in Agriculture		
70	M. Sc. in Agriculture		
71	MBA Agribusiness & value chain management		
72	Ph.D.		

### SCHOOL OF HOTEL MANAGEMENT AND TOURISM & TRAVEL

73	Diploma in Hotel Management	<b>Teaching Post:</b> 1. Professor - 2 (Regular / contractual) 2. Associate Professor - 4 (Regular / contractual) 3. Assistant Professor- 8 (Regular / contractual) <b>Note: Honorarium based</b> Faculties may be appointed as and when required. <b>Non-Teaching Post:</b> 1. Office superintendent -4 2. Multi Task operator - 8 3. Technical Staff - 4	As prescribed by the AICTE / UGC norms
74	Diploma in Tourism & Travel		
75	Bachelor of Business Administration (Tourism & Travel)		
76	Bachelor of Hotel Management		
77	Master of Hotel Management		
78	Master of Business Administrator (Tourism & Travel)		

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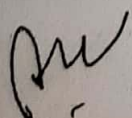


SCHOOL OF HEALTH SCIENCE			
79	Bachelor of Physiotherapy (BPT)	<b>Teaching Post:</b> 1. Professor - 2 (Regular / contractual) 2. Associate Professor - 4 (Regular / contractual) 3. Assistant Professor- 8 (Regular./ contractual) <b>Note: Honorarium based</b> <b>Faculties may be appointed as and when required.</b> <b>Non-Teaching Post:</b> 1. Office superintendent -2 2. Multi Task operator - 4 3. Lab. Technician - 3 4. Physical Trainer - 2	As prescribed by the AICTE / UGC norms

**Agenda 03:** Consideration & approval of new constituted Research Council of YBN University.

**Decision:** After due discussion at length and in pursuance of the subsection (ii) of section (8) of YBN University Act, 15, 2017 to provide research work under the Schools of this University, the present members of committee recommended and post facto approval is being granted that constituted Research Council of this University shall be empowered to exercise for registration and for imparting proper guideline of research work and this Council shall work under the general control of the Academic Council. Under the chairmanship of the Vice-Chancellor this committee shall consist with the following members and in absence of the Vice-Chancellor, the meeting of Research Council shall be headed by Dean (Academics), terms of the external members shall be two years from the date of nomination, the meeting of Research Council shall be convened minimum twice in a year:

- 1). Dean (Academics);
- 2). All Deans of School;
- 3). All H.O.D. or Principal of the Institution or departments;
- 4). The Controller of Examinations shall be Member Secretary;
- 5). Two external members from the field of higher education shall be nominated by the Vice-Chancellor."



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**Agenda no. 04:** Seeking for approval regarding new constitution of Board of Studies of concerned established Schools under YBN University and Constitution of Departmental Research Committee under concerned Department / Institute of the School of YBN University.

**Decision:** After deliberate discussion the present members unanimously recommended and granted post facto approval with the following:

"In exercise of power conferred under subsection (viii) of Section (8) of YBN University Act 15, 2017, the following Schools are constituted, each School shall subject to the control of the Academic Council, have charge of the Courses of studies, conduct courses and Research work in such subjects as may be assigned by their Board of Studies and the Research Council of the University:

- 1). SCHOOL OF MEDICAL SCIENCES (AYUSH)
- 2). SCHOOL OF NURSING
- 3). SCHOOL OF PHARMACY
- 4). SCHOOL OF PARA MEDICAL
- 5). SCHOOL OF UNIVERSITY POLYTECHNIC
- 6). SCHOOL OF COMPUTER SCIENCE
- 7). SCHOOL OF COMMERCE & MANAGEMENT
- 8). SCHOOL OF BASIC SCIENCE
- 9). SCHOOL OF ARTS & HUMANITIES
- 10). SCHOOL OF JOURNALISM & MASS COMMUNICATION
- 11). SCHOOL OF Library and Information Science
- 12). SCHOOL OF AGRICULTURAL SCIENCE
- 13). SCHOOL OF HOTEL MANAGEMENT AND TOURISM & TRAVEL
- 14). SCHOOL OF HEALTH SCIENCE
- 15). SCHOOL OF EDUCATION
- 16). SCHOOL OF LAW
- 17). SCHOOL OF ENGINEERING & TECHNOLOGY

Subject to the provisions of the Act each school shall have the following powers:

- (i) To constitute the Board of Studies of the concerned school.
- (ii) To exercise such powers as may be assigned to it by the Academic Council from time to time.
- (iii) Board of Studies under the each concerned school shall be constituted with the following members:

- a). The Dean – Chairman
- b). All H.O.D. of the Departments under the concerned school
- c). The Controller of Examinations – Member
- d). The Registrar – Member Secretary

Department Research Council shall also be constituted with the following member for each department of concerned Schools of the YBN University:

- a). Head of the Department (H.O.D) – Chairman
- b). All Faculty of the concerned department – Member

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- c). Two members from interdisciplinary programmes shall be nominated by H.O.D with due approval of the Dean (Academics) as well as the Vice-Chancellor."

**Agenda no 05:** Consideration & Post facto approval of constituted Admission committee of YBN University.

**Decision:** All present members discussed at length and after due deliberation, It is resolved and granted post facto approval to constituted Admission Committee for the academic session 2018 with the following members:

1. The Dean (Academics) – Chairman
2. All Dean of Schools / Faculties - Member
3. Three Principals / Head of the Department to be nominated by Vice-Chancellor - Member
4. Controller of Examinations - Member.
5. One eminent academician from the field of Health education or Science & Technology education or Professional or General education shall be nominated by the Vice-Chancellor - Member
6. Registrar shall be (Ex-officio) Member Secretary.

**Agenda no. 06:** Consideration and post facto approval of Advertisement regarding Admission in session 2018 and Advertisement of Recruitment of different Teaching & non Teaching employees.

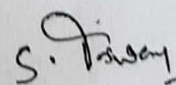
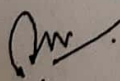
**Decision:**

After discussion and with due deliberation, the present members resolved and granted post facto approval regarding Advertisement published in two National Hindi News papers – Prabhat Khabar & Dainik Bhaskar, respectively on dated 20/05/2018 towards Admission for Academic session 2018 and Advertisement of Recruitment of different Teaching & non Teaching employees.

**Agenda no. 07:** Consideration & post facto approval regarding constituted RTI Cell & Statutes Committee of YBN University, Ranchi.

**Decision:** The present members perused the said proposal and after due discussion and deliberation granted post facto approval towards

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constituted RTI Cell & Statutes Committee of YBN University with the following contents:

"i). In exercise of the power conferred under sub-section (10) of section (5) of YBN University Act, 15, 2017 to provide facilities and information under the Right to Information Act 2005, no 22 of 2005, the Vice-Chancellor has been pleased to constitute **RTI CELL of YBN University, Namkum, Ranchi**. This Cell shall contain the following function:

- Vice-Chancellor, YBN University is the first Appellate Authority of the University.
- PIO of the University: Mr. Pramod Kumar, Deputy Registrar, YBN University, Ranchi;
- A postal order of Rs. 10/- should be sent in favor of YBN University, Ranchi, along with the application; otherwise RTI application will not be accepted.
- All the relevant information shall also be made available on University website ([www.ybnuniversity.in](http://www.ybnuniversity.in))
- As and when required the Vice-Chancellor shall nominate and instruct the Dean (Academics) to perform as First Appellate Authority of the University.

ii). In exercise of the power conferred under section (30) of YBN University Act, 15, 2017 to draft and framed Statutes, Ordinances, Regulations and Rules of this University, the Vice-Chancellor has been pleased to constitute **Statutes Committee** - The Committee shall consist of the following members:-

- (i) The Vice Chancellor-Chairman
- (ii) Two expert members to be nominated by the Vice Chancellor
- (iii) Two Principals / H.O.D. of YBN University, Ranchi to be nominated by the Vice Chancellor
- (iv) The Registrar, YBN University, Ranchi -Member Secretary
- (v) The C.F.A.O., YBN University, Ranchi - Member
- (v) Deputy Registrar

This Committee is enforced to prepare draft Statutes, Ordinances, Regulations and Rules of the University and amendments relating thereto, take steps for printing of University Calendar containing laws of the University and consider proposals for making amendments in the Statutes, Ordinances, Regulations and Rules of the University and make its recommendations. The

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terms of the nominated two expert members and two Principals / H.O.D. shall be two years from the date of their nomination."

**Agenda no. 08:** Draft Ordinance for ADMISSION, AWARDS OF CERTIFICATES, DIPLOMA, UNDER GRADUATES, POST GRADUATE STUDIES AND DOCTORAL PROGRAMMES for YBN University is being placed before the Academic Council for consideration and approval.

**Decision:** After due consideration and perusal of the draft Ordinance for Admission, Awards of Certificates, Diploma, Under Graduates, Post Graduates Studies and doctoral programmes for YBN University, which are framed under Section (33) of the Y.B.N. University, Jharkhand act, 15, 2017, the present committee members are resolved and granted approval and also recommended that this draft Ordinance should be placed before the Governing Body of the University for due consideration and approval. Then after these draft Ordinance shall be forwarded to Director, HRD, Govt. of Jharkhand for his perusal and needful consideration and approval.

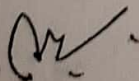
**Agenda no.09:** Consideration & post facto approval regarding constituted Examination Board, YBN University, Ranchi.

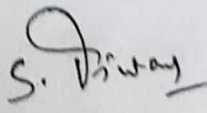
**Decision:** The committee member minutely perused the proposal towards constituted Examination Board, YBN University, Ranchi. After due consideration and deliberation the committee members unanimously resolved and granted post facto approval with the following:

"In pursuance of Section 21 regarding Other Authorities of the YBN University and in exercise of power conferred under subsection (v) of Section (8) of YBN University Act 15, 2017, hereby, the Examination Board of the YBN University is being constituted. This shall come into the force with the date of notification. The Examination Board shall consist of the following members:

- 1). Vice-Chancellor
- 2). All Dean(s)
- 3). All Principal(s) / Director (s) of constituent Colleges / Institute(s) – Member

– Chairman  
– Member



  
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- 4). Controller of Examinations - Member-Secretary.  
 5). Deputy Registrar - Member

**Powers and Duties of the Examination Board:**

1. The Examination Board shall be the authority for conducting admission tests and examinations of various courses which are to conduct under the different Schools of the YBN University and making policy decisions in regards to organizing and holding examinations, improving the system of examinations, appointing the paper-setters, examiners and moderators, preparing the schedule of dates for holding examinations and for declaring the results. The Examination Board shall also oversee and regulate the conduct of examinations in the centers of various departments / Colleges / Institutes of the Schools of YBN University;
2. The Examination Board shall deal with all the matters in relation to examinations and shall hear and decide the complaints received pertaining to any matter arising out of conduct of examinations. The procedure to be followed by the Board in their deliberations shall be such as may be prescribed;
3. The Examination Board shall meet at least thrice in each academic term;
4. To ensure proper organization of examinations of various courses and common entrance tests for admissions, including moderation, tabulation and declaration of results;
5. To appoint paper-setters, examiners and moderators taking into consideration the persons included in the panels prepared by the respective Boards of Studies and, where necessary, having regard to the recommendations made by the Committee, referred to in sub-section (2.4.5), to remove them or debar them;
6. To undertake experiments in conduct of examination and bring about examination reforms based on results of the experiments;
7. In case of any emergency requiring immediate action to be taken, the Chairman of the Board or any other officer or person authorized by the Chairman in that behalf, shall take such action as considered fit and necessary, and at the next meeting of the Board, the action taken shall be reported by such person;
8. In order to investigate and take disciplinary action for malpractices and lapses on the part of students, paper-setters, examiners, moderators, referees, teachers, supervisors, Centers-in-Charge, Centre observers or any other persons connected with the conduct of examinations, the Examination Board shall constitute a Sub-Committee of not more than five persons of whom one

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- shall be the Chairman. This Sub-Committee shall be called —**Examination related Lapses and Malpractices Enquiry Committee**;
9. Such a Committee shall submit its report and recommendations to the Examination Board, which shall take disciplinary action in the matter as per the provisions contained in the Ordinance of the YBN University;
  10. The Examination Board shall prepare the financial estimate for incorporation in the budget of the University and shall submit the same to the Finance and Accounts Officer; and
  11. The Examination Board shall arrange for strict vigilance during the conduct of the examinations so as to avoid use of unfair means by the students, teachers, invigilators, supervisors, etc.”

**Agenda no. 10:** Consideration & post facto approval regarding Holidays list of the YBN University.

**Decision:** All present members minutely perused the Holidays List for Academic Year-2018 and after due deliberation it is resolved and granted post facto approval as per the given below details:

**“YBN UNIVERSITY, RAJAULATU, NAMKIM, RANCHI- JHARKHAND**

**Notice & List of Holiday for the Academic Year-2018 (In accordance of the subsection (07) of Section (5) of the YBN University Act 15, 2017).**

S.N.	HOLIDAYS	Vocational		
		Day / Days	Date & Month	No. of Days
1	New Year Day	MON.	01 JAN	01
2	GURU GOVIND SINGH JAYANTI	FRI.	05 JAN	01
3	MAKARSANKRANTI	MON.	15 JAN	01
4	BASANT PANCHAMI & NETAJEE SUBHASH CHANDRA BOSE JAYANTI	MON. - TUE.	22-23 JAN	02
5	REPUBLIC DAY	FRI.	26 JAN	01
6	MAHASHIVRATRI	WED.	14 FEB.	01
7	HOLI	SAT - MON.	03 & 05 MARCH	02
8	SARHUL	WED.	21 MARCH	01
9	RAMNAVAMI	MON.	26 MARCH	01
10	MAHAVIR JAYANTI	THURS.	29 MARCH	01
11	GOOD FRIDAY	FRIDAY	30 MARCH	01
12	BUDHA PURNIMA	MON.	30 APRIL	01
13	IDU'L FITR	SAT.	16 JUNE	01

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14	INDEPENDENCE DAY	WED.	15 AUGUST	01
15	Eid-ul-zuha	WED.	25 AUGUST	01
16	SRIKRISHNA JANMASHTAMI	MON.	03 SEPT.	01
17	KARMA PUJA & MUHARRAM	THURS-FRI	20-21 SEPT.	02
18	GANDHI JAYANTI	TUE	02 OCT.	01
19	MAHA NAVAMI & DUSSEHRA	THUR-FRI	18-19 OCT.	02
20	DIWALI	WED.	07 NOV.	01
21	GOVARDHAN PUJA	THURS	08 NOV	01
22	Chhatth puja	Mon. - Tue.	12-13 Nov.	02
23	Eid Milad-un-Nabi (Birthday of Prophet Mohammad)	WED.	21 NOV.	01
24	GURU NANAK'S BIRTHDAY	FRI.	23 NOV.	01
25	Christmas Day	TUE.	25 DEC.	01

**University Vacations./ Semester Breaks  
( For Faculties and Students only)**

Summer Vacation: 21 May 2018 to 22nd June 2018  
 Mid-Semester Break: 15th October to 19th October 2018  
 End-Semester Break: 24th December 2018 to 01 January 2019

**Tentative schedule for End Semester Examinations**

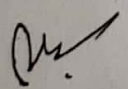
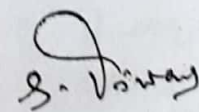
1st Week of May 2018

1st week of December 2018

Vacations / Semester break might be subject to Change.

**Note:**

1. In addition to the holiday mentioned above the Vice-Chancellor may declare local Holidays according to the need and significance.
  2. Changes made by the Govt. of India (if any) during the year in the list of Holidays mentioned above shall suo motto apply to the University."
- It is also recommended that the Holidays list should be uploaded over the University website.

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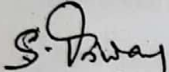


**Agenda no 11:** Any other matters by permission of the Chairman:

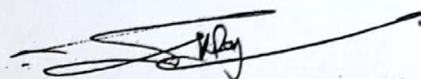
With due permission of the Chairman the following Agenda was taken up for discussion and consideration:

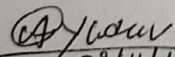
i). YBN University should apply for the membership of Association of the Indian Universities (A.I.U.), New Delhi, India:

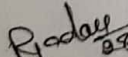
**Decision:** It is perused the draft and filled- up proforma of the membership of Association of the Indian Universities (A.I.U.), New Delhi, India and resolved that as soon as possible this should be transmitted to the appropriate authorities for needful action.

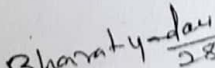
  
(Signature of the Registrar)

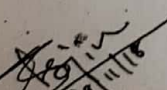
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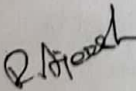
  
(Signature of the Vice-Chancellor)

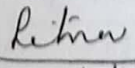
  
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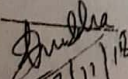
  
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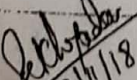
  
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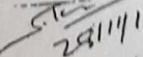
  
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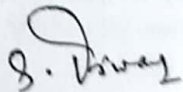
  
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MEMORANDUM OF UNDERSTANDING  
BETWEEN  
ARVENSYS TECHNOLOGIES AUSTRALIA  
AND  
YBN University, Ranchi

This Agreement made and entered into on this \_\_\_\_\_ day of \_\_\_\_\_ between Arvensys Technologies Pty Ltd (hereinafter called ATAU) situated at Suite 23, Level 5, 1 Horwood Place, Parramatta, NSW 2150 and YBN University, situated at Rajaulatu, Namkum, Ranchi, Jharkhand (hereinafter called "YBNU" which expression shall include its successors and permitted assignees).

**1. OBJECTIVES OF THE MOU**

The objective of this Memorandum of Understanding is:

- a. to promote interaction between ATAU and YBNU in mutually beneficial areas.
- b. to provide a formal basis for initiating interaction between ATAU and YBNU.

**2. PROPOSED MODES OF COLLABORATION**

ATAU and University propose to collaborate through :

- Courses will be offered exclusively through YBNU in Ranchi area
- Open to YBN University students and also to other students in the Ranchi area as deem fit by the YBNU.
- Sponsoring R&D projects, this may be carried out wholly at ATAU or at premises of YBNU or partly at ATAU and partly at YBNU.
- Training to the selected students will be provided at student cost through ATAU Continuing Education Programs in areas of interest to ATAU.
- Any other appropriate mode of interaction agreed upon between ATAU and YBNU.

Bharat Yadav 28/11/18

Ryadav 28/11/18

B. A. G. 28/11/18

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YBN University  
Ranchi

Bharat Yadav 28/11/18

28/11/18



## MOU - ATAU-YBNU

Each of the above modes of interaction will be initiated by entering into a separate agreement between the two parties.

### 3. FORMS OF TRAINING AND DEVELOPMENT PROGRAMS

The form of any of the said Training and Development Program (hereinafter referred to as "Intern Program") will be subject to a separate Intern Agreement entered into by the Parties but may also include the following:

- a. In a separate research and development facility - The performance of intern program by the technical personnel of both Parties working together in the facilities of one Party or in mixed groups at the facilities supported/ sponsored by either Party.
- b. Third parties - The performance of intern program by the Parties together with one or more third parties.

### 4. TECHNICAL AREAS OF COLLABORATION

The principal technical areas of collaboration between ATAU and YBNU will be as set out in Annexure A (Professional Training Services proposal)

### 5. AGREEMENTS FOR TRAINING COLLABORATION

Collaboration undertaken by the parties hereunder shall be initiated by the signing of a separate agreement between the parties, which will describe in detail:

- a. The nature, scope and schedule of the Training collaboration.
- b. The form of the Training collaboration.
- c. The estimated cost of the Training collaboration together with the amount of funding, if any, to be received from third parties.
- d. The treatment of intellectual property and data rights, including patents, industrial design registration, copyrights and all other proprietary information (including innovations not patented, designs not registered etc.) which result from the training collaboration or which belong to a party and are used in training collaboration.
- e. Other provisions as may be mutually agreed upon, including provisions covering the consequences of default or termination by a participant, term, arbitration of disputes and applicable law.

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## 6. CONFIDENTIALITY

- a. During and for a period of three years from the date of disclosure, each party agrees to consider as confidential all information disclosed by the other party in written or tangible form or, if orally disclosed confirmed in writing within thirty days of disclosure and identified as confidential by the disclosing party.
- b. The obligations above shall not extend to any confidential information for which the receiving party can prove that this information:
- is in the public domain at the time of disclosure or comes within the public domain without fault of the receiving party.
  - is already known or become known to the receiving party.
  - is received from a third party having no obligations of confidentiality to the disclosing party,
  - is independently developed by the receiving party; or
  - is required to be disclosed by law or court order.

## 7. NON-EXCLUSIVITY

The relationship of the parties under this MOU shall be nonexclusive and both parties, including their affiliates, subsidiaries and divisions, are free to pursue other agreements or collaborations of any kind. However, when entering into a particular research agreement, the participants may agree to limit each party's right to collaborate with others on that subject.

## 8. TERMS AND TERMINATION

This MOU, unless extended by mutual written agreement of the parties, shall expire 3 years after the effective date specified in the opening paragraph. This MOU may be amended or terminated earlier by mutual written agreement of the parties at any time. Either party shall have the right to unilaterally terminate this MOU upon 60 days prior written notice to the other party. However, no such early termination of this MOU, whether mutual or unilateral, shall affect the obligations of the participants under any Research Agreement, Confidentiality clause as referenced in clause 6 above, or any other agreement entered into pursuant to this MOU, which obligations shall survive any such termination.

## 9. RELATIONSHIP

Nothing in this MOU shall be construed to make party a partner, an agent or legal representative of the other for any purpose.

## 10. ASSIGNMENT

It is understood by the Parties herein this MOU is based on the professional competence and expertise of each party and hence neither Party shall transfer or assign this Agreement, or rights or obligations arising hereunder, either wholly or in part, to any third party.

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Each Party shall bear the respective costs of carrying out the obligations under this MOU.

12. SIGNED IN DUPLICATE

BY SIGNING BELOW, the parties, acting by their duly authorized officers, have caused this Memorandum of Understanding to be executed, effective as of the day and year first above written.

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R-day  $\frac{28}{11118}$

Bharat Yadav  
28/11/18

2. Fred  
28/1/18

Retire  
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29/11/18

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51- 24/11/18

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YBN University  
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28/11/18

Bharat Yadav  
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